

Yattendon Parish Council

Full Council Minutes

Minutes of the Full Council Meeting held outside next to the Village Hall, Yattendon, on Tuesday 8th June 2021. Commencing at 8:00pm.

Members Present: Gordon Robertson, Chairman
Anne Harris, Vice-Chairman
Philip Bickford Smith
Adam McCormick

Members Absent: Georgie Rudge

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: None

Minutes

- 21/22-026 To receive, and consider for acceptance, apologies for absence from Members of the Council**
Resolved: To accept the apologies for absence from Councillor Georgie Rudge.
- 21/22-027 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
No declarations of interest or requests for dispensation were received.
- 21/22-028 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared a personal interest**
No questions, comments or representations were received.
- 21/22-029 To approve the Minutes of the Parish Council Meeting held on 20th May 2021**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman then signed the minutes, along with the Minutes of all Full Council Meetings held since 23rd April 2020.
- 21/22-030 To ratify all decisions made at the Full Council Meeting held on 20th May and to discuss any matters arising**
Resolved: To ratify all decisions made at the Full Council Meeting held on 20th May 2021.

- 21/22-031** To consider the following planning application
- [21/01069/HOUSE Hill House, Everington Hill, Yattendon, RG18 0UD](#) - Relocation of existing oil storage tank. Removal of existing oil storage tank base. Installation of new concrete tank base - minimum 2.6m long and 1.5m wide, base to be minimum 100-150mm thick. Existing oil storage tank to be relocated on to new base.
Resolved: To submit a response of 'no objections'.
- 21/22-032** To review the feedback from our internal auditors on the 2020/21 accounts and consider any actions required
The feedback was reviewed and no recommendations had been made.
- 21/22-033** **Annual Governance Review 2020/21: To consider, approve and sign and date the Annual Governance Statement**
Resolved: To approve the Annual Governance Review 2020/21.
The Annual Governance Review was signed by the Chairman and the Clerk.
- 21/22-034** **Accounting Statement 2020/21: To consider, approve and sign and date the Accounting Statement**
Resolved: To approve the Accounting Statement 2020/21.
The Accounting Statement was signed by the Chairman.
- 21/22-035** **Certificate of Exemption: To consider completing the Certificate of Exemption for expenditure under £25,000; and ensure it is signed and dated**
Resolved: To complete the Certificate of Exemption for income and expenditure under £25,000.
The Certificate of Exemption was signed by the Responsible Finance Officer (the Clerk) and the Chairman.
- 21/22-036** **To receive the Finance Report and approve the payments listed**
Resolved: To approve the payments listed on the Finance Report in Appendix 1.
- 21/22-037** **Matters for future consideration and information**
There were no matters for future consideration or information.
- There being no further business, the meeting was closed at 8:12pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at bank at last bank reconciliation 31st May 2021

| | |
|---------------------|------------------|
| Lloyds Bank Current | £8,369.61 |
|---------------------|------------------|

Income received 14th May - 1st June 2021

| | |
|--------------|--------------|
| None | £0.00 |
| Total | £0.00 |

Payments to be approved

| Payment Date | Method | Payee | Payment Detail | Amount |
|--------------|--------|---------------------|----------------------|----------------|
| 20-May | BACS | BHIB | Insurance 21/22 | £493.05 |
| 08-Jun | BACS | Triangle Management | Refuse Disposal May | £55.20 |
| 08-Jun | BACS | Heelis & Lodge | Internal audit 20/21 | £97.50 |
| Total | | | | £645.75 |