

# Lilleshall Parish Council

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**Chairman of the Council**  
Cllr Andrew Baker

**Clerk to the Council**  
Mr C Furnival

## Minutes of Full Council meeting of

### Lilleshall Parish Council held on 2<sup>nd</sup> March 2021 at 7:00pm held via Zoom video conferencing

**Members present:** Cllrs: Baker (Chairman), Cornes, Challinor, Millard, Parker, Shaw, Taylor

**In attendance:** Cllr Eade (TWC Ward Member), Mr Furnival (Clerk)

#### 19/241 Public Session

No members of the public were in attendance.

#### 19/242 Apologies and declarations of Interests

Cllrs Millard and Baker declared an interest in item 19/253 as members of the Lilleshall Memorial Hall Committee who hire the Hillside Room to the Parish Council.

#### 19/243 Minutes of the Full Council meeting held 2<sup>nd</sup> February 2021

It was proposed by Cllr Taylor and seconded by Cllr Shaw, all were in favour thus **RESOLVED** that the minutes of the meeting held on 2<sup>nd</sup> February 2021 be signed as a true record.

#### 19/244 Matters arising, for information, from the 2<sup>nd</sup> February 2021

None.

#### 19/245 Note the minutes of the Personnel Committee held 5<sup>th</sup> February

Minutes reviewed and noted by the members present.

#### 19/246 Financial Report

- a) The following summary of account statements from 31<sup>st</sup> December to 28<sup>th</sup> January 2021 were noted, a reconciliation of the accounts for this date period was reviewed by members and accepted as an accurate record:

<b>Balances at 31<sup>st</sup> December 2020</b>		
Treasurers Account		52617.19
Bus Bank Instant		53620.14
<b>Debits</b>		
BT	59.99	
Stationary	103.16	
Stationary	12.99	
Former Clerk July salary	701.35	
Clerk salary December	564.40	
Scribe accounts software	561.60	
External audit fees	360.00	
PAYE for December	141.20	
Grounds maintenance December	568.80	

PAYE November	141.00	
<b>Credits</b>		
Allotment fees	25.48	
Bank Interest	0.48	
<b>Balances at 28<sup>th</sup> January 2021</b>		
Treasurers Account		49428.18
Bus Bank Instant		53620.61

- b) The following payment list and accompanying invoices/receipts were reviewed and it was proposed by Cllr Taylor and seconded by Cllr Shaw, **thus RESOLVED to approve the following payments to be made;**

Details	Bank ref	Statutes	Account
Grounds maintenance 01/02/21 to 28/02/21	GM800400	LGA 1972 s214	568.80
Water leak repair at Talbot Centre	216	LGA 1972 s214	1440.00
Purchase of notice board for The Humbers	LILLESHALLPC	LGA 1892 s8 (1)(i)	835.90
Wed domain license fee 2yrs <a href="http://www.lilleshallpc.org.uk">www.lilleshallpc.org.uk</a>	351356424	LGA 1972 s142	20.38
Staff salary for February 2021	SALARY/FEB	LGA 1972 s112	611.00
PAYE Tax for February 2021	475/SB25455	LGA 1972 s112	152.80
		<b>TOTAL</b>	<b>3628.88</b>

## 19/247 Planning

### Applications/enquiries to be considered

It was proposed by Cllr Shaw and seconded by Cllr Taylor, all were in favour thus **RESOLVED** that the following response be made to the application(s) for consideration;

Planning Application Number, Location & Proposed Development	LPC Response
<b>TWC/2020/1087</b> - Site of Fernlea, Barrack Lane, Lilleshall, Newport, Shropshire Conversion of existing bungalow into 2no bungalows with associated external wall insulation works and the erection of 2no new houses and associated car parking ****AMENDED APPLICATION FORM, DRAINAGE INFORMATION AND PLANS SUBMITTED****	Objections remain as previous submissions.
<b>TWC/2021/0104</b> - 3 Hill Farm Close, Lilleshall, Newport, Shropshire, TF10 9HU Erection of a timber framed garden office	Support.
<b>TWC/2021/0188</b> - Lavender Cottage, 84A Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EX Erection of a canopy to rear of property	No comment

### Applications decided/withdrawn since last meeting

Planning Application Number, Location & Proposed Development	LPC Response	Decision
<b>TWC/2021/0062</b> - Hedgerows, Cheswell, Newport, Shropshire Removal of 3no 10 metre hedgerows	Support, subject to conditions	Approved

**19/248**

**Chairman's Reports**

- Chairman and Clerk met with the occupier of 9 Hillside in the week commencing 22<sup>nd</sup> February to look at woodlands opposite house and inspect the condition of 5 trees with Tree Preservation Order status, one of which was suspected as felled illegally by contractors. The occupier of 9 Hillside, who is not the owner of this land in question, was clearing the woodland and was informed of the location of the remaining 4 protected trees.
- Cllrs Baker, Shaw, Eade and the Clerk had a meeting with Western Power regarding the sub-station on Limekiln Lane where it was requested that a brick structure be erected around the station, this was taken back to the management of Western Power and it was concluded that they were not able to financially support this or allow permissions to do this. They had offered to allow the Parish Council to erect a single wall on the village entrance side of the current structure but this was found as unsuitable. It was agreed that the Parish Council would accept the offer from Western Power of attaching a brick skin affect material to the current structure and wood affect doors at the cost of Western Power, a planting arrangement will be implemented around the structure by the Parish Council.

**19/249**

**Clerks Reports**

- Works to repair the leak at the Talbot Centre have been completed. The leak was located in the mains approximately by the steps into the main courts. I am making a claim on the Parish Councils insurance to cover the costs for these works.
- The Allotment Association have reported a minor, but growing leak on one of the taps at the allotments, I have asked SW Contractors to have a look at this and repair this.
- Current legislation means that all Town and Parish Councils in England must return to physical meetings for their AGM's in May, this may change though as NALC and various other organisations are awaiting feedback on the virtual meeting legislation to be continued after May.
- We have received two applications for the Community Events and Project Officer role, applications close on the 4<sup>th</sup> March.
- I am continuing to operate from the Hillside Room every Tuesday and Thursday between the hours of 09:30 to 14:30, members are welcome to pop in but must adhere to social distancing measures and sanitize their hands on entry, using the automatic sanitizer available in the lobby.
- I am continuing to work on our parish magazine and welcome any members suggestions of articles/items to include and we now have a recognisable website address in: [www.lilleshallpc.org.uk](http://www.lilleshallpc.org.uk) this will help us communicate our site with the public much easier.
- Cllr Cornes has complained about pot holes on Limekiln Lane, but TWC response has reported back that there are no funds available in the capital year. It was agreed that Cllr Eade and the Clerk can follow this up with TWC.

**19/250**

**Correspondence**

**a) Climate Change Fund**

The Clerk gave a description of this fund, which is offered by Telford & Wrekin Council and suggested that the Parish Council look at schemes to make the Talbot Centre more energy efficient. Cllr Shaw also suggested that EV parking charging points could be proposed at either the Memorial Hall or Youth Centre car parks respectively. As applications close on the 19<sup>th</sup> April, members agreed to nominate Cllr Shaw and the Clerk to bring costed options to the Parish Council for consideration at the April meeting before agreeing to make an application for this grant.

**b) Publication of the Proposed Donnington and Muxton Neighbourhood Plan**

Members noted the publication of the neighbouring Parish Councils Neighbourhood Plan consultation.

**19/251            Reports from Outside Bodies**

No reports available.

**19/252            Reports from Parish Councillors and Ward Member present**

Cllr Shaw noted that he and Cllr Cornes had held general discussions regarding future remit of the Environmental Committee.

Cllr Millard asked for an update on the Road Safety Scheme, Cllr Shaw reported that we are awaiting costings and options from Telford & Wrekin Council, but the scheme overall is within the agreed timescales with Telford & Wrekin Council.

Cllr Cornes wanted an update on the street lighting scheme as it appears to be stalled at present. Members agreed that it was appropriate to organise a meeting with Telford & Wrekin Council to obtain an update and progress plans, the Clerk would coordinate this.

Cllr Eade reported that he has submitted a grant to the sum of £100.00 for Coronavirus tests for Lilleshall Pre-school.

Cllr Eade updated members that a previous meeting that was held to discuss signage on Hillside East had not materialised and TWC had no record of the actions agreed at that meeting, therefore as there are new Officers on both the Borough and Parish Councils it would be suitable to organise a new meeting to review this matter, the Clerk will organise a meeting with TWC.

**19/253            Hiring arrangements for Hillside Room**

Members noted that questions had been raised in recent times regarding the payment for hiring of the Hillside Room, despite the Parish Council not using the building between March 2020 to September 2020.

It was considered that as the Memorial Hall offer a wider service to the community in maintaining a community facility and that the fees paid for rent go directly back into the community through this arrangement, it was reasonable and acceptable to continue to paying the current fees and not request any reclaim of fees paid between the period of March to September 2020.

Meeting closed: 20:21

Date of the next meeting Tuesday 6<sup>th</sup> April 2021

*Draft until signed*

*Date: ..... Signed: .....*