

Salterforth Parish Council

SUMMONS TO THE MEETING OF THE SALTERFORTH PARISH COUNCIL

AT 7:30 ON WEDNESDAY 29th July 2020 at Salterforth Village Hall

Please note - 2m social distancing is in operation and face masks must be worn, hand sanitiser is available. The village hall has been deep cleaned prior to the meeting

AGENDA

	<u>Welcome</u>
	<u>Apologies for absence</u>
20/07/73	<p><u>Declarations of Interests</u> <i>Members are reminded of the legal requirement concerning declarations of interests. A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda.</i> <i>A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting</i> <i>In addition it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.</i></p>
20/07/74	<p><u>Public Forum</u> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda We are unable to invite members of the public to attend this meeting at this time due to COVID-19 and social distancing rules. Members of the public can submit any questions to the clerk for discussion at the meeting. Telephone 01282 537474</p>
20/07/75	<p><u>Planning Applications</u> Members are asked to discuss any applications below and provide their observations/objections. Proposal: Full: Variation of conditions. Vary condition 2 (plans) of planning permission 19/0069/FUL Applicant: Mr & Mrs N Hudson Location: Caravan Site, Lower Greenhill Farm, Kelbrook Road. Salterforth BB18 5TG Case Ref: 20/0393/VAR Date registered: 03.07.20</p>
20/07/76	<p><u>Minutes</u> To approve, or otherwise, the minutes of the meeting held on 24th June 20</p>
20/07/77	<p><u>Approval of AGAR for 2019/2020</u></p> <p><u>Approval of policies</u> Bullying and Harassment Complaints Procedure Financial Regulations Frequency of Reviews GDPR Policy</p>

	Grants Policy Hospitality and Gifts Policy Model Publication Scheme Risk Assessment Playground Inspection and Maintenance Policy Asset Register																																																												
20/07/78	Update from previous meeting Lengthsman - update External audit - clerk Playground update and proposed adoption of Pendle Borough Council Risk Assessment for opening of playgrounds																																																												
20/07/79	To examine and approve the bank statements CURRENT BANK BALANCE AS AT 10TH JULY 2020 - £17368.02																																																												
20/07/80	To approve and authorise payment of the following invoices <table border="1"> <thead> <tr> <th>chq no.</th> <th>Payee</th> <th>Details</th> <th>Amount</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td></td> <td>Garden Doctors</td> <td>May, June</td> <td>1032.00</td> <td>206.40</td> <td>1238.40</td> </tr> <tr> <td></td> <td>Carole Singleton</td> <td>salary</td> <td>121.92</td> <td></td> <td>121.92</td> </tr> <tr> <td></td> <td>Carole Singleton</td> <td>working from home</td> <td>26.00</td> <td></td> <td>26.00</td> </tr> <tr> <td></td> <td>Carole Singleton</td> <td>stationary/masks/sanitiser key cutting, stamps</td> <td></td> <td></td> <td>56.81</td> </tr> <tr> <td></td> <td>Business Focus Accountancy</td> <td>wage slip</td> <td>38.00</td> <td>7.60</td> <td>45.60</td> </tr> <tr> <td></td> <td>Jill Demaine</td> <td>Lengthsman July</td> <td>368.75</td> <td>73.75</td> <td>442.50</td> </tr> <tr> <td></td> <td>Jill Demaine</td> <td>LCC Right of Way Scheme</td> <td>112.50</td> <td>22.50</td> <td>135.00</td> </tr> <tr> <td></td> <td>Jill Demaine</td> <td>supplies</td> <td>65.53</td> <td>13.11</td> <td>78.64</td> </tr> <tr> <td></td> <td>Toilet Group Grant</td> <td></td> <td>200.00</td> <td></td> <td>200.00</td> </tr> </tbody> </table>	chq no.	Payee	Details	Amount	VAT	Total		Garden Doctors	May, June	1032.00	206.40	1238.40		Carole Singleton	salary	121.92		121.92		Carole Singleton	working from home	26.00		26.00		Carole Singleton	stationary/masks/sanitiser key cutting, stamps			56.81		Business Focus Accountancy	wage slip	38.00	7.60	45.60		Jill Demaine	Lengthsman July	368.75	73.75	442.50		Jill Demaine	LCC Right of Way Scheme	112.50	22.50	135.00		Jill Demaine	supplies	65.53	13.11	78.64		Toilet Group Grant		200.00		200.00
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20/07/81	Mid Year Finance forecast - <ol style="list-style-type: none"> 1. Garden Doctors 2. Digger 3. Lengthsman 4. Christmas Tree 5. Christmas Party 6. Clerk 7. Solicitor – car park 8. winter bedding 9. Right of way scheme 10. Grants 11. Insurance re increased costs (asset register and COVID) 12. Auditor and AGAR 																																																												
20/07/82	Estimate jackets																																																												
20/07/83	Update of on-going issues from other meetings																																																												

20/07/84

To confirm the date of the future Parish Council Meetings

Wednesday 26th August, 30th September, 28th October, 25th November,
27th January 2021, 24th February 2021, 31st March 2021

Signed

Date

Clerk to the Parish Council