

# STADHAMPTON PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> July 2010

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY  
01844 278040

<b>Attendees</b>	<ul style="list-style-type: none"> <li>- Daf Phillips (Chairman) (DP), Tom Peers (Vice-Chairman) (TP), Golda Nann (GN), Sarah Street (SS), Jonnie Rockingham-Smith (JRS)</li> <li>Michael May (MM)</li> <li>- Stephen Dawson (Outgoing Clerk) (SD), Paul Isaacs (Clerk) (PI)</li> <li>- 5 members of the public</li> </ul>
<b>Apologies</b>	<ul style="list-style-type: none"> <li>- Cllr Lorraine Lindsay-Gale (LLG &amp; SODC)</li> <li>- Cllr Phil Cross (PhC)</li> </ul>

Ref	Item		Action
110/10	Public Forum	<ol style="list-style-type: none"> <li>1. DP welcomed and introduced PI as the new Parish Clerk following interviews carried out on June 8<sup>th</sup> 2010. SD will handover matters during July and is happy to be a point of contact/support as the new Clerk settle into his new role.</li> <li>2. Concern raised that a statutory declaration might already have been raised re the gateway without it being seen by the full Parish Council (SPC). SD commented that the SPC can request to see a copy of the declaration from South Oxfordshire District Council (SODC) if one has been made. SD will contact SODC to clarify matters.</li> <li>3. Concern raised that the June 2010 minutes did not clarify why the Crazy Bear Hotel planning application to build a permanent function room has now been given approval by SPC thereby reversing previous decisions made by SPC and SODC. See item 090/10. SD will amend the minutes accordingly.</li> </ol>	<p>SD/PI</p> <p>SD</p> <p>SD</p>
111/10	Declarations of Interest	No declarations of interest made.	
112/10	Minutes of meeting on 07/06/10	The Minutes of the Parish Council Meeting held on 7 <sup>th</sup> June 2010 were not signed as a true and accurate record but will be signed at the September 2010 meeting once amended (see 110/10 item 2).	SD
113/10	Actions Arising	<ol style="list-style-type: none"> <li>1. The Community Building Project Committee (CBPC) are to consult with the Charities Commission to confirm that the Trust monies can be used for the purpose of adapting the Church for community use. SD reported that he understood that this had previously been investigated when the idea was first suggested but will clarify.</li> <li>2. The CBPC are developing a plan for adequate parking and are expected to report to the SPC at the September 2010 meeting.</li> </ol>	<p>SD</p> <p>SD</p>

114/10	Village Green	<p><b><u>Playground Report</u></b></p> <ol style="list-style-type: none"> <li>1. DP passed on the playground reports for the Clerk to file.</li> <li>2. DP reported that the play area had been subject to hectic use throughout May and June and that the playground is showing signs of wear. New wood chippings (safety surfaces) are required urgently. Keith Ring has quoted to prepare the site (£120) and spread new chippings when delivered (£160).</li> <li>3. Enviromulch can deliver 60 cubic metres of chippings for £700 plus VAT. SD will find out if they are prepared to deliver a half load. Smiths of Bletchingdon could also provide a quote.</li> <li>4. JRS commented that perhaps the SPC should consider a more long term safety surface. This might be costly in the short term but save money in the long term. SD happy to research possible different surfaces and report to the September meeting.</li> <li>5. The committee agreed that DP should give Keith Ring the go ahead for immediate remedial works.</li> <li>6. DP away for the next 5 weeks so GN agreed to undertake the weekly inspections.</li> </ol> <p><b><u>Stadham Feast</u></b> The CBPC will not now be going ahead with a Barn Dance on the weekend of September 10/11 2010 because of the prohibitive cost of a marquee. They will, however, still be having a pig roast / smaller event.</p> <p><b><u>Bill Traylen's Fair</u></b> SD reported that the Fair was not particularly successful this year despite good advertising. Bill Traylen has paid his £500 fee (that included water and electrics from the Pavilion). Unfortunately the Fair left a few items of litter although they had made good efforts to clear up after themselves.</p> <p><b><u>Giffords Circus</u></b> SD reported that Gifford's were unhappy that there was not a clear gap between Traylan's leaving the site and their arrival. This will be rectified next year. Otherwise Gifford's have been very happy with the Village Green location. All shows have been sold out. JRS suggested that the SPC should request a ticket allocation for local Stadhampton residents as most tickets were sold out by April via the Gifford's website. Supported as a good idea.</p> <p><b><u>Village Green Bench</u></b> SD reported that this is now a Health &amp; Safety hazard and needs to be removed. TP will ask Edward White to do this.</p> <p><b><u>Walkabout</u></b> The SPC councillors will look at the pavilion, playground and village green on Saturday (July 10<sup>th</sup>, 2010) at 10am.</p>	<p>DP</p> <p>SD</p> <p>SD/PI</p> <p>DP</p> <p>GN</p> <p>TP</p> <p>All Cllrs</p>
115/10	Easements Review – Church Farm Barns	<p>SD reported that Darby's have replied. There is a 20 year limit for the enforcement of the Easement but this does not apply because SPC are already in negotiation with the Owner regarding the Easement payment.</p> <p>The County Council regard the issue as being one needing resolution between SPC and Church Farm Barns (CFB). CFB are concerned about the possibility that they may be liable for repairs to Copson Lane in the future hence the delay but it looks likely that they will make an offer shortly. SD advised that all</p>	SD

		<p>previous Easements have made it the responsibility of the property owner to maintain their own access across Parish land and that it would not be appropriate for SPC to be liable for repairs to the surface of Copson Lane other than that of maintaining the public footpath.</p> <p>When an offer is made, SPC will need to get a current valuation of the Easement payable from the Valuations Office as the value may have changed.</p> <p>Darby's suggest that SPC should be sending a letter every 6 months in the interim period which will prove that the discussions are ongoing (so that the 20 year clock is not started).</p>	
116/10	<b>Forge Garage Railings</b>	<p>SD reported that Darby's have responded. They recommend that it would be foolish and expensive for SPC to challenge the railings unless it can prove that a previous Parish Councillor or Parishioner had seen documentary evidence that the land belonged to SPC.</p> <p>DP requested that SD itemise the current position.</p>	<b>SD</b>
117/10	<b>Transport</b>	<p><b>Footpaths</b></p> <p>GN noted that the Campbell's had cutback their hedge but that there was a still a section left to complete. SD agreed to contact the landowner.</p> <p>DP reported that he had received a complaint regarding the footpath between Mill Lane and Thame Road stating that it was becoming unsafe due to it not being maintained. SD reported that OCC had previously agreed to clear the footpath but he will contact them and explain the safety issues so that it might be completed sooner.</p>	<b>SD</b> <b>SD</b>
118/10	<b>Community Building Project</b>	<p>SD reported that the CBPC have now met with representatives from the Diocesan Advisory Committee who were impressed with the level of consultation and research carried out to date. They seemed pleased with the proposals and will give a formal opinion at the end of July. CBPC will then be in a position to apply for formal permissions.</p> <p>Although not as Parish Clerk, SD stated that he will be happy to report progress to the SPC on a monthly basis (in attendance or via e.mail) in his capacity as Church Warden.</p>	<b>SD</b>
119/10	<b>Dog Bin &amp; Waste bin in Bakehouse Yard</b>	<p>A request made for a third dog bin to be provided in Stadhampton. Can be purchased for £70 and will then be emptied / serviced by SODC. The bus stop was suggested as a possible location but this was felt not to be a good idea. Agreed that the third location requires further research.</p> <p>The waste bin in Bakehouse Yard has been removed but has not yet been replaced. SD agreed to chase this up with Verdant.</p>	<b>CIirs</b> <b>SD</b>
120/10	<b>Reports from SODC &amp; OCC CIirs</b>	No reports received on this occasion.	

121/10	<b>Long Ground Field at Chiselhampton</b>	<p>SD reported that the safety of the location of the proposed new gates is the issue and that SODC are continuing their Planning Enforcement investigation into the access created and the gates that have been erected. The current position is that the Owner of the field intends to submit a planning application for the new access and will remove the current gates, earth and gravel.</p> <p>As the previous landowner, Tom Hall volunteered to make a statutory declaration (if necessary) that there has never been an access point to the road in that location. The Clerk reported that others are also willing to do so if necessary.</p> <p>DP asked SD to contact Darby's to arrange the possibility of taking up this offer if and when necessary. SD will also contact SODC accordingly.</p>	<b>SD/DP</b>
122/10	<b>PAGE</b>	TP gave his report on PAGE (see copy of report attached to minutes).	<b>TP</b>
123/10	<b>Planning Applications</b>	<p>No new planning applications received.</p> <p><b>Planning decisions noted</b></p> <ul style="list-style-type: none"> <li>- <b>P10/W0464</b> – Construct two storey extensions to rear and side elevations – 4 Newington Road, Stadhampton – <b>Approved</b></li> <li>- <b>P10/W0525</b> – Proposed oak framed garage/garden room – The Mill House, Mill Lane, Stadhampton - <b>Approved</b></li> </ul>	

124/10	Treasurers Report	<p>SD advised that the 2008/09 has finally been completed and he is just awaiting the report from BDO. The audit for 2009/10 is still being dealt with and SD hopes to submit to BDO by the end of July. SD will contact the bank with the contact details for the new Clerk.</p> <p>The 2<sup>nd</sup> half of the 2010/11 precept is expected in September. The current balance stands at £4922.44.</p> <p style="text-align: center;"><b>Payments received</b></p> <p style="text-align: center;">£500 from Bill Traylen's Funfair Awaiting payment from Gifford's Circus</p> <p style="text-align: center;"><b>Payments approved</b></p> <p style="text-align: center;">Chq no 1328 Total - £345.20 Payee - Stephen Dawson Details - Clerk salary &amp; expenses</p> <p style="text-align: center;">Chq no 1329 Total - £315.00 Payee - Stadhampton Community Hall Details - Hire of hall</p> <p style="text-align: center;">Chq no 1330 Total - £144.89 Payee - Southern Electric Details - Bill for Pavilion</p> <p style="text-align: center;">Chq no 1331 Total - £18.42 Payee - Thames Water Details - Bill for Pavilion</p> <p style="text-align: center;">Chq no 1332 Total - £236.06 Payee - Berinsfield Community Business Details – Grasscutting</p> <p style="text-align: center;">Chq no 1333 Payee – G Bowden Details – Village maintenance Total - £30.00</p> <p style="text-align: center;">Chq no – 1334 Payee – M Bates Details – Village maintenance Total - £60.00</p>	SD
--------	-------------------	---	----

125/10	Correspondence	<ol style="list-style-type: none"> <li>1. Request that we send a representative to a 'Community Emergencies Approach' meeting at the SODC offices on 8/7/10. GN agreed to attend.</li> <li>2. OALC have requested that SPC complete a flooding questionnaire. JRS stated that all the information is already on the Environmental Agency website. SD will relay this to OALC.</li> <li>3. The Parish magazine notes that the local community police will be visiting Stadhampton on Friday July 23<sup>rd</sup> at 2.30pm.</li> </ol>	<p><b>GN</b></p> <p><b>JRS/SD</b></p>
126/10	Other Urgent Matters	No other urgent business.	
127/10	Next Meeting	Monday 6 <sup>th</sup> September 2010 - 7.30pm in the Community Hall.	

Signed.....Chairman

Date.....