



Minutes of the Parish Council Meeting for Mattingley Parish Council

18 April 2016

Heckfield Hall, Heckfield 6.30pm.

Present:

Cllr Janice Hughes (JH)
 Cllr David Sexton (DS)
 Cllr Alan Woolford (AW)
 Cllr Keith Alderman (KA)
 Cllr Adam Knight (AK)
 County Cllr David Simpson (DS)
 District Cllr Anne Crampton (AC)

Mr Ron Darley (RD) Parish Clerk

No members of the public

Meeting chaired by Cllr Janice Hughes

| REF | AGENDA ITEM | ACTION |
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| 16/51 | There was no requirement for an Open Forum. | |
| 16/52 | Receive Police Report – no police report received. | |
| 16/53 | Apologies were received from Cllr Aylmer. | |
| 16/54 | Declaration of interest in items on the Agenda <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item – There were none.</i> | |
| 16/55 | Confirm the Minutes of the Council Meeting held on 21 st March 2016. Minutes were confirmed. Proposed DS, Seconded AW, Signed JH. | |
| 16/56 | Matters Arising from Council Meeting 21st March 2016 15/141,15/160, 16/06, 16/22, 16/39: KA to report on Glebe Wood lease documents. KA reported that revised drafts are to be examined by a local solicitor. 15/147, 15/160, 16/06, 16/39 AK/AW to report on local contractor quotes for dragon’s teeth. AK reported that he had received a quote of £800 for 80 dragons teeth. It was agreed to instruct the contractor to install the teeth, subject to checking that they were the appropriate diameter. 15/147/15/160, 16/06, 16/22, 16/39: AK to report on progress in contacting Robert Thain regarding HARAHA & site choice. No progress 15/147, 15/160, 16/06: JH to report progress regarding the insertion of regular articles & 16/33: DS to report on HHCC reports in the Whitewater magazine. It was confirmed that reports in the magazine should be quarterly. 15/150, 15/160, 16/22, 16/39: AK to report on contact with resident regarding a proposal for moving the K6 telephone box. Further contact to be made with local resident. | <p style="text-align: center;">KA</p> <p style="text-align: center;">KA/RD</p> <p style="text-align: center;">AK</p> |

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| | 15/154, 15/160, 16/06, 16.24, 16/39: RD to report on provision of Hound Green furniture and bird/bat boxes. The furniture has been ordered, bat & bird boxes will be provided and RD has asked for a financial statement of the balance of s106 money remaining. RD to ask for confirmation of their installation date. | AK |
| | 15/161, 16/06, 16/22, 16/39: DS/C.Cllr DS to provide update(s) on progress regarding residents' complaints about increased traffic noise. Resident was asked to provide information direct to C.Cllr Simpson. No further action. | RD |
| | 15/162, 16/06, 16/22, 16/39: Litter bins: RD displayed photographs of the bin he had received and it was agreed to obtain 5 more. RD to contact HDC regarding arrangements for & cost of emptying these bins. | RD |
| | 15/163, 16/06, 16/22, 16/39: RD to report on action taken to secure compensation for telephone poles on the village green, Hound Green. RD reported that Thompson Broadbent had been instructed to take action on behalf of MPC on a no win, no fee basis. | RD |
| | BA to report on progress to secure quotations for railway sleepers with handrails, provide accessibility for wheelchairs for access by the disabled (as reflected in the funding) & pushchairs etc across the ditch at 2 points. Site meeting held with contractor and quotes awaited. | RD |
| | 15/167, 16/06, 16/22, 16/39: DS to report on plans to draft wording for a plaque confirming that work in refurbishing the bus shelters in Hazeley Green had been completed & by whom. The wording on the plaque was agreed. DS to seek a quote for producing the signs. | BA |
| | 15/167, 16/06, 16/22, 16/39 Provision of a spreadsheet to monitor progress against target dates on projects/action items agreed by MPC. A spreadsheet has been drafted, but is to be simplified/shortened. No progress. | DS |
| | 16/13, 16/22, 16/39: A draft contingency plan to cover the eventuality of a Clerk's departure has been commenced. RD reported partial completion of a draft. | RD |
| | 16/13, 16/22, 16/39: Memorial plaque to the former Clerk. Wording agreed in principle; the size of the plaque will depend upon the size of the furniture to which it is to be affixed. The agreement of the next of kin to be sought, | RD |
| | 16/41: Sale of land at Hound Green: Requisite notices expected to be issued very shortly with completion in late May/June. | AW |
| | 16/33, 16/39: Parking problems at Hazeley Bottom: Photographs supplied by DS. RD to write to RSPB regarding the unsightly parking and asking whether the existing length of white posts could be increased to prevent it. | RD |
| | 16/33, 16/39: KA/AK to provide feedback on a planned meeting arising from a resident's complaint about broadband speed in the parish. It was reported that residents can now order faster broader band – but it does not work. | RD |
| | 16/41: Transfer of bank account & electronic banking. No action yet. | KS/AK |
| | 16/44: RD to ascertain which "Lengthsman cluster" MPC is in and request further information. Ongoing. RD to ask HALC for a "round robin" to other parishes seeking their experience of the lengthsman scheme. | RD |
| | 16/45, Quotes to be obtained for the cutting of footpaths around West End Farm, twice a year, at an estimated cost of £250, but no commitment made until further discussion at the April meeting. Quotes awaited. | RD |
| | Complaints regarding the use of a footpath by horse-riders to be investigated by BA and the matter referred to the ROWO. The ROWO has been informed and standard notices requested. Outstanding at the moment. | BA |
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| 16/57 | Council to review and approve Internal Control & Risk Assessment - It was agreed that the existing controls are adequate, no changes required. The requirements that 2 councillors should attend meetings with other bodies and that emails to other bodies should be sanctioned by the Clerk/Chairman before issue were re-emphasised. | RD |
| 16/58 | Council to receive unaudited Accounts for 2015/16 – Defer until the May meeting by which time Internal Audit will have been done, and when the Council traditionally considers approval of Governance Statement and Signing of the Annual Return to the Audit Commission. | |
| 16/59 | Councillors to consider date & allocation of roles and responsibilities for Spring Clean Day: it was agreed to publish details of this event in the Whitewater Magazine and discuss it at the September meeting. | |
| 16/60 | Council to discuss proposed planning changes: it was agreed that the clerk would circulate details to all councillors for comment with a view to endorsing HALC's views. | RD |
| 16/61 | Council to consider and approve cheque payments: Current account balances as at 31 March 2016 £5,677.36 - Cheques to approve retrospectively: none - Cheques to approve and sign: CQ No 280: £24.00: Heckfield Hall: Hall hire: 21/03/2016. CQ No 281: £424.82: R. Darley: Salary & expenses: April. CQ No 282: £63.10: HMRC: PAYE: April CQ No 283: £238.00: HALC Affiliation Fees & NALC levy CQ No 284: £45.00: Whitewater Benefice: 1 insertion: April 2016 CQ No 285: £1,200.00: GreenFlints: Install 3gates and stiles & 6 latches. The Clerk was advised that separate payments should be made for salary & expenses. | |
| 16/62 | Council to discuss proposed planning changes | |
| 16/63 | Council to consider new planning applications & note decisions: New Applications: 16/00700/PRIOR: Hill Farm Hazeley Heath: Notification under the Electronic Communications Code Regulations 2003 to utilise permitted development rights to install and replace telecommunications equipment at M3 Pylon, Hill Farm, Hockbridge, Nr Winchfield . 16/00657/CON: Bartletts Farm Reading Road Mattingley: <u>Further information for Discharge of condition 1- details of materials- pursuant to 15/02982/PRIOR Application for prior approval under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) of Proposed Change of use from agricultural building to dwelling under Class C3.</u> 16/00589/HOU Acorns Hound Green Mattingley: Loft conversion. It was agreed that No Comment should be made on all the above applications. | |

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| | <p>Decisions: The following decisions were noted.</p> <p>16/00197/HOU: The Bungalow Aldermoor Farm Reading Road Heckfield: Remove existing attached garage and link, raise roof and provide two storey side extension, front porch and rear balcony and first floor accommodation. GRANTED.</p> <p>15/02794/FUL: Feldgate, Hazeley Lea <u>Installation of a horse walker</u>. GRANTED.</p> | |
| 16/64 | <p>Councillors to report on areas of responsibility</p> <p>Cllr Adam Knight – had been approached by a resident complaining about the state of Hound Green. It was agreed to seek a quote for clearing out the ditches around the Green with a view to improving drainage and to ascertain whether the SINC could be rolled.</p> <p>Cllr Bob Aylmer – reported the need for cutting back vegetation on the footpaths around West Farm, but this was deferred as no quote had been received.</p> <p>Cllr Keith Alderman - reported that SSE had been cutting trees to clear electricity lines and should be advised to clear the detritus they had left.</p> <p>Cllr Janice Hughes – nothing to report.</p> <p>Cllr David Sexton – (i) reported that retrospective planning applications are needed to set aside the original planning condition which disallowed the renting out of the apartments at Bramshill House as the permission was that they were for only temporary accommodation for training purposes. Some of these apartments have already been let on long term contracts. (ii) suggested that Merronbrook be asked to organise an open day which would be for prospective customers and to reassure local residents as to the effect of their proposed operations (iii) reported that he had procured a second set of keys for the notice boards.</p> <p>Clerk – Ron Darley- nothing to report.</p> | <p>AK/RD</p> <p>RD</p> |

Meeting closed 7:34 pm

Next MPC Meeting: 16 May 2016 – 7.30pm at Heckfield Hall,

Signed.....

Date.....

Chairman