

**AVERHAM KELHAM & STAYTHORPE
PARISH COUNCIL**

Minutes of the Parish Council Meeting held on 19 April 2016	
	Action
<p><u>Present</u></p> <p>Cllr. John Cobley (Vice Chairman) Cllr. Judith Mills Mr Andrew Fereday Cllr John Miller Cllr. John Allan Cllr Ian Justice</p> <p>Mr. John Burbidge (Clerk/Authorised Officer of the Council) In Attendance Cllr. Sue Saddington Cllr. Robert Blaney Mrs. Jill Sanderson</p> <p>MEMBERS OF THE PUBLIC PRESENT: TWO</p>	
<p><u>1. OPENING FORMALITIES</u></p> <p>Cllr. John Cobley opened the meeting.</p>	
<p><u>2. APOLOGIES</u></p> <p>Cllr. Steve Emeny (H) Cllr. Adrian Hatton (W) Cllr. Hilary Snell (S) Cllr. Ian Bradey (W)</p>	
<p><u>3. DECLARATION OF INTEREST</u></p> <p>None</p>	
<p><u>4. APPROVAL OF MINUTES (12 JANUARY 2016)</u></p> <p>No Amendments.</p>	
<p><u>5. MATTERS ARISING AND ACTION POINTS</u></p> <p>08.04 Flash Farm: Cllr Judith Mills reported that the Parish Council objection had been received at NCC. Judith said that the process was very difficult to follow for the general public Judith went on to thank Cllr. Ian Bradey the acting authorised officer and others involved in producing the submission document. The Clerk said that it could take up to a year for a decision on the Flash Farm site. Judith said that she would summarise the main objections in the Plough. Cllr Ian Justice said that if the site was developed after use it would become a brown site, Roger Blaney said that any site would require a planning application.</p>	JM

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<p>8.15 Housing Need Survey: The Vice Chairman introduced Mrs. Jill Sanderson housing development officer for N&SDC. Jill explained her primary role working with other agencies to determine housing need for the district. Jill said that the use of resident surveys was one way to assist in determining housing need and demand. Other influences are local amenities, type of village classification ie SP3 and local planning issues. If the Parish Council supported a survey being carried out how long would it take to arrange. Jill said that at the moment it would take up to 18 months with the current work load. However, she did say that private surveys could be under taken by any one. It was agreed that information would be put in the PC snippets to inform local residents.</p> <p>12.15 Parish Defibrillator: Cllr Hilary Snell (Defibrillator Committee Chairperson) The Clerk reported in her absence. He said that the project was nearly complete in two villages defibrillators were installed and the one at Averham school was being installed shortly, Cllr John Allan said he had been informed that the defibrillator would be sited by the end of April. Cllr John Cobley asked if any training was required. The clerk said that he was not aware of any as the machines gave verbal instructions however this could be discussed with Hilary at our next meeting.</p> <p><u>ACTION POINTS</u></p> <p>8.04 Flash Farm: Cllr Judith Mills Summarise key objection points for the Plough.</p> <p>12.15 Parish Defibrillator: Action report for the defibrillator siting at Averham school. And any training issues.</p>	<p>JM JB</p> <p>HS</p>
<p><u>6. Parishioners Participation</u></p> <p>Mr & Mrs Hall attended the meeting with their planning application Min 9.02 Erection of a New Bungalow on Land Adjacent Old Farm House Pingley Lane Staythorpe.</p> <p>Mr. Hall said that with Jill Sanderson presentation his questions related to housing survey and need had been answered.</p>	

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<p><u>7. Delegates/District Councillors Reports</u></p> <p>7.1 Cllr Sue Saddington said that she had completed her observations for Flash Farm on line, and it had been submitted and an email of acceptance had been received.</p> <p>7.2 Cllr Roger Blaney reported that he would request further noise monitoring on the A617. Mr Jeremy Hutchinson has already carried out some noise monitoring at Kelham. The levels from 10.00am to 11.00pm were 70 dec the new limit was 60 dec therefore if a new road was being planned the residents that would be affected are entitled legally to noise prevention schemes.</p>	<p>RB</p>
<p><u>8. Correspondence</u></p> <p>8.01 N&SDC Community Infrastructure Levey (CIL) Cllr consultation.</p> <p>8.02 N&SDC Plan Review Consultation Event (Wen 4 May 2016 at 6.30pm at Newark Town Hall)</p> <p>8.03 NCC Registration Recycling Centers Information on line vehicle registration scheme. To be circulated in the Plough.</p> <p>8.04 Queens 90th Birthday Party (12 June 2016) the clerk said that a request had been made for the PC public liability insurance to be used this was unanimously agreed. The Clerk said that he would contact the committee to outline what cover and exceptions etc. The Clerk also said that the memorable medal to celebrate the Queens Birthday was not being pursued through the organizing committee, for children within the three Villages.</p>	<p>ALL ALL JB</p>
<p><u>9. Planning Matters</u></p> <p>9.01 Householder application for erection of a rear and side single storey extension The Cottage Pingley Lane Staythorpe Newark On Trent Nottinghamshire NG23 5RH Ref. No: 16/00384/FUL Received: Fri 04 Mar 2016 Validated: Wed 09 Mar 2016 Status: Registered NO OBSERVATIONS</p> <p>9.02 Land Adjacent Old Farm House Pingley Lane Staythorpe Newark On Trent Nottinghamshire NG23 5RH Ref. No: 16/00405/FUL Received: Mon 07 Mar 2016 Validated: Tue 08 Mar 2016 Status: Registered NO OBJECTION WITH OBSERVATIONS</p> <p>9.03 New house and garage The Old Forge Staythorpe Road Averham Nottinghamshire NG23 5RD Ref. No: 16/00001/FUL Received: Sat 02 Jan 2016 Validated: Tue 05 Jan 2016 Status: Registered OBJECT</p> <p>DECISION None</p>	<p>JB JB JB</p>

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<p><u>10. Late Notice of Planning Matters (Standing Orders)</u> None</p>	
<p><u>11. ADMINISTRATION / FINANCE</u> 11.01 Clerks Financial Report 19 April 2016</p> <p>11.02 Code of Conduct</p> <p>11.03 AVG Subs 3 Years £54.00 Unanimously Agreed</p> <p>11.04 Audit 2015/16 Grant Thornton: The Clerk reported that the Parish council audited accounts must be returned by the 17 June 2016.</p> <p>11.05 Office Grant £135.00 Unanimously Agreed</p> <p>11.06 Two Ink Cartridges £ 28.00 Unanimously Agreed</p> <p><u>12. HIGHWAYS / ENVIRONMENT</u> <u>Parish Council/ Delegates Reports.</u> Parish Councillors / Delegates Report. 12.01 Capital Projects. Village Defibrillator, 12.02 Dog Bins Staythorpe Ward: The Clerk reported that the new bin and stand had arrived. He said that it should be sited by the end of April 2016.</p>	<p>JB</p> <p>JB</p> <p>JB</p> <p>JB</p>
<p><u>13. CLOSING FORMALITIES</u></p> <p>The Vice Chairman declared the meeting closed at 8.55pm</p> <p>The Parish Council AGM will be on Tuesday 17 May 2016 at 7.00pm followed at 7.15 by Parish Council Meeting at Kelham Hall Room G23.</p>	

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Chairman: Date:	