



Chairman of the Council  
Cllr D Shaw

Clerk of the Council  
Mrs C Martin

[www.lilleshallpc.org.uk](http://www.lilleshallpc.org.uk)

21<sup>st</sup> of June 2023

To all Members, Lilleshall Parish Council  
Copied to others for information.

Dear Colleagues

**NOTICE IS HEREBY GIVEN** that the Extra-Ordinary meeting of Lilleshall Parish Council for the municipal year 2023/24 will take place on the 26<sup>th</sup> of June 2023 at 7pm to be held at Hillside Meeting Room. Members are summoned to attend for the transaction of business on this agenda.

Yours

*David Shaw*

David Shaw Chairman of the Council

## AGENDA

### 1. Accounts and the Annual Return

#### a. Annual Return

To complete the Annual Governance Statement. (Page 4 of AGAR)\* Please see the Explanation of assertions for each numbered point.

To confirm the Statement of Accounts. (Page 5 of AGAR) including reconciliation of boxes 7 and 8\*

To receive the Annual Internal Audit Report. (Page 3 of AGAR)

To receive the Explanation of Variances.

#### b. Bank Reconciliation Details

To receive the Bank Reconciliation at 31<sup>st</sup> March 2023\*

#### c. Internal Audit

To receive report from Internal Auditor, John Henry detailing internal audit visits.

#### d. End of Year Accounts

To receive and sign the Consolidated Balance Sheet. \*

To receive the Income and Expenditure Financial Summary.

To receive the Financial Statement

\* Chairman to complete and sign at the meeting.

