

WEST TYTHERLEY, FRENCHMOOR AND BUCKHOLT PARISH COUNCIL

Monday 09 September 2019 commenced at 7:00pm in King Edward's Hall, West Tytherley

Councillors present: Cate Bell (CB), Fiona Collier (FC), Mick Goulding (MG), Denise Long (DL), Tim Koetser (TK), Lucia Homer (LH), James Strachan (JS), and Nigel MacPherson (NM)
Plus: Melanie Camilleri (MC) – Clerk/RFO, and 11 members of the public.

134/19 Apologies for Absence: Cllr Perry

135/19 Open Forum

136/19 Declarations of interest: None

137/19 Minutes

The Minutes of the Parish Council meeting held on Monday 1 July 2019 were approved and signed, with the correction to show 'Spring Clean' allocated to DL (not JS)

138/19 TVBC update: Cllr Jeffrey

Highlights from Mid Test Matters Issue 5, which is on the Parish Council website:-

- TVB Councillors Grant Scheme available
- Draft Affordable Housing Supplementary Planning Document (SPD). Public consultation period 30 August 2019 – 12 noon 11 October 2019. The draft SPD can be viewed on the TVBC website: www.testvalley.gov.uk/planning-and-building/planningpolicy/supplementary-planning-documents
- Annual Conference 21 Sept. FC will attend. JS may attend too, but will confirm.

139/19 HCC update: Cllr Perry: None (apologies sent)

140/19 NDP update: AB

- Reg 14 consultation phase ended in June
- Through July and August, SG has been analysing substantial comments (over 50) from parishioners and stakeholders. There have subsequent meetings with certain parishioners and stakeholders (to clarify their input).
- Sarah Hughes (TVBC NDP Development Officer) provided comments and AB will now seek clarification as to how this impacts key policies e.g. strength of powers to object to planning applications against NDP policies
- We are preparing Regulation 16 document due for issue at the end of Sept.

141/19 Highways and Footpaths

- i. FP3 Freedom of Information Request - MC has dealt.
The Parish Council stated their intention to approach HCC regarding the DMMO application, in an attempt to expedite HCC's 7-10 year decision time-scale, given the extenuating circumstances (halting a TVBC approved housing). Cllr Jeffrey agreed to support the PC's approach to HCC
- ii. Norman Court Estate have closed track between FP10 and FP11. Closure as a result of consideration of a DMMO application. The Estate wishes to work with residents and update will follow
- iii. Removal of tree FP5 - thanks expressed to Bev MaKay and Garth Alexander. Wood is available to the community – please carry down steps (to avoid damage)
- iv. For info: Section of West Dean Road (by North Lodge) closed by Wessex Water wef 18th November for four weeks (housing development).
- v. Aster Housing creating 2x parking spaces: spaces being measured-up
- vi. Clearing of culvert Dean Road – awaiting HCC

142/19 Broadband

- Virgin Media Superfast Broadband service is now live and available in West Tytherley, Frenchmoor and Buckholt.
- There was a very well attended VM Sales event on Thursday 5th September.

- VM Sales Reps will be in the village over the next couple of weeks, they will leave a card if residents are out when they call.

143/19

a) Planning applications: Led by MG

19/02003/LBWS

Address: Cleves Cottage 65 Red Lane West Tytherley Salisbury Hampshire SP5 1NY
Description: Replace flat roof; re-roof garage to incorporate a box gutter; rebuild northern elevation of single storey link with changes to the fenestration and replace internal ceilings

Observations date: 13 Sept 2019

The Parish Council discussed this application. A vote took place by a show of hands:-

Object: 0, No Objection: 0, Support: 8, Abstain: 0

Material reasons for support: In keeping with Grade II listed building

19/02001/LBWS

Address: Pilgrims Croft Rectory Hill West Tytherley Salisbury Hampshire SP5 1JN

Description: Replace window

Observation date: 20 Sept 2019

The Parish Council discussed this application. A vote took place by a show of hands:-

Object: 0, No Objection: 0, Support: 8, Abstain: 0

Material reasons for support: In keeping with Grade II listed building

19/02023/POS

Address: Lye Farm Pugs Hole West Tytherley Salisbury Hampshire SP5 1LA

Description: Notification for Prior Approval under Class Q - Conversion of agricultural building to dwelling house

Observation date: 12 Sept 2019

The Parish Council discussed this application (which is the re-submission of the same application 2 years ago, and subsequently withdrawn). A vote took place by a show of hands:-

Object: 5, No Objection: 0, Support: 0, Abstain: 3

Material reasons to Object:-

- not in keeping with character of area (outside of settlement boundary), in a rural setting which needs to be protected
- is of significant size and scale (460m sq)
- the significant nature of additional building work and new materials that would be required to develop the building that would not be in line with PDQS guidelines.

19/02071/FULLS

Address: Mornington North Lane West Tytherley Salisbury SP5 1LX

Description: Erection of a two storey side extension, to provide additional living space, and erection of detached garage with office space above

Observation date: 20 Sept 2019

A member of the public, who had written to the Parish Council, was invited to speak of their objection and reasons why. The owner of the property attending the meeting, was also invited to respond.

The Parish Council discussed this application. A vote took place by a show of hands:-

Object: 6, No Objection: 0, Support: 0, Abstain: 2

Material reasons to Object: Com 11 – significant size and scale, visually intrusive, and not in keeping with character of area (outside of settlement boundary).

b) Treeworks: Led by FC

19/02053/TREES

Address: 17 Church Lane West Tytherley Salisbury Hampshire SP5 1JY

Description: Apple tree - Fell due to poor condition

Observation date: 11 Sept 2019

The Parish Council discussed this application. Unanimous decision: No objection

19/02128/TREES

Address: Garden House Dean Road West Tytherley Salisbury SP5 1NR

Description: 11x Cypress trees (T1) - Fell. Replace with hornbeam hedging. Field maple (T2)- Reduce stem over neighbouring garden by up to 3m back to a growth point, coppice stem over Garden house side. Elder (T3)- Fell. 4x Field maple (T4)- Reduce by up to 2m from extremities, to leave a balanced crown.

Observation date: 25 Sept 2019

A member of the public, who objected to the works, was invited to speak of their reasons why. The owner of the property attending the meeting, was also invited to respond.

The Parish Council discussed this application. Unanimous decision: No objection.

c) **Draft Affordable Housing Supplementary Planning Document (SPD)**. See Cllr Jeffrey report **138/19**

144/19 Recreation Ground and Bus Shelter

- i) RoSPA safety inspection Report: assessment identified only minor works which TK will address directly, or are things e.g weeding, which can be added to the list of jobs for the Lengthsman
- ii) Bus shelter repaired and thanks expressed to Jamie Bowditch. Jamie has volunteered to stain the rest of the bus shelter with the stain he has left over (no charge). This was accepted by the councillors with gratitude.
- iii) Dead trees on the Rec Grd – to be added as agenda item for October

145/19 Lengthsman: Led by DL

- i) DL to carry out hand-over to JS
- ii) Weeding of the WM to be a regular job – MC has added to list for Sept
- iii) A variety of other jobs were discussed and will be passed to JS
- iv) Post to be added to FB page.
- v) List of jobs and form to complete to make suggestions on the new website

146/19 War Memorial: Led by DL

- i) DL to carry out hand-over to NM
- ii) Weeding added to list for September
- iii) MC will arrange for wreath to be ordered

147/19 Village Fete

- i) Grants: £8,500 funds available. Application form on the new website. Closing date 30 Sept 2019.
- ii) Next year village fete will be held 16 May 2020. Save the date!

148/19 Finance & Cheques: Led by MC

- i) approve schedule of accounts and sign cheques

Bank balances

Main Account (as at 09 Sept 2019): £6,124.04

Savings Account (as at 09 Sept 2019): £1,236. 71

Millennium Fund Account (as at 09 Sept 2019): £15,260.88

Main Account

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary + office space (1 Aug)	437.88	S/order
M Camilleri	Clerk Salary + office space (1 Sept)	437.88	S/order
Martin Eastwood	Grass mowing Rec Grd	564.00	000967
Business Stream	Water rates Rec Grd	80.83	000969
Tim Koetser	Bus shelter repair (reimburse payment to J Bowditch)	257.35	000970
SSE	Electricity Rec Grd	42.06	000971

Total debit | £1,820.00 |

Receipts	Detail	Amount £	Deposit Ref.
None		£0	
	Total credit	£0	

- ii) Mid-year report on accounts/budget: MC handed out spreadsheets on mid-year budget. Reported on-track with an anticipated surplus. Noted SSE elec standing charge has drastically increased since last year. To be added to the October agenda
- iii) Review and agree Clerk/RFO's contracted hours per week: CB reported that MC works far in excess of the contracted hours (8 hrs per week). Unanimously agreed that will review when calculating the budget/precept for 2020/21.
- iv) New Lloyds bank mandate handed out for data capture of additional signatories
- v) Consideration of request from TVBC School for donating prize(s) (£25 per prize). Agreed will donate 2 prizes. FC and JS to attend ceremony on 21 Nov.
- vi) Renaming of Millennium Account+ list of criteria for use of funds: to be carried forward to Oct meeting due to holiday

149/19 Parish Council Website proposals

- i) New Parish Council website launched : www.wtparishcouncil.org
- ii) TK to apply for Village Fete Funds to pay MC for building website
- iii) Each councillor to create a dedicated email using the format Cllr.name.name@gmail.com

150/19 Correspondence/AOB

- i) West Dean Parish Council has asked for a contribution towards its playground resurfacing. CB asked for costs to be presented at the October meeting
- ii) CB read out email from parishioner covering
 - how they handled youths treating the bus shelter as goalposts
 - request to replace dead tress by the WM. MC to respond indicating the PC isn't in a position to finance
 - request to install a speed bump outside their house. MC to respond indicating this isn't permissible as HCC own the highways
- iii) FC reported on the old Exbury and Tytherley Sawmill barn repaired and resulting clearance of woodland to allow access for heavy lorries on 2-3 occasions per annum. This tree work is outside the conservation area and is not subject to the controls of section 211 Town and Country Planning Act 1990. FC will discuss safety of FP 10 with Jim Little, the footpath warden.

151/19 The next Parish Council Meeting for West Tytherley, Frenchmoor & Buckholt Parish Council will be held on Monday 14 October 2019 at 7pm in the King Edward's Hall

Being no further business, CB closed the meeting at 8:40pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH