

CLIFFE AND CLIFFE WOODS PARISH COUNCIL

Minutes of Meeting held at Cliffe Small Memorial Hall

Thursday 05 November 2009

PRESENT

Councillors C Fribbins (Vice Chair -- Chair for this meeting), L Bush, J Corrigan (arrived at 19:45) , D Cunningham

M Emblin, J Keates, J Moss, M Smith, A Taylor, L Wicks (Left at 20:45)

Mr G Meeser (Parish Clerk) and Mr A Parfett (Parish Clerk Designate)

ABSENT

Cllr J. Darwell

The meeting opened at 19:30 hours (7.30 pm).

NO		ITEM	ACTION BY
1.0		APOLOGIES FOR ABSENCE Cllrs R Hunt (working), K Kentell (holiday), G Moore (Domestic commitments). And J Wenban (Family Bereavement) - all accepted	
2.0		DECLARATIONS OF INTEREST Cllr. Taylor declared his interest in planning application MC2009/1219 Merryboys House and issues concerning misuse of land in Merryboys Road opposite his residence.	
3.0		APPROVAL OF MINUTES Minutes of meeting held on 01 October 2009, approved.	
4.0		ADJOURNMENT	
	4.1	CHANGING ROOMS FOR FOOTBALL CLUB (Taken after 4.2) Mr Paul Fenney was not in attendance so Cllr. Wicks spoke on behalf of Paul Fenney & Cliffe Royals Football Club. Plans were in progress and Mr Fenney would be in attendance at next meeting to present designs and business plan to PC. Estimated cost in the region of £110K	
	4.2	ANTI SOCIAL BEHAVIOUR AT CLIFFE WOODS CAR PARK 4.2.1 Clerk read out two email messages on behalf of Cllr. K Kentell: one relating to his recent meeting with Mrs Baker of Cliffe Woods and the other a copy of a message sent to Medway Police by another Cliffe Woods resident. The Clerk also read out an email message from a Parish Clerk in Staffordshire in response to request placed on e-message board of Society of Local Council Clerks, requesting indicative costs for installation of CCTV cameras in car parks	
		4.2.2 Mrs Baker spoke from the floor stating her dissatisfaction with the police response to the situation and explained how the situation was making life intolerable for people living next to the car park. Mrs	Youth Issues Group

	Baker wanted positive police action taken against the individuals concerned and expressed her view that police were not using their powers to curb the anti social behaviour. Mrs Baker also expressed her concern that the situation had worsened in the last 12 months.	
	4.2.3 Mr Geoff Waters from Medway Council (Youth Services) acknowledged and sympathised with residents affected by the problem and suggested that part of the solution to the problem would be for the youths to meet the complainants in a hope that they would then understand the problems they are causing to neighbours and that communication with the youths was the best option. It was also stated that these were young people from the community and that they had issues that needed to be listened to regarding a lack of facilities and places to meet. Mr. Waters referred to the views of the youth worker Lindsay Hartney who has meet with the youths several times and who had expressed the view that these youths were not particularly difficult. Mr Waters stated the problem was a common one and boiled down to Somewhere to go, Something to do and someone to talk to. Mr Walters also focused on the good work that had been done by the parish council mentioning the Youth Shelter and Skateboard Park.	
	4.2.4 Cllr. Keates suggested speaking to shops and businesses on the parade for support. Citing the rubbish problem that same youths were responsible for. Clerk gave information that this had been attempted in the past and we had received a negative response. Discussion focused around the barrier being broken at Cliffe Woods Recreation Ground, which was a previous gathering place for these youths but since the barrier was broken the Medway Council had locked the gates in the evening. Clerk Designate to contact Medway Council for timescale for repairs.	Clerk Designate
	4.2.5 Cllr. Cunningham suggested that the layout of the car park could be modified to suppress anti social behaviour and make it a less favourable venue for the youths to race around in their cars. Agenda item at next meeting.	
	4.2.6 The chair proposed the formation of a sub committee to look into youth issues. Seconded by Cllr. Keates. Cllrs. Taylor, Cunningham and Keates volunteered to join Cllr. Fribbins on this working group, which will be called the Youth Issues Group. Cllr Wicks added that the Medway Council, Strood Rural Ward Councillors might well be able to get involved as well.	Youth issues group
5.0	MATTERS ARISING FROM MINUTES MEETING ON	

		01/10/09	
5.1	The Late Lena Kennedy – Possible Naming of New Development in Cliffe Woods “Lena Kennedy Gardens” (See October item 6.1) In the absence of Cllr. Moore. Matter to be carried over to December meeting.		Cllr. Moore
5.2	Village Halls Revenue Support Funding: Cliffe Memorial Hall [CMH] (See October item 6.3) See item 6.1.5 below		
5.3	Upgrading of Footpaths RS84 and 84a (see October item 6.5) Clerk and Cllr. Moore are due to meet Medway Council’s Public Rights of Way Officer and Project Engineer on Monday 09/11/09 to walk proposed route. Report to be provided at December meeting		Clerk and Cllr. Moore
5.4	Fence between Cliffe Recreation Ground and B2000 Church Street (See October item 6.9) Cllr. Keates indicated that this was part of the current playground refurbishment scheme		
5.5	The Late Lena Kennedy – Heritage Plaque (see October item 6.11) No report because Cllr. Moore absent. To be carried over to December See 5.1 above		Cllr. Moore
5.6	Parish Plans (See October item 6.13): Cllr. Cunningham advised no further contact with Catherine Smith (Medway Council Rural Strategy Manager). To be pursued.		Cllr. Cunningham
5.7	Misuse of Land in Merry boys Road (See October item 6.15): Clerk read out emailed responses from Planning and Environmental departments at Medway Council . in both cases, message is that nothing can be done.		
5.8	Revision of Standing Orders (See October item 6.17): Clerk advised that due to a pressured month owing to training of Parish Clerk Designate, no further progress made in producing final draft. He expressed confidence that task will be completed before job handed over to Clerk Designate on 20/12/09		Clerk
5.9	Machinery for Transferring Playground Capital Funds to Medway Council (See October item 6.18) See item 7.2 below		
5.10	Siting of Steel Container on Wentworth Drive (see October item 6.21): Steel container has now been removed		
5.11	Purchase of Wreath for Remembrance Sunday 08/11/09 (see October item 7.1) Wreath handed to Cllr Fribbins by Clerk at this meeting		
5.12	Finance Information Days – KALC (see October		

	<p>item 8.1.2) Scheduled day on 17/10/09 was cancelled, and KALC unable to give indication of when next one likely to be held</p>	
5.13	<p>Cliffe Woods Football Club: Request for Suggestions re re-siting of Football Pitches (see October item 8.1.3) Club was duly advised to contact Cliffe Parochial Charities . acknowledgement and thanks received</p>	
5.14	<p>Storage of Collected Rubbish from Cliffe Woods Car Park (see October item 8.2.1) Item not discussed. To be carried forward to December meeting.</p>	Car Park Committee
5.15	<p>Purchase of Digital Camera for Caretaker to Record Cleansing Deficiencies (see October item 8.2.1) See item 7.6 below</p>	
5.16	<p>Slippery Path in Cliffe Woods Due to Fallen Fruit from Fruit Trees (see October item 8.2.1) Matter was reported to Medway Council.</p>	
5.17	<p>Allotment Rents: Payment Update (see October item 9.3) See item 7.3 below</p>	
5.18	<p>Purchase of Garden Maintenance Equipment for Caretaker (see October item 9.6) Clerk Designate gave a brief account of conversation he had with Lee Hazeldean of SGM who can hire out any type of ground maintenance equipment for us to try before we buy. Mr Hazeldean would like to meet with representative of council and groundsman to advise on correct equipment to use. See item 7.7 below</p>	Clerk Designate
5.19	<p>Public Liability Insurance: Terms of Policy (see October item 9.7) Clerk Designate still to research other insurance companies with view to obtaining PLI cover for %one off+non-Parish Council events.</p> <p>Clerk confirmed that he had had sight of documentation re St Helen's Church's current PLI cover. He had advised Clerk Designate to make suitable diary entry to re-check documentation when current cover expires in 2010.</p>	Clerk Designate
5.20	<p>Bank Accounts: Change of Signatories (see October item 9.8) Nat West Bank has confirmed that Cllr. Smith is now a signatory to the Parish Council's current and reserve accounts</p>	
5.21	<p>Starting Pay Rate for Parish Clerk Designate: Minor Adjustment (See October item 9.9) Adjustment was duly made in October 2009 salary payment</p>	
5.22	<p>Planning Application MC/09/0105: New Development in View Road, Cliffe Woods (see October item 11.2)</p>	

		The Parish Council's comments were submitted online to Planning Inspectorate by Cllr Fribbins	
5.23		Cliffe Woods Car Park Barrier (see October item 13.1): See item 7.9 below	
5.24		Damaged Bollard in front of Cliffe (Buttway) Car Park (see October item 13.2) Bollard has been fixed.	
5.25		"21 Days Notice of Events" Requirement by Medway Council (see October item 16.0) Cllr Wicks advised that there seems to have been a communications problem in that the St. James Grain Parish Council had possibly required an alcohol licence. There is no stipulation that we require to give Medway Council 21 days notice unless we are applying for an alcohol licence.	
5.26		Dog bins on Cliffe Woods Recreation Ground (see October item 18.2) Matter was reported to Medway Council. One replaced with the same standard as before and it was also mentioned that the bin on the playing fields was overflowing. It is different department that empties the ones on the field (Green Spaces)	
5.27		Refund of Prize Money to Cllr. Moore for "Best Hanging Basket" and "Prettiest Garden" prizes at Cliffe Village Fayre (see October item 18.3) See item 7.10 below	
6.0		REPORT: CLERK	
6.1		CORRESPONDENCE	
		6.1.1 No: 0911/01 From: Medway Council (Special Projects Officer) Subject: Promotion of local events through Medway Council's website	
		6.1.2 No: 0911/08 From: Mr Ian Stone, 11 Tennyson Avenue, Cliffe Woods Subject: Follow-up letter to CWCA regarding overhanging trees There is nothing we can do however due to grant given to CWCA we may have some influence and might be able to gently persuade CWCA to take some action. Clerk to write to CWCA	Clerk
		6.1.3 No: 0911/11 From: Secretary, Cliffe Memorial Hall Management Committee Subject: Roots of trees from parish council land encroaching on Memorial Hall underground drainage. Clerk Designate was asked advice and instructed council that we are not allowed to agree any accountability and it was advised that CMH take the matter up with their insurance company, who may then proceed to contact CCWPC who would then be referred to our insurance company to deal with. This is not a matter that can be decided by CCWPC as it may	

	void our insurance policy if we accepted responsibility. Cllr Keates suggested having a tree surgeon take a look at the trees near the village hall	Cllr Keates
	6.1.4 No: 0911/12 From: Former Treasurer of former Cliffe Woods Parish Youth Club Subject: Formal notice of demise of Club. %Club to be advised that parish council prepared if necessary to hold %residue monies+In Trust+pending any re-establishment of club facilities in future+	Clerk
	6.1.5 No: 0911/13 From: Treasurer, Cliffe Memorial Hall Management Committee Subject: Acknowledgement of receipt of Support Grant	
	6.1.6 No: 0911/14 From: Victim Support Circular letter -- request for donation Subject: Matter discussed at FGPC meeting 03/11/09 . request declined	
	6.1.7 No: 0911/15 From: Mrs Jean Copsey, wife of late Cllr. Terry Copsey Subject: %Thank you+note for funeral wreath	
	6.1.8 No: 0911/16 From: KALC Subject: Kent International Gateway: Invitation to support fight against application Objection to be supported. Proposed by Cllr. Fribbins seconded by Cllr. Wicks.	Clerk Designate
6.2	Training of Clerk Designate and Handover Timetable for Job Clerk Designate has been receiving training and has been %observing+processes and procedures since his appointment in late September. Job is now being %shared+between himself and current Clerk until 30/11/09, and on 01/12/09 Clerk Designate assumes complete control. In remaining time until his departure on 20/12/09, current clerk intends to finalise amendments to Standing Orders, start the 2010/11 budgetary process, prepare various procedure notes and generally %tie up any loose ends+Clerk Designate commented that the induction training had gone very well and was looking forward to taking on the role.	
6.3	CRB Checks: Clerk Designate Clerk has received CRB check for Clerk Designate. Noted.	
6.4	Christmas Refreshments for Parish Council Meeting 03/12/09 Following items to be purchased: It was proposed and agreed to purchase wine instead of the traditional bottles of sherry. Proposed Cllr. Keates seconded by Cllr. Cunningham	Clerk

7.0		REPORT: FINANCE AND GENERAL PURPOSES	
7.1	Monthly Update on Parish Council Financial Situation 2009/10 figures as at 31/10/09 (bank statements reconciled up to 30/09/09) Opening balance £73,276, Precept £28,000, Income £1,180, Grants received £10,800, VAT refunds received £922, Revenue expenditure £18,213, Capital expenditure NIL, Grants paid £8,625, VAT paid £911, Balance on hand £86,429		
7.2	Capital Expenditure 2009/10 No capital expenditure to date. Heather Marsh (Medway Council, Play builder Development Officer) is arranging for parish council to be invoiced for playground funds (£35,000 plus any grant monies received).		Clerk Designate
7.3	Allotment Rents: Payment Update Paid to date £682.08 (96.6%). Currently only one defaulter.		Clerk
7.4	Annual Pay Review: Mr Dave Clark, Caretaker Increase of 2% with effect from 01/10/09 approved. Proposed by Cllr. Cunningham, seconded by Cllr. Keates Mr. Clark to send letter to Mr Clark. Increase to be processed with November wages		Clerk Clerk Designate
7.5	Employment Beyond Age 65: Mr Dave Clark, Caretaker Mr. Clark attains age of 65 on 07/12/09. Contract to be extended for a further 12 months from that date (Mr. Clark has indicated his willingness to continue). Proposed by Cllr. Cunningham, seconded by Cllr. Keates Mr Clark to be informed, and amendment to his Contract of Employment drawn up		Clerk
7.6	Purchase of Digital Camera for Caretaker Expenditure of up to £50 approved for purpose of obtaining photographic evidence of cleansing deficiencies. Proposed by Cllr. Cunningham, seconded by Cllr. Keates		Clerk Designate
7.7	Trial Hire of Ground Maintenance Equipment for Caretaker Clerk Designate has contacted hire firm in Gravesend, who can meet parish council representatives on site to assess requirements with view to trial hire of equipment prior to possible purchase. Visit to be arranged. Any hire of equipment for ground maintenance must first be agreed with the chair or vice chair and chair of FGPC Proposed by Cllr. Fribbins seconded by Cllr. Cunningham.		Clerk Designate
7.8	Arrangements for Help to New Clerk after 20/12/09		

	<p>Current clerk) has advised that he is prepared to give new Clerk advice and help by email or telephone for an indefinite period after Mr. Parfett takes over job on 21/12/09. However, if new clerk requires assistance with lengthy and time-consuming issues, Mr. Meeser to be reimbursed for his time at his current hourly rate of pay. In such event, Mr Parfett to first put his request to Mr Meeser and if agreed, Mr Parfett to clear matter with chair or vice-chair and chair of FGPC in advance of obtaining Mr. Meeser's help.</p> <p>Proposed by Cllr. Cunningham, seconded by Cllr. Keates</p>	
7.9	<p>7.9.1 Replacement of Cliffe Woods Car Park Barrier Medway Council is prepared to contribute £1,000 towards cost. Offer to be formally accepted proposed by Cllr. Cunningham. Seconded by Cllr. Keates</p>	Clerk
	<p>7.9.2 Clerk Designate circulated photographs of barriers from Cygnets, Hoo pool, Medway Council offices in Strood and Strood Central car park. The addition of a gate for future use was also discussed but dismissed.</p>	
	<p>7.9.3 Clerk Designate to contact companies for quotes and report back as quickly as possible. Cllr. Cunningham seconded Cllr. Keates</p>	Clerk Designate
7.10	<p>Christmas decorations Fire station were happy to erect a tree at the station, which could then be decorated with lights, however they stated that it had to be a real plantable tree. Cllr. Smith to investigate price for tree and decorative solar lighting and to report to finance committee meeting. Limit set at £500.</p>	Cllr. Smith
7.11	<p>Cheque Payments The following cheque payments were approved: #2178 G Meeser . Salary and expenses, October 2009 #2179 A Parfett . Salary and expenses, October 2009 #2180 D Clark . Wages and expenses, October 2009 #2181 HMR&C . PAYE deductions, October 2009 #2182 £160.00 G Moore . Prize money for Cliffe Fayre competitions #2183 £82.00 Society of Local Council Clerks . Membership fee for A Parfett #2184 £20.00 J Keates . Wreath for late Parish Cllr. T Copsey</p>	
7.12	<p>DATE OF NEXT FGPC MEETING Tuesday 1st December 2009 at Cliffe Woods primary school at 8pm</p>	

8.0		REPORT: ALLOTMENTS, BALL COURT, CHILDREN'S PLAY AREA, RECREATION GROUND/CARETAKER	
	8.1	Allotments – General Report No report	
	8.2	Ball Court – General Report No report	
	8.3	Children's Play Area . General Report No report	
	8.3	Recreation Ground/Caretaker: General Report No report	
9.0		REPORT: PLANNING	
	9.1	APPROVAL OF PLANNING APPLICATION	
		9.1.1 MC/09/1406 Newlands Farm, Station Road, Cliffe Variation of Condition 4 under planning permission MC2008/0793 to allow occupation of caravans during months of December and April <u>Recommendation:</u> Objection to further extension of occupancy as current provision has been granted as agricultural exception and further extension would establish residential use. Proposed Cllr. Fribbins, Seconded Cllr. Keates - Agreed	
		9.1.2 MC/09/1477 Rear of Coronation Bungalows, Cooling Street, Cliffe Woods Construction of pair of two-bed semi detached bungalows with detached double garage and associated parking spaces <u>Recommendation:</u> Objection on ground of backland development in area outside village envelopes. Proposed Cllr. Fribbins, Seconded Cllr. Keates - Agreed	
		9.1.3 MC/09/1592 Newlands Farm Bungalow, Station Road, Cliffe Application for lawful development certificate on grounds that residential use has existed for more than ten years <u>Recommendation:</u> Concern to be raised with some elements of application. Dwelling not substantial property and because no foundations may fall under different housing category and areas shown as garden areas only allocated recently. Aim appears to be establishment of additional residential use outside village envelope where such development not normally allowed. Proposed Cllr. Fribbins, Seconded Cllr. Keates - Agreed	
		9.1.4 MC/09/1644 44 Town Road, Cliffe Woods Retrospective application for formation of gable end to dwelling. <u>Recommendation:</u> No Objection Proposed Cllr.	

		Fribbins, Seconded Cllr. Keates - Agreed	
		<p>9.1.5 MC/09/1775 102 View Road, Cliffe Woods Construction of new pitched roof over dwelling <u>Recommendation:</u> No Objection Proposed Cllr. Fribbins, Seconded Cllr. Keates - Agreed</p>	
		<p>9.1.6 MC/09/1781 RSPB Cliffe Pools, Salt Lane, Cliffe Construction of two sluices to allow controlled water flow between three pools (Elf, Conoco and Radar) <u>Recommendation:</u> No Objection Proposed Cllr. Fribbins, Seconded Cllr. Emblin - Agreed</p>	
		<p>9.1.7 MC/09/1435 11 View Road Cliffe Woods. Conversion of loft space to provide 2 new bedrooms for B&B business (not seen by Planning Committee) <u>Recommendation:</u> No Objection Proposed Cllr. Fribbins, Seconded Cllr. Keates - Agreed</p>	
		<p>9.1.8 MC/09/1438 The Parks Medical Practice 21 Park side Cliffe Woods. Construction of single storey rear extension and temporary siting of existing portable building (not seen by Planning Committee) <u>Recommendation:</u> No further comments Proposed Cllr. Fribbins, Seconded Cllr. Keates - Agreed</p>	
9.2		<p>9.2.1 MC/09/1375 – Granny Annexe, Merryboys House, Merryboys Road, Cliffe Woods. Correspondence/emails received from applicant Mr J S Gill (including formal complaint regarding the actions of one councillor) and response from parish council to date</p> <p>Complaint centred on leaflet delivered to houses in Cliffe Woods objecting to Application MC/09/1375 and precedent set by other developments outside village envelopes. Chair stated that due to fact that there had been very few planning applications last month there had been no planning meeting and recommendation to object was made and agreed at October parish council meeting. All applications are taken on individual merit and that the window had now passed for any further comment on the application by CCWPC.</p> <p>The formal complaint regarding a councillor would need to be addressed to Medway Council, as the parish council had no powers to deal with this. A copy of the complaint procedure was forwarded to Mr Gill.</p>	
		<p>9.2.2 (Following on from 9.2.1 above) Outline Advice, Guidance and General Rules for Parish Councillors All councillors agree to act in accordance with the National Code of Conduct when they become councillors. Information supplied regarding Standards Board for England and conduct expected of</p>	

	<p>councillors. In general terms, they should declare an interest in matters where they, or close associates and family, would benefit more than other people and only have similar rights to members of the public on such matters.</p> <p>Actions outside the role of councillor do not come within the remit of these guidelines and rules unless they involve criminal action. They are quite within their rights, for example, to make representations for and against planning applications and lobby others for their support.</p>	
9.3	<p>Planning Enforcement Appeal (various) . Thameside Terminal, Salt Lane, Cliffe: Continued delay/postponement of Public Enquiry due to awaiting results of an environmental impact assessment. Date fixed for 26th January 2010 and to close on 16th February 2010. Noted</p>	
9.4	<p>Bretts Landscaping . request for additional lorry movements have been refused by Medway Council Planning Committee despite local resident, parish council support and against the advice of the planning officer. The Planning Committee felt it was still possible to introduce a 20 mph speed limit. This may delay or lose conditions for Bretts to provide Village gateway features. Bretts reported they are now considering their options. This may also impact on Thameside Terminal planning enquiry.</p>	
9.5	<p>Residential Parking- Standards for New development: Interim Review, consultation Chair outlined the proposed change in national guidance from a maximum number of spaces for vehicles per house to a minimum number for new developments. CCWPC are supportive of the proposed changes. Cllr. Fribbins to respond on behalf of the parish.</p>	Cllr. Fribbins
9.6	<p>Planning Response Timetable: Possible changes in process. It may be necessary to grant the planning committee powers to make representation on all planning applications where there is a deadline for response before the next scheduled Parish Council meeting + 2 days. If members require an input there should be a provision for calling an extraordinary meeting of the Parish Council along with notice of planning application currently e-mailed to all councillors by Clerk. Clerk to look at adding to standing order amendments for future approval.</p>	Clerk
9.7	<p>DATE OF NEXT PLANNING MEETING 26th November 2009 at Symonds Lodge Symonds Road Cliffe at 8pm</p>	
10.0	<p>REPORT: FOOTPATHS AND COMMONLAND No report</p>	
11.0	<p>REPORT: CAR PARKS (CLIFFE WOODS AND BUTTWAY) No report</p>	

12.0		REPORT: CLARION AND WEBSITE Next issue will be before the Annual parish meeting in Feb/March	
13.0		REPORT: RURAL LIAISON (RLC) Cllr Emblin reported on the following: -	
	13.1	National Grid Planning Application at Grain included £5 million proposed improvements on A228 and handed a booklet to the council outlining the proposed development on the Isle of Grain.	
	13.2	Land Securities (LS) - Lodge Hill development proposals LS will be sending details of their proposals to parish clerks at the end of November. Literature was passed to the parish outlining details of Public Exhibitions proposed for November. During discussion LS confirmed they proposed to build 4,500 - 5,000 properties, 10-15% will be flats, Councillors queried the building of flats when the majority of the country is steering away from this type of property, although noting 4 storeys and not higher	
	13.3	Policing Issues . Sgt. Tony Roullier and PC Hallan attended the RLC meeting and outlined the following problems in Cliffe and Cliffe Woods:	
		13.3.1 Parkside Car Park - They have recently made two arrests in the area and things have gone quiet.	
		13.3.2 B2000 - We have recently had police on speed watch duty in Cliffe Woods and over 30 local residents were stopped, it was highlighted that there were no Brett lorries stopped.	
		13.3.3 Fact Finding Meeting in Cliffe Woods - The police are proposing a meeting in December date to be confirmed	
	13.4	Rural Liaison Grants - Confirmation should be received shortly for additional money for the following:- Security Fencing at Cliffe Woods Community Centre Secure storage facility for Cliffe recreation area. Replacement kitchen and ventilation equipment Cliffe Memorial Hall. Total £4,000 E-On Community Investment Fund	
	13.5	To date £105,000 has been awarded in grants to local groups. There is however just under £30,000 allocated to the grant fund in 2010 to support more projects.	
14.0		REPORT: KALC No Cllrs available to attend AGM. KALC to be advised	Clerk
15.0		REPORT: OTHER BODIES No report	

16.0		ANY OTHER BUSINESS	
	16.1	Local press coverage of skate park project. Kent Messenger is covering story and interviewing Toby Elliott/Cllr. Keates.	
	16.2	Suitable card to be purchased for Dave Clark's 65 th Birthday in December.	Clerk

The meeting closed at 22:00 hours (10 pm)

ap 15/11/09