

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 10th March 2020 at 8pm
Birling Village Hall, Snodland Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update for January circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of February's meeting** (*Attachment 1*)
- 6. (a) Matters arising and last month's circulation**
 - i. West Malling Sandpit**
To receive update.
 - ii. Cutting back of Foliage / Streetlamp**
To receive update on UKPN replacement of lamp.
 - iii. Parking issues**
To receive update on sign installation.
 - vii. Dog Walking Site**
To receive update
 - v. Meeting with Ryarsh School**
To note update on meeting from Cllr Walker
 - vi. Culverts**
To note update Kent County Council
 - vii. The bank verge infringement**
To receive update on KCC report
 - viii. Defibrillator Update**
To note battery replacement and electrode requirements.
 - xi. Waste Collections**
To note update
- (b) Matters for Information circulated to councillors**
 - 04/02/20 – Chief Executive's Bulletin
 - 04/02/20 – National CSSC Green Message
 - 04/02/20 – National CSSC Green Message
 - 04/02/20 – E Watch 1735
 - 04/02/20 – National CSSC Green Message
 - 04/02/20 – Local Government Transition 4th February 2020
 - 04/02/20 – The Rural Bulletin 04/02/20
 - 04/02/20 – A21 Manor Farm Subway and Medway Viaduct
 - 04/02/20 - Parish Newsletter Mailings Jan 2020
 - 06/02/20 - Supplement: Kent County Council Services Update to the agenda for Parish Partnership Panel
 - 11/02/20 – RSN Rural Digest
 - 11/02/20 – Don't ignore it, share it e-bulletin February
 - 11/02/20 – Parish Newsletter Mailings
 - 11/02/20 – Introducing West Kent Engagement Meeting
 - 11/02/20 – Help with developing rural proofing toolkit for health

11/02/20 – E Watch 1736
11/02/20 – Lets reclaim our starry skies
11/02/20 – NALC Chief Executive Bulletin
11/02/20 – Update on Smart Motorways M20
11/02/20 – National CSSC Green Message
11/02/20 – KALC planning events March 20
11/02/20 – E Watch 1737
17/02/20 – E Watch 1738
17/02/20 – Invitation to discover Gatwick
17/02/20 – M20 updates
17/02/20 – TMBC Easter activity schedule
17/02/20 – The Rural Bulletin
21/02/20 – E Watch 1740
21/02/20 – VE Day
21/02/20 – Roundhill Tunnel CCTV Replacement
24/02/20 – M20 Smart motorway updates
24/02/20 – Star Count is live!
24/02/20 – Catalytic Converter thefts
24/02/20 – Update on KCC District Manager Highways
24/02/20 – E Watch 1742
24/02/20 – National CSSC Green Message
24/02/20 – NALC Toilet Tax campaign
24/02/20 – Local Government Transition Bulletin
24/02/20 – Kent PCCs Spring Newsletter 2020
24/02/20 – The Rural Bulletin
24/02/20 – E Watch 1741
24/02/20 – We are Undefeatable campaign info

7. Meetings

(a) Meetings attended on behalf of the parish council

- i. Tarmac Liaison Meeting – 12/02/20 Cllr Westwood.
- ii. Neighbourhood Engagement Meeting – 26/02/2020.
- iii. Secure the Landscape Meeting – 26/02/2020.

(b) Future meetings

- i. Lord Lieutenants Civic Service – 17/03/2020
- ii. JPTCTG – 07/04/2020

8. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To receive responses and agree actions.

(b) Local Plan

- i. To consider hearing actions and to note response required by April 9th.

(c) Great British Spring Clean 2020

- i. To receive update on litter pick arrangements

(d) Fly Tipping

- i. Update on flytipping

(e) Village Maintenance

- i. To consider quotation for refurbishment of the noticeboard.
- ii. To receive update on refurbishment on village sign and replacement of pole.

- (f) **VE Day**
i. To consider updates from Cllr Nevill.

10. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
- Road Closures, Ryarsh, Addington, Trottiscliffle.
 - M20 Updates
 - Catalytic Converter thefts
 - Precept note
 - Litter pick poster

11. Correspondence

- (a) Secure Trust account closure
(b) Email from resident concerning bench on Holly Hill

12. Finance & Accounts

(a) To approve Bank Reconciliation February 2020. (Attachment 3)

Net Bank Balances as at 31/01/20 £22,205.60.

(b) To note budget position year to date February 2020. (Attachment 4)

(c) To approve PAYE record March 2020.

(d) Cheques to be approved and signed:

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£342.91	N/A	N/A	March Salary
HMRC	Staff Costs	£85.60	N/A	N/A	HMRC PAYE March
J Miller	Clerk expenses	£300.11	N/A	N/A	Defib accessories, paper, stamps
J Miller	Clerk expenses	£150.30	N/A	N/A	Clerk mileage July -March 2019/20.

(e) To note update on Unity Trust Bank internet banking permissions.

(f) To receive update on Natwest bank closure.

12. Roads

- (a) To report any road issues
(b) **M20 Smart Motorway Works**
To note update and concerns being raised about safety.
(c) **Road Closures – see website for details**
i. To note temporary road closures affecting Birling:
Ryarsh, Addington and Trottiscliffle.

13. Planning

- (a) **Applications to be considered**
There are none.
(b) **Decisions by Tonbridge and Malling Borough Council**
There are none.

14. Matters for future meetings

15. Date of next meeting: Tuesday 14th April 2020 at 8pm

Julie Miller

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

4th March 2020