MINUTES OF MOULSFORD EVENTS COMMITTEE MEETING WEDNESDAY 22nd MAY 2019 7.30PM

			Action by
1.	Present:		
	Dave (DR) (Chair) Rob	Longden (RL)	
	Bernadette (BS) (Secretary) Deb	bie Gothard (DG)	
	Stephanie (SM) (Treasurer)		
	Apologies:		
		a (KA)	
		nks (TK)	
		para Leslie (BL)	
_	Hilary Shaw (HS)		
2.	Minutes of the last meeting Agreed no amendments required.		
3.	Events Committee Membership		
J.	Action: Dave to speak to Jo Baker regarding her standing on the events DI		
	committee following her recent appointment as Chairman of the Parish Council.		
	Confirmed that Bernadette Sachse will continue with her role as secretary of the		
	Events Committee alongside being a parish councillor.		
	Rob Longden wished to join the committee and was proposed by Dave, seconded		
	by Steph. Thank you and welcome to Rob!		
4.	Finance – current balance		
	Current Balance - £1372.24		
	Takings:		
	26/04 £592		
	03/05 £308		
	10/05 £402		
	17/05 & 18/05 £786		
	Expected running balance to be higher based on good takings so far. Concluded		
	we have a good volume of stock in house and confirmed our running costs for		
	the socials are high when stock, glasses and hall hire is taken into account.		
	Action : Steph to provide Dave with a list of costs so far this season to enable a sense check to ensure nothing is awry.		
5.	Previous Actions not covered in the agenda		
	Quiz Night		
	Confirmed the Pavilion and PA equipment has been booked for 'The Big Quiz' on		
	16 th November to be run by the church.		
	Action: Twinks to confirm the church are leading on this event.		TK
	Winter Socials		
	Confirmed the Pavilion has been booked for Winter Socials: 1st Nov, 7th Feb, 6th		
	Mar, 3 rd Apr.		
	Rally Car Talk		
	The event was well attended by apx 80 people	with positive feedback.	
6.	 Friday Night Socials Bar Rota – we reviewed and filled the rota up to end of June. Reminder 		
		•	
	to try and recruit helpers at every opportunity. To be reviewed again at		
	next meeting.		
	 Food Offering – Georges is happy with his provision of food and his recipes are going down well. Action: Steph to advise Georges that we 		SM
	will not require his services on 7 th June		
	and also likely not to need him on 21st		
	and also mery not to need min on 21	same as the bas trip is taking place	

	that night.		
	Waste Management – two issues we have is the disposal of the volume		
	of waste (e.g. people do not have transport to take it away or space in		
	their own bins to dispose) and also can we be more 'green' in what we		
	are throwing away.		
	Suggestions from Jo – can we sell 'Moulsford' reusable hard plastic beer		
	cups? Can we purchase bio degradable cups/glasses? Action: Dave to get	DR	
	a cost for reusable hard plastic cups. Noted that the Parish Council also		
	have waste management on their radar and a representative will likely		
	liaise with all the committees about the subject soon. Action: Bernie to	BS	
	re visit and share previous proposal for bin collections, in particular the		
	costs of collections.		
	In the meantime, we need to encourage re use of glasses throughout the		
	Friday evenings. Action: Bernie to update bar instructions.	BS	
	Action: Dave to produce a poster to put up at the bar encouraging glass	DR	
	re use.		
	Highlighted that smokers in the main discard cigarette ends on the field.		
	Action: Dave to produce a sign to encourage considerate disposal of dog	DR	
	ends.		
7.	Church Supper Evening – 7 th June		
	Action: Bernie to liaise with Twinks to see if there is anything the church need		
	assistance with for this evening.	-	
8.	Bus Trip – 21 st June		
	26 tickets sold so far, only 10 more needed to cover costs. Not concerned as it is		
	common for ticket sales for events to happen in the last two weeks.		
	The Bus Supplier is under consideration. Action : Debbie to liaise with supplier	DG	
	and confirm the bus is available for hire as required.		
	Action: Bernie to advertise the trip in the MN and include the menu offering.	BS	
	Action : Bernie to provisionally book the Pavilion for 21 st June as a backup in case	BS	
	the event has to be cancelled due to bus availability issues.		
9.	Moulsfest		
	Bernie and Debbie are leading on the event.		
	Action: Steph to liaise with Georges to engage him to provide food for the	SM	
	evening and report back on his suggestions.	•	
	Action: Dave to purchase jellybean bottle from Costco and pass to Debbie for counting!		
	Action: Please refer to separate project plan for full list of actions/tasks. Any that	ALL	
	cannot be accommodated, please liaise with Bernie.	, , ,	
10.	Wimbledon Ladies Final Screening – 13 th July		
10.	Sarah Elvy attended to provide an update. An advert will be going into the		
	Moulsford News. A sweepstake will be run (by Sarah and Sallie) and tickets will		
	be on sale at £2 each two weeks leading up to the event.		
	Would like to hold a BBQ – Action: need to arrange BBQ.		
	Action: Dave to purchase required Pimms, Strawberries and Cream.	DR	
	Action: Dave to purchase required rimms, Strawberries and Cream. Action: Hilary to prepare and serve Pimms, Strawberries and Cream on the day.	HS	
	Action: Dave to ensure adequate bar stock for the event.	DR	
	Steph is available to help run the bar if required.	J.	
11.	Cricket Evening		
	There has been no response from the cricket team as to holding a cricket evening		
	and we believe the village team has folded. This event to be removed from our		
	agenda – if the cricket club approach us, we will happily agree a date.		
12.	AOB		
14.	Movie Night		
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	Babs has reviewed the legislation as to film licensing and we have concluded that the costs involved in showing a film at the Pavilion will be too high for us to sustain, therefore agreed to remove this event from our agenda. Soft Drinks Feedback has been received that we do not offer a non-fizzy drink option except squash. Agreed we will purchase some J2Os and see how they sell. Action: Dave to purchase. Table Tennis Bernie advised the committee that a table tennis table has kindly been donated to the Pavilion from Mark Sachse. PMC are aware and the table is currently secured in the visitors changing room. Bernie has a key for the table padlock, and a key is needed to the changing room to gain access. Agreed we would wait until a Friday night when there is nothing else going on and both Bernie and Dave are available before we introduce the table to the social and see how it is received.	DR
	<u>Dogs</u> Highlighted that there have been some dogs attending the socials not on a lead. This is causing issues for people with food and young children. Action : Dave to note in the Moulsford News write up that dogs are welcome but need to be on a lead.	DR
12	lead.	
13.	Date of next meeting Wednesday 26 th June Then: 14 th August 7:30pm 25 th September 7:30pm 6 th November 7:30pm 18 th December 7:30pm	