

## **Report of the Executive Committee Meeting held on Friday 8<sup>th</sup> September 2023 at the Clubhouse.**

The meeting opened at 9.30am

### **1. Members**

Role	Name	Initials	Role	Name	Initials
President	Ann Cowling	AC	Acting Admin Co-ordinator	Jay Merrell	JCM
Chair	Paul Kelly	PK	Bowls Co-ordinator	Graham Brown	GB
Treasurer	Derrick Alford	DA	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

### **2. Apologies:** Steve Lovell

### **3. Minutes of Previous meeting**

The minutes of the meeting held on Friday 11<sup>th</sup> of August were accepted as a true record.

### **4. Matters arising from previous minutes** (not included elsewhere on the agenda).

All outstanding items are resolved elsewhere on the agenda.

### **5. Chairperson's Report Paul Kelly**

Paul explained that he has a quotation for the honours board and that it would be 1900mm wide. It will be installed in the centre of the back wall of the clubroom under the light. It was decided that the acrylic board should have the white backing rather than be plain see through. It was also decided that the old light should be replaced and fitted higher up the wall to accommodate the height of the board. The order to be placed immediately but first all the names to be checked for accuracy. The competition winners have now been matched to the correct trophies. Paul also confirmed that the new Trophy Board should be available for installation before the AGM.

### **Club President Ann Cowling**

#### **Bank Holiday Club Triples**

It was good to see so many players, spectators and new members enjoying the day. Congratulations to Andy Dart, Lynda Manning and Di Dagg for their win – it was a pleasure to present the medals and Shield. A “fun” day all round. I would like to repeat my thanks to Graham and Eddie, Janet and Alan, everyone who contributed food, and to Marguerite for putting it all out.

#### **Program for PRESIDENT'S DAY 24/9/2023**

I had a meeting with Brenda, Eddie and Steve to finalise the arrangements as follows:

Steve has put up the details and a sheet for our members to volunteer for the “Ladies versus the Men” bowls match. It should be fun so come on Ladies lets show them what we can do.

Arrangements for the day:

- Brenda and Eddie to do the team selections that morning.
- Spider for the bottle of gin (£1 pp for my charity)
- A Ladies v Gentlemen friendly match
- Eats (collection bucket to be placed by serving hatch)
- Raffle
- We hope to be able to present a “big” cheque to Reminiscence Learning (we are waiting to hear from them to confirm).
- The Reminiscence Choir have been asked to come along to sing a few songs for us.
- Steve has also asked the Air Ambulance to attend to receive their cheque.

**Let us hope our late summer does not fade away – we do not want the rain!!**

### **Acting Admin Co-ordinator's Report (Jay Merrell)**

- a) Each September our Membership Secretary sends off the SBA Gen 4 Affiliation "mop-up" form to the Somerset Bowls Association Secretary. This is a summary of members who have joined since May 1st. In 2022 we had two new members. In 2023 we had 24 new members!  
This is a tremendous effort by many people, including those who helped with the Open Day, with a particular mention to our coaches and our Membership Secretary Lynda.  
Our challenge now is to ensure these 24 new members are still with us this time next year, hopefully joined by a similar number of new members!
- b) I will talk to Steve about fixing up a date to invite Silvertime Legal Estate Planning Services to talk to us for free. This should be a social evening with all members invited. Not necessarily at the weekend as the content will mainly be of interest to retired members.
- c) **Webmaster (myself)- NTR.**
- d) **Publicity Officer (Di Dagg)- NTR.**

### **Membership Secretary (Lynda Manning)**

I am pleased to report that the recruiting efforts made this year have been very successful and I am able to report the following :-

**Current Membership numbers as of September 2023 are as follows.**

	<b>Gents</b>	<b>Ladies</b>	<b>Total</b>
Full Members Indoor / Outdoor	76	39	115
Outdoor Only	15	6	21
Indoor only	26	13	39
Social Members			32
Petanque Members			43
<b>Total</b>	<b>117</b>	<b>58</b>	<b>250</b>

**Webmaster (myself)- NTR.**

**Publicity Officer (Di Dagg)- NTR.**

**Safeguarding Officer (Henry Richbell)- NTR**

**Welfare Officer (Steve Lovell)-** Steve is in regular contact with members who are long term unwell.

### **7. Bowls Coordinator Graham Brown**

**Subgroup members reports for the following month's activities.**

**Men's Captain (Eddie Dilly) - NTR**

**Ladies' Captain (Brenda Wilson) NTR**

**Friendlies Captain (Ian Hollingsworth)**

- a) Numbers signing up for mixed friendlies has significantly increased, with matches regularly oversubscribed. It is pleasing to see the number of new bowlers beginning to get involved.
- b) Results have been good with some very close competitive outcomes (Mark Moor -away)
- c) During the 2024/25 season the possibility of holding evening internal friendlies will be explored to accommodate working members. Also, the possibility of some friendlies with local clubs.
- d) Selectors need to be aware for next year that some members have made comments about being asked to play at a level in league matches at which they are not comfortable.

**Indoor Secretary (Janet Moore)**

- a) Rink tokens are behind the Bar to purchase at 5 for £10 (cash only).
- b) Money bags and playing slips are ready in the Indoor Rink.
- c) Winter League teams are in place and a meeting is to be held for League Secretaries on Wednesday 6 September to go over changes to the rules and hand out playing schedules.

- d) Thanks to Ian Stewart for producing the League Schedules.
- e) Confirmation of Roll Up Groups still ongoing. Roll ups and league teams should have sufficient members to ensure that rink bookings include, as far as possible, eight members. Roll Up Secretaries to make every effort to field eight members at each session.
- f) Bowlr has been populated with Roll Up Groups and League Sessions for the Winter Season.
- g) A list of mixed away friendlies is displayed in the Indoor Rink. A player availability sheet will be posted shortly.
- h) Lists for Men's Singles and Mixed Pairs will be posted shortly.
- i) Matches to be cancelled only if there are extenuating circumstances such as inclement weather approved by the Indoor Secretary.
- j) League teams should ensure that they have sufficient members to ensure that they can fulfil all fixtures. Cancelled fixtures due to a shortage of players will result in the non-defaulting team being awarded maximum points.
- k) A booking for practice for one or two members is to be open for other members to join in. (Obviously up to eight. Members to book on Bowlr if possible).
- l) Over the season the club loses a considerable revenue because members do not attend bookings which could be filled by others. Also, our membership has increased and there will be a considerable demand on our one rink by members who want to play.

#### **Fixtures Secretary (Jay Merrell)**

- a) Will look to try and increase the number of mixed friendlies next year, in view of the number of new bowlers. Also, the possibility of some rinks (fours) to aid their integration.
- b) Ladies' friendlies may be more challenging due to the small number of lady members at most neighbouring clubs.

#### **Competitions Secretary (Trevor Jenkins)**

- a) Preparations for the Finals Weekend 9<sup>th</sup> and 10<sup>th</sup> of September are complete.
- b) Proposals for the new Honours Boards are to be approved by Exec members.

#### **Bowls Co Ordinator (Graham Brown)**

- a) The Club Mixed Triples was well supported this year with eighteen seeded triples contesting the day, including an excellent entry from our new bowlers. After a close final, the eventual winners were Di Dagg, Lynda Manning and Andy Dart.
- b) Internal Club Competitions have progressed well and the schedule for Finals weekend has been completed, which has produced some interesting matches. We encourage members to come and support the competitors on both Saturday and Sunday afternoon.
- c) I would like to thank Trevor for his endeavours this year as Outdoor Competitions Secretary in what always seems to be a challenging role.
- d) The buddy system to assist new members to get involved in club activities and improve bowling skills has been very successful but not all new members have taken part. It has been agreed that this system should be developed further by coaches and supported by the Exec, Committee to integrate new interested members into friendly and league matches.

#### **Coaches Martin Speakman, Angie Moore, Janet Moore** **Coaching Bowls NTR**

#### **Assets Coordinator – Tony Woollard**

- a) Greenguage are booked in for 8<sup>th</sup> September at 3.00 p.m.
- b) Work has begun on the clubhouse heating system and will be complete before indoor season starts. The work includes extra electric heaters to run off the solar panels.
- c) Our internet provider is closing their internet provision and, following their recommendation, we are moving to "Plusnet." The new service will be much faster and half price for 2 years (£26.99). As the new router is a different design to the old and needs to be connected directly to the main telephone socket, I have fitted a shelf and 240-volt socket in the entrance porch. It is due to "go live" on Friday
- d) I have been asked if the side markers in the indoor rink can be improved. On the window side we can possibly mark the heating pipes, but not sure if we can do anything on the other side. I am also not sure what rules apply?
- e) There are a few smaller jobs which can be done any time.

- f) The internet access will be switching to "Plusnet" on Friday 8th. I am still awaiting the exact time. The new router is in place and just needs plugging in once we know the changeover has taken place. The till Ipad etc. will need to have the new router details put in, which I will get done once changeover happened.
- g) I should be at club most of Friday 8th as we have an Exec. Meeting and "Greenguage" will be on site in the afternoon.

#### **Functions Co-ordinator Steve Lovell**

- a) There are a few events list up in the corridor and main club house.
- b) Triples day went exceedingly well the bar takings were up which was good. The bring and share went very well at this event.
- c) Everything is gearing up for the President's Day (Closing of the Green) at the moment there are approximately 54 names down, this will men against the ladies, we will be running a spider before it all starts for a bottle of Gin, hopefully we will be presenting a cheque to Reminiscence Learning from the president, I have also arranged for someone from the air ambulance to come down at around 2pm so we can present a cheque to the from monies raised at the bar.
- d) I will be opening the bar on Saturday for the first part of finals day and be there for 1.30pm to take Photos of the finalist and winners for the paper, Martin Speakman will be taking the photos on Sunday.
- e) John Walker and friends will be performing on the 15<sup>th</sup> of September (Soul Evening) as advertised on club notice boards.
- f) Christmas Raffle Tickets are now on sale at the bar also Tickets for our Christmas Party Night 9<sup>th</sup> December.
- g) We are currently organising the Presentation night which will take place on a Friday evening. Further details will follow in due course.
- h) All members should be aware that we cannot cash cheques or give cash on card transactions over the bar.

#### **10 Green Keeper Paul Kelly**

- a) We are arranging for Contractors to commence the usual end of season treatments to the outdoor rink when the Green is closed. This includes this includes Top Dressing. I am sure that everyone would agree that the Green Team have done a tremendous job this season and the Green has stood up to the weather, and the wear and tear, extremely well. We have also had excellent feed back from many of the visiting teams.
- b) One of our new members, Mike Jayes, has joined the team which has helped to share the workload, and this has helped considerably.
- c) The hedge adjacent Corams Lane is dying, and it was agreed that it should be removed . This is a big task as it is about two metres thick and although it is relatively easy to cut down the quantity of brushwood is enormous. Tony has a contact and will endeavour to obtain a quotation from a contractor to do the whole job.

#### **11. Matters requiring attention September/October**

- a) We should have some members who are trained as First Aiders. An email has been sent out to all members asking if anyone has had training or experience. There were no responses.

#### **12 Any other business**

- a) An assistant to the Assets manager still to be addressed.
- b) The recruitment of First Aiders to be brought up at the AGM.
- c) It was agreed that we should purchase some suitable bags or trolleys to be used for taking out, and returning to the shed, the bowling equipment which currently must be distributed and collected by hand.
- d) It was agreed that we should provide some coat hooks at end of the Green opposite the clubroom.

#### **13. Applications for Membership** – Martin Porter Indoor Membership – Innis Salter Social Member – David Hoskison – Full membership. All approved.

#### **14. Treasurer's Report Derrick Alford.**

- a) The handover to Phil Ellis of the Treasurer role should be complete by Oct 1<sup>st</sup> which is the end of the club's financial year.
- b) All members should be aware that we cannot cash cheques or give cash on card transactions over the bar.

The meeting closed at 11.00 am

**Date of Next meeting: Friday 13<sup>th</sup> October 2023**

**Signed: .....Paul Kelly (Chair)      Date: .....2023**

