

LUDESDown PARISH COUNCIL**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 20 MAY 2019 AT THE VILLAGE HALL, LUDESDown AT 7.30 pm**

PRESENT: Cllr Noel Clark Chairman
 Cllr Chris Mileson
 Cllr Mrs Anne Moorhouse
 Cllr Matt Newnes
 Cllr Stuart Barclay

Mrs Roxana Bammer Clerk
 Mrs Daniela Baylis Assistant Clerk

In attendance 4 members of the public

Item *Action point*
Minute number 2018/19/

1 ELECTION OF CHAIRMAN

1 It was proposed by Cllr Mileson, seconded by Cllr Mrs Moorhouse and agreed Cllr Clark be Chairman for the year.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

2 Cllr Clark signed his declaration of acceptance of office before the Proper Officer of the Council

3 ELECTION OF VICE-CHAIRMAN

3 It was proposed by Cllr Clark, seconded by Cllr Mileson and agreed Cllr Moorhouse be Vice-chairman for the year.

4 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

4 Cllr Moorhouse signed her declaration of acceptance of office before the Proper Officer of the Council.

5 APOLOGIES

5 All parish councillors present.

6 DECLARATIONS OF INTEREST

6 None.

7 APPOINTMENT OF REPRESENTATIVES**7 a Environmental**

Cllr Mileson
 Cllr Clark

8 **b Public Rights of Way**

Cllr Clark.

9 **c Recreation Ground**

Cllr Barclay

10 **d GBC Transport Panel**

Cllr Mileson

11 **e KALC Gravesham Area Committee**

Cllr Mrs Moorhouse

Cllr Newnes

12 **f NHS**

Removed

8 MINUTES OF THE MEETING HELD ON 25 MARCH 2019

13 It was proposed by Cllr Clark, seconded by Cllr Mrs Moorhouse and agreed that the minutes of the meeting held on 25th March 2018 be signed as a true record.

9 MATTERS ARISING

Minute 180 – Cllr Mrs Moorhousesaid that there had been no neighbourhood watch stand at the Fete.

Suspension of the meeting for County and Borough Councillor's Reports

Tony Rice had been re-elected as Borough Councillor. He was on the Shadow Cabinet for Commercial and the Finance and Audit Committee.

The stand in PCSO reported that Luddesdown was regarded as a low crime area. There had been 4 break in's of sheds reported. No anti-social behaviour had been reported. There had been a lot of fly tipping incidents. PSCO Jo was trying to organise a day of action for speed on Henley Street, Luddesdown Road, Leywood Road and Cuxton Road. The Quiet Lanes Initiative had been dropped as it had not brought speeds down. Changing speed limits was unpopular as it results in increased enforcement costs. Problem motorbikes and quad bikes had been reported in Henley Street and the recommendation was to call 999 when they were sighted.

10 PLANNING

a Applications

16 **i 20190303: Oakenden Farm, Oakenden Road, Luddesdown: Creation of an equestrian menage 40 metres x 25 metres with fencing, silica sand and rubber chip topping**

No objection in principle but concerns were raised over possible lighting of the menage and its environmental impact, although none was specified in the planning application.

19 **b Decisions**

The decision as listed on Appendix A was received.

c Appeals and Other Matters

20 **i Green Belt Review**

It was reported that the Local Plan required the building of 8,000 houses by 2020. 2,000 of these would be in the Greenbelt as there were not enough brownfield sites.

12 FINANCE

a Bank Mandates

Mrs Moorhouse and Mrs Brammer needed to be taken off the mandate and Cllr Clark and Mrs Baylis added.

21 **b Bank Balances**

The bank balances as listed on Appendix B were noted.

22 **c Cheques Signed Since the Last Meeting**

The cheques signed since the last meeting as listed on appendix B were ratified.

23 **d Insurance renewal**

It was proposed by Cllr Mileson, seconded by Cllr Clark and agreed to accept the insurance quotation from Zurich Municipal.

(cheque).

24 **e Subscriptions**

It was proposed by Cllr Clark, seconded by Cllr Mileson and agreed to renew the following subscriptions:

i Kent Association of Local Councils (cheque for £)

ii Action with Communities in Rural Kent (cheque)

25 **f Accounts for Payment**

It was proposed by Cllr Mileson, seconded by Cllr Clark and agreed the accounts for payment (cheques) as listed in Appendix B be approved.

26 **g Replacement post for village sign - £150**

It was proposed by Cllr Clark, seconded by Cllr Newnes and agreed to purchase the new post.

h Warning CCTV in use signs - £50

It was proposed by Cllr Clark, seconded by Cllr Mileson and all agreed to purchase the signs.

i To approve the accounts 2018/19

It was proposed by Cllr Mileson, seconded by Cllr Mrs Moorhouse and agreed the accounts for the year to 31 March 2019 be adopted and signed by the Chairman and Responsible Financial Officer.

27 **j Internal Auditor's Report**

The internal auditor's report was received. It was noted there were no points of concern.

28 **k Audit Annual Return Governance Statement**

The governance questions were read and agreed by members. It was then proposed by Cllr Newnes, seconded by Cllr Mrs Mileson and agreed the statement for the year to 31 March 2019 be signed by the Chairman and Clerk.

29 **l Audit Annual Return Statement of Accounts**

It was proposed by Cllr Newnes, seconded by Cllr Mileson and agreed the annual statement of accounts for the year to 31 March 2019 be signed by the Chairman and Responsible Financial Officer.

30 **m Certificate of Exemption**

It was proposed by Cllr Mileson, seconded by Cllr Newnes and agreed the Certificate of Exemption be signed by the Chairman and Clerk.

31 **n Chairman's Allowance (budget £60)**

It was proposed by Cllr Mileson, seconded by Cllr Newnes and agreed the Chairman's allowance for the year be £120.

12 GRANT APPLICATIONS

32 **a Luddesdown Rights of Way Group**

It was proposed by Cllr Mrs Moorhouse, seconded by Cllr Mileson and agreed a grant of £75 be made to the Luddesdown Rights of Way Group. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque).

33 **b Luddesdown PCC**

It was proposed by Cllr Clark, seconded by Cllr Milesonr and agreed a grant of £70 be made to the Parochial Church Council. The grant made under S 137 of the LGA 1972 (cheque).

34 **c Luddesdown PCC**

It was proposed by Cllr Mileson, seconded by Cllr Clark and agreed a grant of £1,400 be made to the Parochial Church Council for cutting the churchyard. The grant made under S 215 of the LGA 1972 (cheque).

35 **d Luddesdown Village Hall**

It was proposed by Cllr Clark, seconded by Cllr Mrs Moorhouse and agreed a grant of £350 be made to Luddesdown Village Hall. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque).

14 RECREATION GROUND

39 The football season had now finished. The nettles had been sprayed under the swings, presumably by Gravesham.

15 HIGHWAYS & TRANSPORT

40 **a Public Rights of Way**

Nothing to Report

41 **b GBC Transport Panel**

Nothing to report.

42 **c Lower Thames Crossing.**

It was agreed to resend the letter.

43 **d Flytipping**

There had been more flytipping on Leywood Road and Buckland Road.

e Spring Clean

Thanks were given to all those who had taken part.

e Other Highways Issues

There was a new pot hole reporting form on the KCC website.

16 GBC MEETING OF PARISH CHAIRMEN

46 The next meeting was scheduled for Wednesday. The new Code of Conduct had been received.

17 KALC GRAVESHAM AREA COMMITTEE

47 The last meeting had been on the 1st April. Community safety was being reviewed.
The next meeting was scheduled for the 10th June 2019.

18 MEETINGS REPORTS

48 Cllr Clark had attended a Securing Landscapes Meeting. He raised the issue of fly tipping. The Old Chalk New Downs project had training courses for those interested in enforcement including the use of cameras. They have some funding for training courses.

19 CONSULTATION

49 No documents received.

20 CORRESPONDENCE

50 A request from the Campaign for Climate Change to put a poster on the noticeboards regarding their upcoming demonstration in Gravesend was refused.

21 ANY OTHER BUSINESS

The new email system had still not been sorted out. Cllr Clark was pushing this forward.

Rita Hayward of the Luddesdown Society said that they wanted to raise money for a defibrillator and asked if the Parish Council knew of any grants. The Rotary Club were known to be giving grants and this information would be passed on.

The Chairman thanked councillors and the member of the public for attending and closed the meeting at 9.50 pm

Signed Chairman

On theday of..... 2018

