

**MINUTES OF THE MEETING OF PENTEWAN VALLEY PARISH COUNCIL
HELD AT PENTEWAN THE CORNWALL HOTEL, PENTEWAN RD,
TREGORRICK, SAINT AUSTELL PL26 7AB AT 7.00PM ON WEDNESDAY 20
DECEMBER 2023.**

Present: Cllrs Mike Ward, Andy Cleverdon, Janice Williams, Miles Avery, George Muskett, Toni Dowrick and Richard Strawford.

In attendance: Cllrs James Mustoe, Michael Bunney and Anne Cruickshank (Clerk).

(23/159) Apologies for Absence

Apologies were received from Cllrs. Steve Street and Vicky Cartwright.

(23/160) Minutes of a Meeting of Pentewan Valley Parish Council held on 15 November 2023.

It was **RESOLVED** that the minutes of the Parish Council held on 15 November 2023, be signed as an accurate record of the meeting.

(23/161) Declarations of Interest on Items on the Agenda

Cllr Strawford and Cllr Avery declared an interest in agenda item 14e, Pentewan Car Park. Cllrs Avery and Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2025. Cllr Avery Declared an interest on agenda item 13 Grant Funding Application from Mevagissey Activity Centre (MAC).

(23/162) Chairman's Announcements

The Chair gave his best wishes Councillor Street who was unable to attend because he was undergoing an operation. He also advised that he and Cllr Willams had carried out the clerk's annual review and all of the objectives for the year had been met and thanked her for all her work over the past year. A copy of the review was available on request.

(23/163) Public Participation

John Marshall and Abe Simpson from Kingsley Homes Ltd. attended regarding an outline planning application PA23/09281, the chair move the agenda item forward. John Marshall and gave an overview of the application, all matters were reserved to establish the principle of the development and more detailed information will be provided during the planning process. Councillors suggested that consideration should be given to a higher percentage of affordable housing on the development with more starter homes and less large 4/5-bedroom properties. The community use on the development was welcomed to promote a sense of place and connectivity but there was a lack of detail in the plans how this would work alongside the retail element, councillors though the usage of the community/retail would be very popular and adequate parking would need to be considered. It was **RESOLVED** that the Clerk should respond to the **Planning Authority (Cornwall Council) stating that Parish Council would**

Chair

have no objection in principle to the application with the condition that the Parish Council is consulted on reserved matters and consideration is given to enhanced affordable housing and parking on the development.

(23/164) Cornwall Councillors Report

Cllr Bunney's report had been circulated, he gave an update on the pot holes on Pentewan Road, Cllr Avery mentioned flooding on the causeway and potholes in London Apprentice which Cllr Bunney would check and report to Highways. Cllr Mustoe's report had been circulated, He gave an update on the horseshoe path which had been resurfaced, the bridge was due for replacement in 2024. Cllr Williams requested that the signs be reinstated.

(23/165) Crime and Disorder

There were no instances of crime or disorder to report.

(23/166) Planning and Related Matters.

There were no other planning applications that required a response.

(23/167) Climate, Ecology & Environment Advisory Committee.

Cllr Muskett was please to advise that the funding of £3085.65 from Forest for Cornwall had been approved this will provide 400 trees and bushes but would only include costs for 2023/24 but would include double mulching some of which would be stored for next year. This funding would not include refreshments for volunteers planting the trees. It was **RESOLVED that funding up to £165.00 for refreshments be provided from the Parish Project budget.**

Schools beach sign project has been delayed it was suggested that funding may be provided in the new year to progress the project.

(23/168) Community Levelling Up Programme

The clerk advised that she was working with the Village Hall Trust to prepare the bid to be submitted if approved it is hoped the project would be completed by the end of April 2024.

(23/169) D Day 6 June 2024

It was **RESOLVED that the council would provide £500.00 toward the D Day Celebrations.**

Cllr Avery Left the meeting.

Chair

(23/170) Grant Funding Application

A grant funding application was received from the Mevagissey Activity Centre (MAC) to avoid closure of the centre and the continuation of the services and activities provided. Following a discussion, the council deferred a decision on this item to allow more information to be provided. **ACTION** The clerk would contact the centre for more information including a business plan and financial details and invite the team to the Parish Council meeting for a discussion on the application.

(23/171) Pentewan Flood Defences

Works are scheduled to start on the flood defences at the end of January 2024 with a completion before the end of March 2024. The harbour development would be a longer-term project All flood defences could be easily removed if required in the future.

(23/172) Riverbanks

Recent erosion near Nansladron has been reported to the Environment agency and cordoned off.

(23/173) Menagwins Car Park

Some minor fly tipping had been reported. It was hoped that the introduction of free disposal of DIY waste by Cornwall Council will reduce occurrences in the future.

(23/174) Highways Matters

Pentewan Hill top and bottom drains. **ACTION** Cllr. Mustoe would report to highways.

(23/175) Pentewan Car Park

Councillors requested the clerk to carryout review of the parking charges.

(23/176) Pentewan Toilets

The toilet door frame had been replaced and the disabled hand rail reinstated.

(23/177) Pentewan Square Devolution.

A meeting held with Cornwall Council Devolution team and Highways on 21 November 2023. A licence for the Parish Council to manage the square was being drawn up which would include the paved area and the shrubs each side of the toilets. The parking area would remain under highways and has been put forward for inclusion in Cornwall Councils Drive EV2 project to provide some charging points for residents.

Chair

(23/178) Financial Matters

- (i) Public Toilet cleaning contract was deferred until January 2024 to allow time for the clerk to get some more quotes. The Toilet budget was reviewed. **It was RESOLVED that the charge would be increased from 20p to 50p from 1 April 2024**
- (ii) The draft budget was considered, and it was **RESOLVED to set a budget of £53907.58.**
- (iii) it was **RESOLVED to submit a precept demand of £8380.30, which represents a decrease for a band D property of £7.16p for the year.**
- (iv) Current balances were noted, and the following payments were authorised:

Date	n Cheque	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
01/12/2023	DD	Cornwall Council	802529493/4	Business Rates- Menagwins Car Park	4400/210	52.00	-	52.00
25/11/2023	DD	BT Group	M058 ZP	Pentewan car park broadband	4510/300	47.94	7.99	39.95
07/12/2023	DD	Pay 360 (Capita)	119357	Parking Transactions Nov 23	4500/300	213.60	35.60	178.00
08/12/2023	DD	Pay 360 (Capita)	119599	Parking Transactions (VAT Exempt) Nov 23	4500/300	8.56	-	8.56
07/12/2023	DD	Corona Energy	2033938	Pentewan Car Park Electricity	4405/300	33.24	1.59	31.65
07/12/2023	DD	Corona Energy	2033937	Toilets Electricity	4405/250	40.09	1.91	38.18
04/12/2023	DD	Unity Trust Bank	90	Bank Charges	4115/220	18.00	-	18.00
		Hugo Fox	INV-3112	Website Subscription	4140/220		-	-
22/12/2023	BACS	Salaries	Period 9	Staff Costs	4000/200	692.82	-	692.82
31/12/2023	BACS	Royal British Legion	No38	Poppy wreaths X2	4310/240	40.00	-	40.00
02/10/2023	BACS	Metric	01*35471	Payment Machine Maintenance (Oct 23)	4525/300	144.00	24.00	120.00
06/12/2023	BACS	Cornwall Council	8100431157	CEO Nov 23	4505/300	114.00	-	114.00
14/11/2023	BACS	Corserv	CINV-043335	Toilet Cleaning Oct 23	4415/250	483.77	80.63	403.14
14/11/2023	BACS	Corserv	CINV-043263	Toilet door signs	4420/250	170.40	28.40	142.00
15/11/2023	BACS	Corserv	CINV-043425	assessment to door frame & quote	4420/250	57.60	9.60	48.00
27/10/2023	BACS	A & A Maintenance	2080	SWCP & LMP maintenance	4315/240	1,920.00	-	1,920.00
12/12/2023	BACS	Anne Barnes	Q3	Clerk Expenses	Various	220.53	-	220.53
						4,256.55	189.72	4,066.83

Month end accounts had been sent to the Chairman and Cllr Willaims for checking.

(23/179) Meetings and Training Attended

The following meeting were attended.

- 21/11/23 Pentewan Devolution Meeting Cllr Ward and the clerk.
- 22/11/23 SSW Cllr Muskett
- 23/11/23 NDP Design codes meeting Cllrs Street, Muskett and the clerk
- 14/12/23 SLCC branch AGM The clerk

(23/180) Correspondence Received

Cllr Ward had made a complaint to Cornwall Council because of disruption caused by their operatives to the Pentewan Village Remembrance Day service.

(23/181) Dates for the Diary

22 Jan 2024 Design codes meeting

(23/182) Dates of Meetings

To note dates of forthcoming meetings which will be held from 7pm at the St Austell Arts Centre 87 Truro Rd, Saint Austell PL25 5HJ unless stated 17 January 2024, 21 February 2024, 20 March 2024, 17 April 2024.

Chair

The Meeting Closed at 21:09pm

Chair