

LUDFORD PARISH COUNCIL

Clerk: C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1DG

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The Minutes of Ludford Parish Council Meeting held at the **Public Room The Barn Foldgate Farm Foldgate Lane Ludlow** on Tuesday 3rd March 2009 commencing at 7.00pm

1. Present:

Mr T Carter Mr D Riley
Mr R Maddicott
Mr C E Williams (Clerk)

2. Apologies

Mrs S Farmer, Mr N Farmer, Mrs I Liddle and Mrs N North

3. Personal and Prejudicial Interest:

Nil

4. Minutes of the Previous Meeting:

The minutes of the meeting held on the 22nd December 2008 were agreed and signed by the Chairman as a correct record.

5. Planning Applications:

- a) Planning Application 1/09/21562/F – Erection of extension to dwelling – Riverdale Sheet Farm Ludlow – No Objection
- b) Planning Application 1/09/21537/F – Change of use of garage to provide holiday letting – 1 Whitcliffe Wood Ludlow – No Objection
- c) Planning Application 1/09/21515/HR – Removal of 25x10m sections of hedgerow to facilitate construction of new water mains pipeline – From prospect service reservoir to Crow Leason Farm via Middleton booster pumping station Middleton – No Objection
- d) Local Development Framework- Shropshire Council Core Strategy Issues and Options Consultations – Mr R Maddicott had attended the Public Meeting when a presentation was given on the Consultation document – The Parish Council noted the contents of the report with a comment to be submitted that the document should detail proposals for Ludford Parish Area with future expansion of the Ludlow area most likely to be in the Ludford Area both in respect of employment land, housing and possible the proposed new Community Hospital. The Chairman had written a letter to the Primary Health Care Authority about them not consulting the Parish Council on their preferences for sites of the proposed new hospital and had obtained assurances that the Council will be consulted in the future.

6. Highway Items:

The Parish Council had received proposals for the implementation of the 30mph speed limit along Overton Road to which the Council had no objections.

7. Financial Items:

No items to report.

8. Reports from other Organisations:

Teme Weirs Trust – No items to report.

Conservation Advisory Group – No items to report.

Friend of Whitcliffe – The Chairman reported that the improvement works had been completed at the Breadwalk.

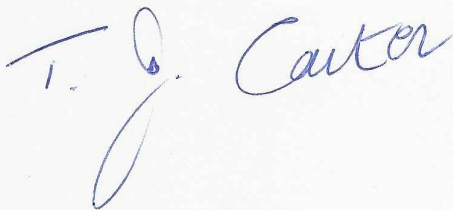
Ludlow and Rural Joint Committee – The recent meeting had considered the proposed Shropshire Council Budget

South Shropshire Association of Parish and Town Councils – the meeting had considered the future role of the association with the implementation of the Shropshire Council, the growth of the Local Joint Committees and the Southern Shropshire Partnership. The Meeting agreed that there was an important role for the association as it enabled Parish and Town Councils to share common issues and could be used as a training forum.

10. Next Meeting:

The next meeting will be held on Tuesday 5th May 2009 this will be the Annual Parish Meeting and the Annual Meeting of the Council commencing at 7.00pm

Chairman

A handwritten signature in blue ink, appearing to read 'T. J. Carter'. The signature is stylized, with a large loop for the 'C' and a distinct 'T' and 'J'.

LUDFORD PARISH COUNCIL

Clerk: C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1DG

The Minutes of Ludford Parish Council Meeting held at the Bishop's Mascall Centre on Monday 22nd December 2008 commencing at 7.00pm

1. Present:

Mr T Carter Mr D Riley
Mrs I Liddle Mr N Farmer
Mr C E Williams (Clerk)
Mrs V Parry (County Councillor)

2. Apologies

Mrs S Farmer, Mr R Maddicott and Mrs N North

3. Personal and Prejudicial Interest:

Nil

4. Minutes of the Previous Meeting:

The minutes of the meeting held on the 23rd October 2008 were agreed and signed by the Chairman as a correct record.

5. Planning Applications:

- a) Planning Application 1/08/21355/VC – Variation of Condition 3 of Planning Application 75/100 dated 6th June 1975 to permit the installation of obscure glazed windows to the west elevation.
- b) For information the Parish Council had received a copy of the revised Ludlow-Steventon Conservation Area Statement which had been amended to reflect policy changes that may affect the area.
- c) The Chairman had responded to a newspaper article concerning “Eco Park site for Hospital” expressing concern to the Shropshire County Primary Trust that the Parish Council had not been consulted on this matter and requesting an invitation to attend any future meetings of the evaluation panel.
- d) The Parish Council noted that 12 households had now moved into rented properties at Dunn Cow Rocks Green and that there had been 5 completions on the shared ownership homes. The second phase will be January/February 2009 when a site visit will be arranged for the parish Council.

6. Highway Items:

- a) The Chairman reported on the recent meeting with the County Council about the proposed extension of the 30mph speed limit Overton Road Ludlow with the Parish Council now awaiting the County Councils proposals.
- b) The Clerk to enquire with the County Council the results of the recent survey undertaken at Foldgate Land Ludlow.
- c) The Clerk to enquire about the local highway maintenance agreement that could be undertaken between the County Council and Parish Council for the undertaking of minor works.

7. Financial Items:

- a) The Parish Councils Accounts for the financial year 2007/2008 had been audited and approved by the external auditors Mazars.
- b) The Parish Council approved the following accounts for payment:
Mazars – audit fee - £58.75
Npower – street lighting - £61.17
- c) The Clerk had produced a summary of Income and Expenditure for the financial year 2009/2010 and anticipated balances at the 31st March 2009 of £3,380.
After a discussion concerning the items of expenditure the Parish Council agreed to make a precept of £3,000 for the financial year 2009/2010 an increase of £200.

8. Reports from other Organisations:

Teme Weirs Trust – AGM – Officers re-elected.

Conservation Advisory Group – Mrs Liddle reported on the recent meeting which considered the Traffic Calming Scheme for the Broadgate Ludlow, Heritage awards which included work on the Whitcliffe Breadwalk and the window improvements to 2 Bell Cottages, Park Road, Ludford. The Group were awaiting clarification of their role with the implementation of Shropshire Council.

Friend of Whitcliffe – The Chairman reported that the improvement works had been completed at the Breadwalk.

Ludlow and Rural Joint Committee – The recent meeting had considered the crossing by Alders Station Drive Ludlow however from the report produced by the County Council it was demonstrated that there was not a suitable alternative position.

The next meeting to be held on the 19th January 2009 will be provided with an update on future proposal for the development of Ludlow Hospital and the proposed workings with the Shropshire Council.

10. Next Meeting:

Future Meetings – 3rd March 2009, 20th April 2009 and 18th May 2009. These will be held at the Public Room The Barn Foldgate Farm Foldgate Lane Ludlow.

Chairman

T. J. Carter

LUDFORD PARISH COUNCIL

Clerk: C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1DG

The Minutes of Ludford Parish Council Meeting held at the Public Room The Ban Foldgate Lane Ludlow on Thursday 23rd October 2008 commencing at 7.00pm

1. Present:

Mr T Carter	Mr D Riley
Mrs I Liddle	Mr N Farmer
Mr R Maddicott	Mrs S Farmer
Mr C E Williams (Clerk)	

2. Apologies

Mrs N North

3. Personal and Prejudicial Interest:

Personal Mrs I Liddle and Mr D Riley – Registration of Land as a Town or Village Green Park Road Ludford

4. Minutes of the Previous Meeting:

The minutes of the meeting held on the 21st July 2008 were agreed and signed by the Chairman as a correct record.

5. Matters Arising from the Minutes:

- a) Park Road – Hugh Dannatt Traffic and Highway Engineer Shropshire County Council had informed the Parish Council that the outcome of the consultation was that the majority of residents of Park Road were in favour of leaving the current parking arrangements as they are but with the addition of the residents only sign.
- b) Ludlow Eco Park – Shropshire County Council had arranged for the provision of two Park and Ride bus stops one incoming and one outgoing to be located on the estate road near to its junction.
- c) Ludlow Eco Park – Maintenance of the common areas is the responsibility of the District Council regular inspections and maintenance work undertaken when appropriate. There are two ponds on the park their purpose is to collect all the surface water from hard surfaces off the site and to slowly discharge back into the ground with a final overflow into Ledwyche Brook. A safety audit was undertaken prior to opening of the estate with the recommendation to fence and enclose the larger pond to the rear of the estate but for the smaller pond nearer the front of the estate to remain as a water feature.
- d) Foldgate Lane – the County Council have agreed to organise a survey of the use of the Lane and will report back on the results.
- e) Ludford Speed Limit Review- meeting to be held on the 30th October 2008.

6. Planning Applications:

- a) Planning Application 1/08/21228/TC – Felling of Spruce Tree, Charlton House, Overton road Ludlow- No Objection
- b) Application for registration of land as a town or village green parcel of land Park Road Ludford – the Parish Council had no objection to the application.

7. Highway Items:

The Chairman had written to the County Council concerning the safety of residents crossing Ludford Bridge and the placing of the weight restriction. The County Council were of the opinion that if traffic was diverted from use of the bridge this would impact on Henley Road and Gravel Hill were there would arguments for the safety on these roads including parents who use these roads to attend school.

In respect of the weight restriction across the bridge the Highway Agency are likely to object along with HGV companies, which could force a public inquiry, which would be unlikely to support the restriction.

8 Financial Items:

The Parish Council approved the following payments
Npower – Street Lighting - £61.18
Wandering Willows – Hire of Hall - £25.00
The Parish Council approved a grant of £100 to Ludford PCC towards cost of maintaining the trees in the old churchyard.

9. Reports from other Organisations:

Teme Weirs Trust – No items to report

Conservation Advisory Group – Mrs Liddle to take up concerns about damage to Ludford Bridge and the implementation of the Weigh Limit.

The Group have suggested that standard tree works etc should be dealt with by officers the Conservation Advisory Group wishes to concentrate on major applications The role of the Advisory Group has not been determined under the new Shropshire Unitary Council.

The Group will shortly be considering the annual Conservation Awards.
Friends of Whitcliffe – The work to protect riverbed on Southside from Breadwalk had been undertaken at a cost of approximately £100,000. The Friends of Whitcliffe were in the process of re-negotiating the ten-year lease.

Ludlow and Rural Joint Committee – The recent meeting had received a presentation about the development of the Community hospital and Affordable Housing. Next meeting 21st January 2009 - Minutes and Agenda for the meetings will be sent to all Parish Councillors to enable feed back to Mr D Riley the Parish Councils representative, all Parish Councillors and Public are welcome to attend the meetings

Shropshire Association of Parish and Town Councils – at a recent meeting the future of the Association had been considered with the introduction of the Unitary Authority and the implementation of 27 Local Joint Committees across Shropshire. The meeting wished to retain the association as a sounding board for Parish and Town Councils. The future will be discussed at the annual meeting of the Shropshire Association of Local Councils.

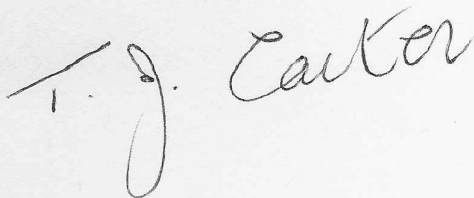
10. Other Items:

The Parish Council considered the production of a newsletter, which could be forwarded to the new residents of Dun Cow Affordable Housing Estate Rocks Green. It was suggested that the Newsletter should give details about who we are, what we do, meeting dates etc and could be provided as part of an information pack supplied by the Housing Association.

11. Next Meeting:

Future Meetings – 22nd December 2008, 23rd February 2009, 20th April 2009 and 18th May 2009.
These will be held at the Public Room The Barn Foldgate Farm Foldgate Lane Ludlow.

Chairman



LUDFORD PARISH COUNCIL

Clerk: C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1DG

The Minutes of Ludford Parish Council Meeting held at the Bishop's Mascall Centre on Monday 21st July 2008 commencing at 7.00pm

1. Present:

Mr T Carter	Mr D Riley
Mrs I Liddle	Mrs N North
Mr R Maddicott	
Mr C E Williams (Clerk)	
Mrs V Parry (County Councillor)	

2. Apologies

Mr N Farmer and Mrs S Farmer

3. Personal and Prejudicial Interest:

Nil

4. Minutes of the Previous Meeting:

The minutes of the meeting held on the 20th May 2008 were agreed and signed by the Chairman as a correct record.

5. Planning Applications:

- a) Planning application 1/08/20838/F – Plot 7 Eco-Park Development Sheet Road Ludlow – erection of 9 x office units in 2 x blocks and associated car parking formation of vehicular and pedestrian access - the Chairman had submitted a response expressing concern at the lack of parking spaces with vehicles parking on the pathway at the entrance to the site and therefore the Parish Council had concerns about future development on the Eco-Park site.
The Parish Council would also like to see the provision of a Bus Stop at the entrance to the Eco-Park for the dropping off and picking up of passengers.
The Clerk was asked to enquire about the pond at the rear boundary of the Park.
- b) Concern had been expressed at the possible deterioration in condition of Ludford House. The District Council's Conservation Officer was aware of this item and would monitor the situation, however repairs had been made to the roof of the dwelling in recent years, which should help to reduce any dampness to the building.
- c) The Conservation Officer was reviewing the proposed improvement scheme to the Whitcliffe Corner an update will be made to the next meeting.
- e) Affordable Housing Development Dun Cow Rocks Green – The first phase of houses will be available by October 2008 the Chairman and Vice-Chairman had a meeting with the south Shropshire Housing Association where it was agreed the criteria for Local People should be from persons in Ludford, Ludlow, Bitterley, Caynham Ashford and Bromfield the Parish Council would be involved in the verification of Local Persons process. The Housing Association also agreed to arrange a site visit when the first phase was available.

6. Highway Items:

- a) There was an increase in the flow of traffic along Foldgate Lane the clerk to enquire if a survey of usage could be undertaken there was also concern about the number of potholes along the roadway.
- b) The Parish Council were concerned about the delay in the implementation of a weight limit on Ludford Bridge, the Chairman would send an email to the County council and Mrs Liddle would refer the matter to the Conservation Advisory Group.
- c) The Clerk to enquire about the arrangements for turning of the Buses when the Park and Ride Scheme is in operation for events such as the food Festival as there were concerns about the turning of vehicles at Squirrel View.

7 Financial Items:

The Parish Council approved the following payments

A. Williams - grass cutting Whitcliffe corner - £150
Bishops Mascall - Rent of Room - £31

8. Reports from other Organisations:

Teme Weirs Trust - No items to report

Conservation Advisory Group - Mrs Liddle to take up concerns about damage to Ludford Bridge and the implementation of the Weigh Limit.

Friend of Whitcliffe - Plans to protect riverbed on Southside from Breadwalk the cost of which will be approximately £60,000 with appropriate funding in place.

Ludlow and Rural Joint Committee - Meeting held at Richards Castle concerning speed limits to which 35 members of the public had attended. A grant of £5,000 had been given to Ludlow Football Club towards the cost of the Astro turf pitch.

9. Other Items:

The Boundary Commission had issued their Draft Regulations for the electoral wards of the new Unitary authority, which includes part of Ludford with Ludlow. The Chairman to respond to the report suggesting the Ludford should be aligned with other Rural parishes and not a main Urban Area.

Mrs I Liddle had produced an update to the Village Action plan produced in 2004 the details of which will be included in a future Newsletter that will be produced with the completion of the development of the Dun Cow Housing site.

10. Next Meeting:

Future Meetings - 29th September 2008, 27th October 2008, 22nd December 2008, 23rd February 2009, 20th April 2009 and 18th May 2009. These will be held at the Public Room The Barn Foldgate Farm Foldgate Lane Ludlow.

Chairman

T. J. Carter

LUDFORD PARISH COUNCIL

Clerk: C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1DG

The Minutes of the Annual Public and Annual meeting of Ludford Parish Council held at the Bishop's Mascall Centre on Tuesday 20th May 2008 commencing at 7.00pm.

1. Present:

Mr T Carter	Mr D Riley
Mrs I Liddle	Mrs N North
Mr R Maddicott	
Mr C E Williams (Clerk)	
Mrs V Parry (County Councillor)	

Annual Public Meeting:

2. Chairman's Annual Report:

The Chairman reported on the main items that had been considered by the Parish Council during the last year, which mainly related to planning applications with the continued development of the Eco-Park Sheet Road, Business Area Foldgate Lane and the development of the Affordable Housing at Duns Cow Rocks Green.

Further consultation with residents of Park Road was still to be undertaken by the County Council in respect of Parking it was understood that this would be undertaken in June 2008.

The Chairman thanked members of the public who had attended the meetings and the Clerk and Councillors for their contributions.

3. Financial Report:

The Clerk had produced a detailed report on the items of Income and Expenditure for the Financial Year 2008 with the Councils records now available for external audit.

The Parish Council had balance of £3,310 .32 at the 31st March 2008.

4. Reports from Other Organisations:

- a) Teme Weirs Trust – Mr D Riley reported that information signs had been placed along the weirs the cost of which had been donated.
- b) Ludlow Conservation Advisory Group – Mr I Liddle reported on the meeting of the Advisory Group with there being concerns about Ludford House due to the property having been empty for some considerable time, the condition of the frontage of Ludlow Homecare and the ornamental items outside the Wheatsheaf.
The repairs to the wall at the Bowling Green House were being undertaken in accordance with the agreed specification agreed by the Conservation Officer.
There had been a petition for the closure of the Broadgate due to the damage that was being caused to the archway however it was hoped to resolve the issue by the installation of protective barriers.
Consideration will need to be-given to the role of the group with the implementation of the new unitary authority from 1st April 2009.
- c) Friend of Whitcliffe – The Chairman reported that the improvements to the Broad Walk had been completed and that a grant of £20,000 had been received from the District Council to enable improvements to the River bank.
- d) Ludlow and Rural Joint Committee- Mr D Riley reported that the committee, which was a pilot scheme, would again continue this financial year; however there may be different formulae for the distribution of available grant monies. The next meeting will be held on the 9th July 2008 at Richards Castle Village Hall with the main item being the Review of Rural Seed Limits.

5. Items from Members of the Public:

The Clerk was asked to enquire if litterbins could be provided at Foldgate Lane and the provision of white lining at the entrance to the junction of the lane.

The Clerk was asked to enquire if there could be a designated crossing place and a bus stop at the entrance to the Eco-Park. There was concern about the condition of the site and lack of parking facilities with vehicles parking on the footpath at the Eco-Park this would be referred to the District Council.

The Clerk was asked to enquire if it was necessary to have planning permission for the erection of an eight foot stand in a private back garden.

Annual Meeting of the Parish Council

1. Declaration of Personal/Prejudicial Interests:

Nil

2. Election of Chairman and Vice-Chairman:

Mr T Carter was elected Chairman

Mrs I Liddle Vice-Chairman for the ensuing Year.

3. Appointment of Representatives:

Teme Weirs Trust – Mr D Riley

Friends of Whitcliffe – Mr T Carter

Ludlow and Rural Parishes Joint Committee – Mr D Riley

Conservation Advisory Group – Mrs I Liddle

South Shropshire Parish and Town Councils Area Committee – Mr T Carter and Mrs N North

4. Minutes of the Previous Meeting:

The minutes of the meeting held on the 15th April 2008 were agreed and signed by the Chairman as a correct record.

5. Planning Applications:

Application 1/08/20613/F – Manor Cottage Steventon Road Ludlow – Erection of stables/track/storage/woodstore/car port – No Objection

6. Highway Items:

No additional items

7 Financial Items:

The Parish Council approved the following payments

Ludford PCC – Closed Church Yard grass cutting grant - £400

Bishops Mascall – Rent of Room - £43

8. Other Items:

Mrs Liddle had produced an update to the Parish Action Plan produced in 2004 as part of the Ludford Parish Plan the plan had been cross-referenced to the SSDC Structure Plan 2004-2011.

Since the introduction of Parish Plans in South Shropshire Ludford is the only parish to undertake a review. A full copy of the revised Action Plan is attached with the minutes.

It was suggested that consideration be given to the production of a newsletter particularly with the development of 94 houses at Dun Cow Farm Rocks Green this will be considered at the next meeting.

9. Next Meeting:

Future Meetings – 21st July 2008, 29th September 2008, 27th October 2008, 22nd December 2008, 23rd February 2009, 20th April 2009 and 18th May 2009.

Chairman

