



MINUTES OF THE FULL COUNCIL MEETING

Minutes of the Full Council Meeting held Online via Zoom on Monday 4th October 2021.
Commencing at 7:01pm.

Members Present: Councillor Dave Aldis, Chairman
Councillor Rebecca Pinfold, Vice-Chairman
Councillor Jude Cunningham
Councillor Linda Moss
Councillor Dan Neate
Councillor Alison Strong
Councillor Sharon Tiller
Councillor Ian Tong

Members Absent: Councillor Brian McClafferty

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: Carolyne Culver, District Councillor
1 member of the public

Minutes

On 26th April 2021, the Council resolved that instead of returning to face-to-face meetings, a Temporary Scheme of Delegation would be put in place in order to allow the Clerk to enable decisions to be taken under the direction of Councillors until face-to-face meetings recommence. This meeting is therefore not a formal meeting, but an advisory Full Council Meeting. All recommendations made at this meeting will be enacted by the Clerk where appropriate and ratified at the next face-to-face Full Council Meeting.

21/22-132 To receive, and consider for acceptance, apologies for absence from Members of the Council
There were no apologies for absence.

21/22-133 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation
There were no declarations of interest or requests for dispensation.

21/22-134 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest
 A member of the public spoke regarding the request for funding from the Scout Hut in Minute 21/22-144.

21/22-135 To approve the Minutes of the Full Council Meeting held on 6th September 2021
 Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman will sign these minutes once the decision has been ratified by Full Council.

21/22-136 To discuss any matters arising from the meeting held on 6th September 2021
 There were no matters arising.

21/22-137 To receive a report from the District Councillor
 The Council, with assistance from the District Councillor, has queried the lack of visibility of the Viability Assessment for planning application 20/01336/OUTMAJ with the Planning Officer. These discussions are ongoing.
 The proposal for a new sports hall at The Downs School was discussed.

21/22-138 To review the minutes and recommendations from the following committees:

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	No meeting		
Personnel	No meeting		

21/22-138 To receive an update and review recommendations from the following working parties:
Street Lighting met with Sparx and is progressing the replacement of the street lighting.
Burial Ground a revised planning application is being prepared.

21/22-139 Planning Applications :

21/22-139.1 To consider the following new planning applications:
 There were no new planning applications.

21/22-139.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee
 No applications were requested to be referred to the Western Area Planning Committee.

21/22-139.3 To consider whether to refer any planning applications for further response from the Council’s planning consultants
 No applications were requested to be referred to the Council’s planning consultants.

- 21/22-139.4 To receive a report on recent planning decisions taken by West Berkshire Council**
The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:
- 21/00780/HOUSE 11 Manor Crescent, Compton, Newbury, West Berkshire RG20 6NR - Single storey rear extension. Application approved.
 - 21/01833/HOUSE 10 Shepherds Mount, Compton, Newbury, West Berkshire RG20 6QZ - First floor extension over existing single storey side extension, single mono pitched rear extension and demolition of existing garage to form carport and pedestrian access at lower ground level to the side of house with mono pitch side extension over. Modifications to roofline to existing porch. Application approved.
- 21/22-140 To receive the Clerk's report**
The Clerk noted she is continuing work on the new website.
- 21/22-141 Finance:**
- 21/22-141.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed on the Finance Report in Appendix 1.
- 21/22-141.2 To note the most recent bank reconciliations**
Resolved: To note the bank reconciliation figures as provided on the Finance Report in Appendix 1.
- 21/22-142 To review the Temporary Scheme of delegation**
Resolved: To continue with the Temporary Scheme of Delegation, to be reviewed at the Full Council meeting in October, but to hold the November and January meetings at the Wilkins Centre, with the December meeting online.
- 21/22-143 To review the External Auditor's Report for the Annual Governance and Accountability Return 2020/21**
The External Auditor's Report states:
On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
Other matters not affecting our opinion which we draw to the attention of the authority: None.
Therefore, no further action is required by the Council.
- 21/22-144 To consider a request for a donation for the replacement of the roof of the Scout Hut**
Resolved: To make a donation of £5,000 from CIL funding, with an additional £250 from general reserves to cover the donation fee.
- 21/22-145 To review advertising rates for Compilations for 2022**
Resolved: To keep the advertising rates the same for 2022.

- 21/22-146** **To review the Training and Development Policy and councillor training needs**
Resolved: To continue with the current Training and Development Policy.
- 21/22-147** **To consider adopting a Social Media & Communications Policy and to agree which social media platforms the council should use**
This item was deferred. The draft policy will be reviewed by Cllrs IT and BMCC.
- 21/22-148** **To consider setting a budget for bulb planting**
Resolved: To set a budget of £50 for bulb planting.
- 21/22-149** **To consider whether a legal representative is required with regards to planning application 20/01336/OUTMAJ**
Resolved: To engage a solicitor from Thrings LLP at an expected cost of £1,000-£1,400+VAT.
- 21/22-150** **To discuss installing outdoor gym equipment in the Recreation Ground**
Some potential installation designs and locations in the Recreation Ground were discussed. Grant funding will be researched. The Council will seek to engage with the community on potential installation designs.
Resolved: To set up an Outdoor Gym Working Party consisting of Cllrs Cunningham and Tiller.
- 21/22-151** **To receive an update on vandalism and anti-social behaviour (ASB) in the village**
No incidents had been reported.
- 21/22-152** **To receive reports on the following:**
Neighbourhood Development Plan: The report has been issued by the examiner. Very little modification is required.
- 21/22-153** **To discuss matters for future consideration and for information**
There were no matters for future consideration or information.
- 21/22-154** **To resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw**
Resolved: To exclude the Public and Press from Minute 21/22-156 due to the confidential nature of the business to be transacted.
- 21/22-155** Resolved: To suspend Standing Order 3x for the meeting to continue longer than 2.5 hours.

21/22-156 To consider actions to be taken relating to Newbury Lane allotments

Resolved: For the Clerk to send a letter to the tenants.

There being no further business, the meeting was closed at 9:42pm.

Date and time of next scheduled Full Council Meeting: Monday 1st November 2021 at 7pm.

Chairman: _____ Date: _____

Appendix 1: Finance Report**Status at last bank reconciliation 31st August 2021**

Account	Amount
Unity Trust Current Account	£40,062.40
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£90.99
Total	£162,605.98

Income received 31st August - 26th September 2021

Account	Income Detail	Amount
Unity Current	Precept 2nd payment	£24,525.00
Unity Current	Refund	£36.00
Unity Current	Compilations advertising	£60.00
Total		£24,621.00

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	02-Sep-21	Lloyds	Monthly card fee	£3.00
CC	07-Sep-21	Amazon	Safety signage	£8.97
CC	10-Sep-21	DF Sales Ltd	Mop	£21.98
CC	10-Sep-21	Racking.com	Changing room benches	£462.40
CC	10-Sep-21	Amazon	Finger lights (xmas event)	£33.98
CC	15-Sep-21	Amazon	Thermometer	£11.69
CC	16-Sep-21	Amazon	Tent pegs and mallet	£14.97
CC	17-Sep-21	Amazon	Non-slip mats	£67.96
CC	17-Sep-21	Amazon	Tent pegs and mallet	£17.98
CC	20-Sep-21	Eurooffice	Whiteboard	£126.61
CC	21-Sep-21	Amazon	Stationery/brush	£8.90

CC	26-Sep-21	Microsoft	Microsoft 365	£11.28
Total				£789.72

Payments to be approved

Method	Date	Payee	Payment Detail	Amount
DD	20-Sep-21	Vodafone	Mobile phone Sep	£21.29
BACS	04-Oct-21	PKF Littlejohn	Annual audit fee	£360.00
BACS	04-Oct-21	CJM Services	Goal post purchase and installation	£2,255.00
BACS	04-Oct-21	SLCC Enterprises Ltd	Training fee	£60.00
BACS	04-Oct-21	SLCC Enterprises Ltd	Conference fee	£120.00
BACS	04-Oct-21	Staff Costs	Including salary, expenses, PAYE and pension contributions Sept	£1,550.62
DD	11-Oct-21	Southern Electric	Electricity street lights qtr2	£1,366.93
Total				£5,733.84

Transfers

Method	Date	From Account	To Account	Amount
DD	16-Sep-21	Unity Current	Lloyds	£93.99
Total				£93.99