

Minutes of the Parish Council Meeting held on Monday 8th May 2017 in the Village Hall

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor- Vice Chairman
Jose Eaton	(JE)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

Hilary Fenton	(HF)	WODC District Councillor
8 Members of the public		

MIN REF	ITEM	ACTION AGREED
17/059	APOLOGIES FOR ABSENCE	
	<div>Steve Good (SG) WODC District Councillor</div> <div>Graham Dixon-Brown (GDB) Councillor</div> <div>Colin Wells (CW) Councillor</div>	
17/060	DECLARATIONS OF INTEREST	
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School 	
17/061	APPROVAL OF MINUTES OF 3rd APRIL 2017	
	<p>CM reported that 2 members of the public had disputed the accuracy of the public session minutes.</p> <p>TG confirmed that only new points raised regarding the Old Airfield had been noted.</p> <p>MJ confirmed that the Public Session record is not part of the meeting as it is a closed session, so is not required.</p> <p>CM welcomed comments from the 2 members of public which the PC would consider.</p> <p>The minutes were approved for publication in draft form and would be reviewed at the next ordinary meeting, pending any further agreed comments.</p>	
	<p>Matters Arising:</p> <p>17/051: 47 Sutton Lane – TG confirmed that WODC had been written to regarding the priority of the new access to alleviate the contractors parking on Sutton Lane – WODC had replied to confirm that this would be actioned.</p>	
17/062	REPORTS FROM DISTRICT/COUNTY COUNCILLORS	
	<p>DISTRICT:</p> <p>HF reported that the Local Plan is currently with the Inspector, further public consultation would be taking place with a view to adopting the plan in the Autumn.</p>	

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	<p>HF reported that WODC would be introducing colour coded bins, to enable sorting in the near future. Reports had been received of damaged recycling bins – HF confirmed that by contacting WODC a replacement bin could be arranged.</p> <p>CM asked whether there is any concession for Green Bins for the Churchyard and Graveyard – HF would look into this and report back.</p>	
	<p>COUNTY: CM expressed his thanks to all who supported him during the Elections.</p> <p>CM also explained the proposed Sutton Bypass route and the Eysnham western bypass being suggested at WODC.</p>	
17/063	PLANNING	
	<p>Current Applications:</p> <p>APPLICATION NO: 17/00816/HHD PROPOSAL: Internal and External Alterations. LOCATION: The Manor Farmhouse, Main Road, Sutton</p> <p>The Parish Council had no objection to this application</p> <p>TG confirmed that an application had been received for a Cattery at Friars Farm – the application had been circulated for comment.</p>	
	<p>Other Planning: Correspondence had been received from WODC regarding the naming of the Development at Blackditch. It was proposed to discuss suggestions at the Annual Meeting. TG to email all Councillors for suggestion to bring to the meeting.</p> <p>CM asked TG to contact WODC to confirm the basis of selection of residents for the new housing.</p> <p>CM suggested that the PC take on a project of developing a map of house in the village as there is confusion regarding naming and number of houses. TG to request a map from WODC as a basis.</p>	
17/064	QUESTIONS FROM MEMBERS OF THE PUBLIC	
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting. 	
17/065	ANNUAL PARISH MEETING	
	TG circulated draft agendas for the meeting. CM expressed his thanks to CW for his work on the Annual Parish Meeting and organising the speakers.	

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	<p>The Annual Meeting of the Parish Council will start at 7pm, followed by the Annual Parish Meeting at 7.30pm.</p> <p>It was confirmed that refreshments would be served at the end of the Annual Parish Meeting. TG to organise.</p>	
17/066	STANDING ORDERS	
	TG circulated a revised copy with changes incorporated to all for approval, asking for any further comments asap with a view to adopting at the Annual Meeting of the PC.	
17/067	REPORTS FROM PARISH COUNCILLORS	
JE	JE Expressed concern regarding the high level of road kill on the B4449. CM confirmed that he would follow up with OCC	
MJ	<p>MJ confirmed that Robin Smith had weeded between the tree in the buffer zone on Jubilee field. Rabbit guards had been installed and spraying would be undertaken in the coming weeks. There are 4 broken posts on the fencing around the buffer zone, these would be replaced very soon. MJ reported that the new trees planted during the playground installation were well alive.</p> <p>MJ reported that Clare Rich would be stepping down from SHAPE, leaving no member of the public in charge – MJ would be making an appeal at the Annual Parish Meeting for new committee members.</p>	
JD	JD confirmed that new Village Voice deliverers are in place.	
CM	<p>CM asked TG to confirm when hedges can be cut.</p> <p>CM requested that a map of daffodils in the village to aid future planting. MJ confirmed that this was underway as he had been taking pictures and building up a record.</p> <p>CM asked for 106 suggestions – TG to write to all.</p> <p>CM requested that TG contact Phil Shaw at WODC to confirm the 106 for the Airfield application.</p>	
17/068	FINANCIAL MATTERS	
	<p>TG circulated accounts for 2016/17.</p> <p>Cheques were circulated for signature.</p>	
17/069	CORRESPONDENCE	
	TG reported that the Festival Committee had written requesting insurance	

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	cover for Festival Day – a reply had been sent requesting further information to ensure cover is possible – no response received. TG to follow up.	
17/070	OTHER BUSINESS (for information only)	
	Village Stocks Refurb: It was decided to delay any refurb until the building work at the Harcourt Arms is complete.	TG
	NEXT MEETING The next Ordinary Meeting will be at 7.30pm on Monday 5 th June 2017.	

Signed

Date

ITEMS/ACTIONS CARRIED OVER TO NEXT MEETING:

APPENDIX TO MINUTES: PUBLIC SESSION NOTES

OWNERSHIP OF THE FIELD OPPOSITE FLEXNEYS Paddock

It was questioned who owned the field opposite Flexneys Paddock, as a resident would like to seek permission to trim a tree/hedge

JD confirmed that it was owned by Mimi Carter-Jonas.

ANNUAL MEETINGS

Clarification was sought over the date and timing of the Annual Meeting.

TG confirm that the Annual Meeting of the PC would take place at 7pm on Monday 15th May, followed by the Annual Parish Meeting at 7.30pm.

DITCH CLEARING ON SUTTON LANE

It was questioned who is responsible for the ditch at the Beaumont house Development as it will require clearing.

CM asked TG to contact Phil Shaw to confirm who owns the land and confirm who is responsible.

TG was also asked to contact Sweetcroft Homes to ensure that the Orchard is maintained.

OWNERSHIP OF THE CHURCH CAR PARK

It was confirmed that the Carpark and access to the Church is part of the Estate – the Estate is currently updating the Land Registry accordingly.

CM took the opportunity to point out that should someone undertake maintenance on an area it does not necessarily lead to a claim on the land.