

CHIDEOCK PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at the Village Hall, Chideock on Monday 22 May 2017 at 7 pm.

The Parish Council meeting commenced at **7.00 pm**.

Present: Cllr Roger Carey (Chair), Cllr Rob Murray, Cllr David Rogers, Cllr Laurie Elliot, Cllr Peter Hunt and Cllr Kate Geraghty.

In attendance: The Clerk and 8 members of the public, DCC Cllr Daryl Turner and WDDC Cllr Simon Christopher, who arrived during the meeting.

1974 Election of Chair.

Cllr Murray nominated Cllr Carey who said he was willing to stand as Chair. There being no one else wishing to stand as Chair, Cllr Geraghty seconded the nomination and Cllr Carey was unanimously **ELECTED**.

1975 Apologies.

PCSO Pete Smith sent his apologies.

1976 Grants of Dispensations.

None.

1977 Declarations of Defined Pecuniary Interests.

None.

1978 Minutes.

a) **RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 24 April 2017 after the following amendment was made: -

- page 1, minute number 1960, last line – replace “Eliot” with “Elliot”

Proposed by Cllr Rogers, seconded by Cllr Elliot, carried. Cllr Hunt and Cllr Geraghty abstained as they were not present at the meeting.

1879 Election of Vice-Chair.

Cllr Murray nominated Cllr Rogers who said he was willing to stand as Vice Chair. There being no one else wishing to stand as Vice Chair, Cllr Rogers was seconded by Cllr Carey and was **ELECTED** unanimously.

The Clerk had not brought the necessary Declaration of Acceptance of Office forms, so Cllr Carey and Cllr Rogers will sign their declarations in the presence of the Clerk prior to the next meeting on 26 June 2017. **CC**

1880 Election of Councillors to Committees.

a) Finance Committee & General Purposes Committee and Planning Committee.

It was **AGREED** that all councillors should continue to be on the Finance and General Purposes Committee and the Planning Committee.

1881 Appointment of Representatives, who do not have to be Councillors.

The following appointments were **AGREED**: -

a) Rights of Way – all Councillors.

b) Ancient Monuments – Canon McDougal is to be asked to continue as representative. **CC**

c) Village Hall – Cllr Murray

d) Matters pertaining to A35 – Cllr Elliot, with assistance from Cllr Murray

e) Dorset County Council Highways – Cllr Carey

f) Bridport Local Area Partnership – **AGREED** that the Clerk will be the liaison with BLAP.

- g) Western Area Transport Action Group – the Clerk said that she would attend meetings when there is anything on the agenda of relevance to Chideock. **AGREED** to ask via the Chideock News if there is a regular bus user who would like to attend these quarterly meetings.
- h) Dorset Association of Parish & Town Councils –The Clerk is the DAPTC Western Area Secretary and can therefore represent Chideock PC.
- i) Community Flood Group – Cllr Carey
- j) Clapps Mead Playing Field Management Group – Cllr Murray
- k) Seatown Regeneration Project – Cllr Carey.

1982 County and District Councillors' and Police Reports.

Cllr Turner reported as follows: -

- Little is going on at County because of “purdah” for the General Election.
- The DCLG decision regarding the Unitary proposal has been delayed until September which puts the proposed start date of May 2019 in doubt.
- Cllr Rebecca Knox (Beaminster Division) is the new Leader for Dorset County Council.
- There are several new Cabinet members.
- Cllr Hilary Cox is the new Chair for Dorset County Council – this is largely a ceremonial role.

Standing Orders were suspended for the following item.

1983 Democratic Period.

A member of the A35 Bypass Working Group gave a progress update. The results of the questionnaire have been published, and the group considers that they demonstrate a consensus for the suggested northern route. The West Dorset MP will be asked to take this further after the election on 8 June.

The Parish Council was asked if it would now support moves for a bypass. Cllr Carey stated that the Parish Council position had not altered from that taken on 28 June 2016 i.e. to take forward 2 objectives:

- a) Introduction of a Low Emission Zone in Chideock
- b) Instigation of a Safety Audit to identify measures to improve Health and Safety in the village by dealing with traffic and traffic impacts on property and people.

A member of the public asked about the Air Quality Action Plan, which was produced by WDDC several years ago, and which has not been updated with any new actions.

Cllr Murray said that WDDC have been asked to update the plan to include a possible Low Emission Zone and they will be asked to re-visit vehicle re-routing.

A member of the public said that WDDC has not produced the required reports to Defra for several years. The Clerk said that these had been produced, albeit late, but that not all are on the dorsetforyou website. She said she would e-mail a copy of the latest report (2016 for 2015 data).

A member of the public asked the A35 Bypass group who had analysed the A35 Bypass questionnaire results. A group member said that this was carried out by one of the group who is a qualified auditor.

CC

Standing Orders were resumed.

Cllr Christopher arrived during the previous item.

Cllr Geraghty left at 8:10 pm during the previous item.

1984 County and District Councillors' and Police Reports continued

Cllr Christopher reported as follows: -

- Little is going on at District because of “purdah” for the General Election.
- He is hugely concerned about matters pertaining to the A35.
- Last Thursday he met with the East Devon ex MP and this afternoon he met with the West Dorset ex MP who he took along the south side of the A35 eastward from the shop to demonstrate the issues caused by the lack of footway and the need for additional safe crossing points

- Planning decisions continue despite purdah. He often receives concerns regarding planning matters – highways, List Buildings etc., which he passes on to the Enforcement Officer.
- He suggested that, as Hit & Miss / Hazel Bower is for sale, the Parish Council could again try to get Listed status for it before any new owner attempts to resurrect the lapsed planning approval for demolition and new build. The Clerk said that this was attempted before but that English Heritage said that there was insufficient original cob structure to justify Listing

Cllr Geraghty asked how the Parish Council can access “spare” capital from West Dorset District Council prior to the creation of Unitary Authorities. Cllr Christopher said to write to the WDDC Chief Executive and Cllr Peter Barrowcliff (Financial Services).

Cllr Geraghty reported concerns expressed by residents regarding drones being flown over gardens etc. causing a nuisance and violating resident's privacy. **AGREED** that the Clerk researches the law on this and places an article on the Chideock News.

1985 Reports / Updates by the Clerk and Councillors.

Items 1 – 3B on the Actions & Information List were **NOTED** except for those detailed below, which were discussed in more detail.

Item 2 - BLAP meetings regarding possible impact of the creation of a Unitary Authority. **AGREED** that councillors e-mail their thought to the Clerk by 1 June. **AGREED** that one question is “If services are taken over by a Parish / Town, what funding will be provided and for how long?” **CC**

Item 3B - DAPTC 2017 AGM. **AGREED** that motions for the AGM will be considered at the next meeting.

1986 A35 Matters.

Items 4 to 23 on the Actions & Information List were **NOTED** except for those detailed below, which were discussed in more detail.

Item 7 – A35 Bypass Working Group questionnaire results. Councillors thanked the Working Group members and **NOTED** the report.

Items 22 to 23 – Speed Camera Replacement. **AGREED** that the Clerk asks for an update and asks which other Dorset locations are under consideration. **NOTED** that the Chideock cameras are Community Speed Cameras. **CC**

Item 19 – Low Emission Zone. **AGREED** that the Clerk follows up on a date for the meeting with WDDC, HE and the MP on 9 June. **CC**

Additional item – **A35 resurfacing** – **AGREED** to write to David Groves, Connect, to express CPC's dissatisfaction regarding the cancellation of resurfacing works and to ask when the work will be done. **CC**

1987 Motions Received with Notice.

None.

1988 Planning Matters.

a) Applications.

WD/D/17/000189 DOGHOUSE FARM, DOGHOUSE LANE Change of use of land for the siting of 4 no. safari tents for tourism accommodation & associated works (Full)
Chideock Parish Council has no objection in principle but asks that the following conditions be set by WDDC if the application is approved, in amplification or addition to all those volunteered by the applicant.

1. *Screening on the western boundary (as recommended in the ESA) must be provided by approved hedge planting of native species which are at least 4.5 to 5 foot in height at the time of planting, in order to provide adequate screening from the outset*
2. *External lighting - an external lighting plan must be provided for approval by the LPA and all lighting must be low wattage down lighting which is movement activated, in order to minimise night time landscape impact in the Dorset Area of Natural Beauty and in an area within the Heritage Coast and adjacent to the Jurassic Coast World Heritage Site*
3. *Output from the bio digester into the water course (which feeds into the River*

Winniford) must be regularly monitored by an independent party at intervals specified by West Dorset Environmental Health and the results passed to West Dorset. This is to ensure that no contamination of the water course and river or harm to the environment is caused

4. Usage of the new facility must conform to any existing site license restrictions regarding the maximum number of days the site can be occupied for the purposes of camping

It is noted that paragraph 10.1 of the Planning Statement (no new lighting) appears to contradict paragraph 5.3 (lighting at the site to be kept at an absolute minimum). It is assumed that 5.3 applies to lighting on the existing site. CC

b) Determinations. None.

c) Appeals. None.

d) Any Other Planning Matters.

- i. **AONB / Lighting & Dark Skies, Dorset National Park, Conservation Areas.**

Item 29 on the Actions & Information List was **NOTED**.

AGREED to consider asking for additions to the current 3 Conservation Areas within the parish.

- ii. **Enforcement.**

Item 24 on the Actions & Information List was **NOTED**.

- iii. **Mill Lane Bridleway 18.**

Items 26 and 27 on the Actions & Information List were **NOTED**.

- iv. **All Weather Footpath.**

NOTED that Emma Bazeley reported at the HE Quarterly meeting on 12 May that details of the northern route have been passed to David Groves, Connect.

- v. **Seatown.** No updates.

- vi. **Seatown Regeneration Feasibility Study Project.**

Item 28 on the Actions & Information List was **NOTED**.

- vii. **Other**

AGREED to ask WDDC Planning if they are prepared to come to Chideock to talk about planning matters, including Conservation Areas, the Local Plan, etc. and how these influence planning decisions.

1989 Finances.

Item 30 to 32 on the Actions & Information List were **NOTED**.

AGREED to ask the Environment Agency regarding increasing the rent paid for the flow meter site from next year, as set out under the revised lease which started in 2014. CC

a) Payments.

Clerk's Salary & Expenses for May	£270.50
Chideock Village Hall Hire – May	£78.00
Theresa Mudford – hire of mower x 2 – May	£20.00
St Giles PCC – 3 Year Clock Service Grant	£610.80
Ian Wigglesworth for Internal Audit	£60.00
Playsafety Limited – Annual ROSPA inspection	£96.60
Proposed by Cllr Murray seconded by Cllr Elliot, carried unanimously.	

b) Foss Orchard Car Park.

Items 35 to 36B on the Actions & Information List were **NOTED**.

Cllr Murray offered to erect the new river bank warning signs.

AGREED to purchase 1 replacement Bosch compatible battery for £22.99.

AGREED to purchase a Sovereign lawnmower for £34.99. RM
CC
CC

c) Year End Accounts.

RESOLVED to accept the Annual Accounts for 2016-2017.

Proposed by Cllr Hunt, seconded by Cllr Murray, carried unanimously.

d) Internal Audit & Annual Return (External Audit).

Councillors congratulated the Clerk for her work on the accounts.

RESOLVED to accept the Internal Auditor's Report.

Proposed by Cllr Carey, seconded by Cllr Murray, carried unanimously.

RESOLVED that Ian Wigglesworth continues as Internal Auditor for the Financial Year 2016-2017.

Proposed by Cllr Rogers, seconded by Cllr Hunt, carried unanimously.

RESOLVED to accept and sign the statutory Annual Return for 2016-17, pages 2 and 3, with Page 2 answers of Y for Q 1 – 8 and N/A for Q9.

Proposed by Cllr Elliot, seconded by Cllr Rogers, carried unanimously.

e) Responsible Financial Officer.

RESOLVED to re-appoint the Clerk as Responsible Financial Officer.

Proposed by Cllr Hunt, seconded by Cllr Elliot, carried unanimously.

f) Insurance Renewal.

Items 33 and 34 on the Actions & Information List were noted.

RESOLVED to

- i. Continue to use Came & Company as brokers
- ii. Accept Came & Company's recommendation to change insurers to Inspire / AXA.
- iii. Enter into a 3-year Long Term Agreement with Inspire / AXA, which reduces the premium this year by 5%
- iv. To take out Parish Council insurance cover with Inspire / AXA for a premium of £448.08 with a 3-year Long Term Agreement

Proposed by Cllr Carey, seconded by Cllr Murray, carried unanimously.

1990 Clapps Mead Playing Field.

Mrs Theresa Mudford's mower has been repaired.

Item 38 on the Actions & Information List was noted. **AGREED** to consider replacing the broken fencing in the play area and to remove the bench, thus allowing the fence to be realigned. **NOTED** that 2 fence posts are loose.

1991 Dorset Highways and Flood Management.

Items 39 - 41 on the Actions & Information List were **NOTED**.

Cllr Carey reported that he has met the new Highways Officer, who is raising a work order to investigate whether the culvert under upper Sea Hill Lane is blocked. He will also follow up with BT the flooded BT inspection pit at the Ridwood junction.

The delayed North Chideock surface dressing work should commence on 23 May.

1992 Current Consultations. None.

1993 Correspondence.

There were no other items of correspondence to be brought to Councillors' notice.

1994 To confirm the date and time of the next meeting of Chideock Parish Council.

The next scheduled meeting is at 7 pm on Monday 26 June 2017.

The meeting closed at **9.19 pm**.