

BOURTON-ON-THE-WATER PARISH COUNCIL

Minutes of Personnel Sub-Committee Meeting held at 6.00pm on 25th May 2021 @ GMCC

<u>Item Ref</u>	<u>Subject</u>	<u>Discussion Topic</u>	<u>Details</u>
	Present	Cllrs Bob Hadley (minute taker), Lynda Hicks, Bryan Sumner, & Nigel Randall	
1	Apologies for absence	None	
2	Declarations of interest	None	
3	Minutes of last meeting 25th March 2021	Proposed by Cllr. B Sumner. Seconded by Cllr. L.Hicks All in favour	
4	Matters arising	Update on Playground Inspector, Lisa Conroy was approached but declined the offer. Two applications received, await outcome of Y & WB Committee meeting tomorrow.	
5	Update on Clerk's Vacancy and next steps	2 applications tabled, one was for consideration for part time/job share only.	<ul style="list-style-type: none"> • Committee agreed that there was only one suitable candidate - Sharon Henley. • Interview to take place at the GMCC at 4pm 26th May 2021 • Janet Eustace has agreed and confirmed her availability to take part. • Sharon to be invited to GMCC prior to interview to meet the Chair and Asst.Clerk and look around the building • Agreed any new appointment must include a full induction programme supervised by Janet Eustace or Locum Clerk • Councillors to have regular checks and balances in place to monitor progress and performance of new Clerk • Committee agreed to advertise with GAPTC & NALC if candidate was unsuitable. • Ruth Waller's application was rejected because she was looking for a part time only position
6	Update on Play Inspector's vacancy	Two applications received following advertising in the Browser	<ul style="list-style-type: none"> • Interviews to be arranged following tomorrow night's Y & WB Committee meeting. • Committee recommended that the hourly rate should be raised to £12.00 from £11.00.
7	Any other business	None	
8	Date of next meeting	7 th June at GMCC 4pm	Meeting closed 4.24pm