

**MINUTES OF A MEETING OF PENTEWAN VALLEY PARISH COUNCIL
ON WEDNESDAY 20 October 2021 HELD THE COMMITTEE ROOM,
ST AUSTELL INFORMATION CENTRE, PENWINNICK ROAD, ST
AUSTELL AT 7PM.**

Present: Cllrs Mike Ward, Vicky Cartwright, George Muskett, Steve Street, Richard Strawford, Toni Dowrick & Janice Williams.

In attendance: Cllr James Mustoe CC, Cllr Michael Bunney CC & Anne Cruickshank (Clerk).

(21/098) Neighbourhood Development Plan.

Cllrs Steve Street, Toni Dowrick and Janice Williams offered to form the steering group to take the Neighbourhood Development Plan forward. Cllr Ward offered to chair the group until it was established. Two members of the public had expressed an interest to the Clerk via email. The clerk will contact them and prepare a term of reference.

(21/099) Apologies for Absence

Apologies were received from Cllr Miles Avery and Cllr Michael Bunney.

(21/100) Minutes of a Meeting of Pentewan Valley Parish Council held on 15 September 2021.

It was **RESOLVED** that the minutes of the Parish Council held on 15 September be signed as an accurate record of the meeting.

(21/101) Declarations of Interest on Items on the Agenda

Cllr Strawford declared an interest in agenda item 14e, Pentewan Car Park. Cllr Avery and Cllr Strawford have been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

(21/102) Chairman's Announcements

The Chairman announced that he would be representing the Parish Council at the Mayor Making ceremony on 21 October 2021.

(21/103) Public Participation

There was one member of the public present, who did not wish to speak at this point of the meeting.

(21/104) Cornwall Councillors Report

The Clerk read a report from Cllr Bunney. His report included that he had met with the Local MP regarding issues around the quality of life for park residents in the Parish. He recently completed a national TV interview to press for a better NHS funding for Cornwall. Some of his case work included slopes had been added to the pavements, giving wheelchair users access to the bus stop in London Apprentice. He had raised concerns regarding surface water causing a accident black spot during the winter months on the road at Sunny Corner. Concerns raised regarding

Chair

Nansladron Bridge were being followed up by the Heritage Team for action. He had met with the Countryside Ranger and discussed the monitoring footpaths and right of way and he had met with the new Community Liaison Officer, who was organising a river project working group meeting. New projects included working with Cornwall heritage for the Preservation of local sites including Polgooth Mine. He allocated £100 for Jubilee wildflowers along the A390 and welcomed other suggestions for Pentewan Valley and he advised that he would be presenting Cornish History section on Cornwall Radio on Thursday Mornings

Cllr Mustoe gave his report which included an update on the Pentewan Flood Defence works which is due to go ahead in November 2022. He confirmed that the fence on the SWCP would be pushed back and eventually removed. He advised that he was at County Hall to lead a campaign to get Cornwall Council to remove a non-refundable Section 106 eligibility assessment fee of £150 for people purchasing affordable homes following action from councillors. Cornwall Council confirmed it will be scrapping the charge. Cllr Mustoe was pleased to see around 40 volunteers at the Marine Conservation Society beach clean on 26 September, where we removed several sacks of rubbish.

(21/105) Crime and Disorder

Cllr Cartwright raised concerns over the support given by Cornwall Council to the many people in homeless and supported living accommodation in St Austell, following an incident at Megawins farm. Cllr Mustoe advised that he had raised this issue previously and that Cornwall Council were reviewing the policies regarding the placement of people who require alternative housing support.

(21/106) Planning Applications and Related Matters

- (i) PA21/09188 Non-Material Amendment to Decision No. PA16/03739 Dated 03.01.17. Trewhiddle Park Access to Trewhiddle House Trewhiddle St Austell PL26 7AD.

John Marshall from Kingsley Estates advised that consent had already been approved and gave an outline of the amendment. He answered questions from Cllrs and confirmed that approval had been given for 23 houses and that there were no plans to increase the number of units, but the size of each unit may be reduced. Any changes to the approved plans would come back to the Parish Council via Planning.

(21/107) Councillor Vacancy- Tregorrick & Trewhiddle Ward

It was noted that the Notice of Vacancy in office of Councillor was issued on 15 October 2021.

(21/108) Climate Change Action Group

Cllr Cartwright gave an update on the group meeting and advised that the group had been focusing on tree planting. Cllr Muskett advised that he had been contacted by a resident who had applied to become a Parish Tree Warden , an initiative launched by the tree council. It was hoped that he would join joining the Climate change Group, Miranda Smith will remain on the group as a local

Chair

resident. Cllr Mustoe advised that he was in the process of applying for funding from the G7 Nature legacy project and that he would contact Cllr Dorwick and Cartwright do discuss adding some funding for projects in Pentewan to the bid.

(21/109) Remembrance Sunday

It was **RESOLVED** that the parish council would purchase two wreathes to be placed at the remembrance services in St Austell and Pentewan Village. Cllr Ward offered to attend the Remembrance Day service on behalf of the Parish Council on 14 November 2021.

(21/110) Pentewan Flood Defences

A meeting was held on 12 October 2021. Funding has been released and the works were expected to take place in 2022 following the normal planning approvals.

(21/111) Riverbanks

There were no concerns raised.

(21/112) Menagwins Car Park

There were no concerns raised.

(21/113) Highways matters

Cllr Strawford advised he had secured rock salt for £6.25 per bag and suggested that 40 bags would be enough to fill the existing bins around the parish which he would organise. It was **RESOLVED** that 40 bags would be purchased.

It was reported that A manhole cover by the iron bridge on the Pentewan Road needed attention the clerk will report this to Highways.

It was **RESOLVED** to accept the Agency Agreement with Cormac for the A390 verge cutting.

(21/114) Pentewan Car Park

The clerk gave an update on the payment machine issues.

Cllr Cartwright raised concerns about performance of the payment machine and the service received from Metric and suggested that the machine be replaced. The clerk will explore costs for a replacement machine with alternative provider.

(21/115) Pentewan Toilets

It was **RESOLVED** that the toilet provision be reduced to one unit from 1 November 2021.

(21/116) Financial Matters

- a) Current balances were noted, and
- b) the following payments were authorised.

Chair

PENTEWAN VALLEY PARISH COUNCIL								
Schedule of Payments 18 October 2021								
Date	Cheque No.	Payee	Reference Number	Supply/ Service	Total Payment	VAT Paid	Net Paid	
Automated Payments								
Invoice Date								
15/09/2021	DD	Capita	6004083310	VAT Exempt charges Aug 21	40.20	-	40.20	
25/09/2021	DD	BT	MO31	Car Park Broadband	60.00	10.00	50.00	
01/10/2021	DD	Cornwall Council	802529493	Menagwins Business Rates	56.00	-	56.00	
05/10/2021	DD	EDF	671157448672	Electricity Car Park	13.00	-	13.00	
06/10/2021	DD	Capita	6004086531	Sept Parking Charges	298.80	49.80	249.00	
07/10/2021	DD	British Gas	962757895	Electricity Toilets	22.19	1.05	21.14	
08/10/2021	DD	Capita	600440872989	VAT Exempt charges Sept 21	23.84	-	23.84	
Authorised Payments								
Invoice Date								
20/08/2021	BACS	Biffa	441M00156	Menagwins Litter bin	280.80	46.80	234.00	
01/07/2021	BACS	PEAK	275462	Nappy disposal service-toilet	120.00	20.00	100.00	
22/09/2021	BACS	Cornwall ALC	2122-499	Chairmanship Training VC	24.00	4.00	20.00	
31/08/2021	BACS	Lyreco	6723042759	stationary	36.13	6.02	30.11	
07/10/2021	BACS	Cormac	21069	hand dryer - toilets	286.32	47.72	238.60	
07/10/2021	BACS	Cormac	21068	broken flush - toilet	38.40	6.40	32.00	
06/10/2021	BACS	Cornwall Council	8100182081	CEO Sept 21	96.00	-	96.00	
24/09/2021	BACS	Cormac	124821	cleaning- toilets	2,222.58	370.44	1,852.14	
21/09/2021	BACS	PKF Accountants	20212811	AGAR Audit	360.00	60.00	300.00	
	BACS	Staff Costs	Period 7	October	519.20	-	519.20	
					4,497.46	622.23	3,875.23	

- c) Cllrs asked the clerk to look at the costs of supplying litter bins in some of the laybys along the valley and some seating on the Pentewan Trail as part of the new budget.

Month end accounts had been sent to Cllr Cartwright for checking.

(21/117) Annual Renewals

To agree the following IT product renewals

- It was **RESOLVED** to agree the continued subscription for AVG £74.99
- It was **RESOLVED** to agree the continued subscription for Microsoft 365 £59.99
- It was **RESOLVED** to agree the continued subscription for Zoom Meetings £119.00

(21/118) AGAR Conclusion of Audit

Section 3 of the AGAR (External auditors report and certificate) was noted, and no action was required.

(21/119) Meetings/Training Attended

Cllr Ward had attended the Community network panel meeting on 12 October 2021 and the coastal Defences meeting 12 October.

(21/120) Correspondence Received

An enquiry regarding blue badge parking in the Pentewan car park was received via the Parish Councils Website.

Chair

(21/096) Dates for the Diary.

Remembrance Day services 11 November 2021 Pentewan Village and 14 November 2021 St John's Methodist Church, Bodmin Road, St Austell, PL25 5AE.
21 October 2021 Mayor Making Ceremony

(21/097) Dates of Meetings

Dates of forthcoming meetings to be held remotely online via Zoom until May 2021 then in the Committee Room, St Austell Information Centre, Penwinnick Road, at 7.00pm, unless stated :17 November 2021, 15 December 2021, 19 January 2022, 16 February 2022, 16 March 2022.

The Meeting Closed at 20:35pm

Date

Chair