

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on**

Tuesday 13th July 2021 at 8pm

At All Saints Church, Bull Road, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
To note any member of the public that wishes to attend must pre booking with the Clerk to adhere to Government Covid legislation.
- 5. Approval and signing of minutes of the following meetings:**
 - (a) 8th June 2021. *(Attachment 1)*
 - (b) 22nd June 2021. *(Attachment 2)*
- 6. (a) Matters arising and last month's circulation**
 - i. Meeting with Ryarsh School**
To receive update from Cllr Walker.
 - iii. Culverts**
To consider revisiting issues following lifting of lockdown restrictions.
 - iv. Box Tree**
To note update from Cllr Hirst on tree works.
 - v. Benches**
To note contractor being sought from Trottiscliffe.
 - vi. Litter Pick**
To note successful litter pick on 12th June

(b) Matters for Information circulated to councillors

 - 02/06/2021 Local Government Bulletin 26 May
 - 02/06/2021 Event – electric vehicle charging points
 - 02/06/2021 8 billion wasted
 - 02/06/2021 E Watch 1874
 - 02/06/2021 Local Government Bulletin 28 May
 - 15/06/2021 KALC New Training opportunities
 - 15/06/2021 KALC events
 - 15/06/2021 Kent Understanding Plastics
 - 15/06/2021 Gatwick in touch

15/06/2021 Local Government Bulletin 11 June
15/06/2021 NALC Chief Executive Bulletin
15/06/2021 National CSSC Green Message
15/06/2021 E Watch 1878
15/06/2021 Minutes of Snodland Asphalt meeting
15/06/2021 T&M Ramblers Walks
15/06/2021 KALC News May 21
19/06/2021 The Rural Bulletin
19/06/2021 KALC CEO Bulletin
19/06/2021 Medway Flood Partnership
19/06/2021 Local Government Bulletin 15 June
19/06/2021 Electric Vehicle Charging zoom recording
19/06/2021 Local Government Bulletin 16 June
19/06/2021 E Watch 1879
19/06/2021 Local Government Bulletin 17 June
21/06/2021 Local Plan Inspectors Report
22/06/2021 E Watch 1880
22/06/2021 The Rural Bulletin 22 June
22/06/2021 Local Government Bulletin 21 June
22/06/2021 KALC Event Neighbourhood Planning
22/06/2021 Working together to keep Kent Clean
24/06/2021 Recycling collections
25/06/2021 Came and Company advice
25/06/2021 E Watch 1881
25/06/2021 Local Government Bulletin 23 June
29/06/2021 Local Government Bulletin 24 June
29/06/2021 Rural Crime
29/06/2021 NALC Chief Executives Bulletin
29/06/2021 National Green Message
29/06/2021 CSSC South East Green Message
29/06/2021 KALC News June 2021
29/06/2021 Local Government Bulletin 25 June
29/06/2021 E Watch 1882
29/06/2021 The Rural Bulletin
29/06/2021 KALC Events July 2021
29/06/2021 Local Government Bulletin 28 June
29/06/2021 National CSSC Green Message
29/06/2021 Reconnect Kent Children and Young People Programme
29/06/2021 June 2021 KCC Member Environment Briefing
29/06/2021 Advance notice of KALC meeting
29/06/2021 JPCTCG meeting notice
30/06/2021 Cardboard/paper banks
01/07/2021 Police parish newsletter
01/07/2021 Local Government Bulletin 29 June
01/07/2021 NALC newsletter
01/07/2021 Local Government Bulletin 30 June

7. Meetings

(a) Meetings attended on behalf of the parish council

There were none.

(b) Future meetings

22/07/2021 KALC Area Committee

16/09/2021 JPCTCG

8. Parish Business for Decisions

(a) Highways Improvement Plan

- i. To note updated comments from KCC

(attachment 3)

(b) Bank Infringement

- i. To note legal advice in progress
- ii. To note dig back chased up with Cllr Hohler.

(c) Planning Items

- i. To note Local Plan update
- ii. To review Tonbridge and Malling s106 agreement protocols
- iii. To note planning enforcement notification regarding encampment in Birling Road.

(d) Coronavirus updates

- i. To consider village hall COVID-19 risk assessment requirements and future meeting venues.

(e) Fly Tipping / Litter

- i. To receive update on litter pick held on 12th June 2021.
- ii. To note further recycling Waste Services collection issues.

(f) Strategic Plan

- i. To note plans published on website.
- ii. To consider short, medium and long term prioritisation of plans.

(g) Rural Broadband

- i. To note Cllr Hohler's support requested.

(h) TMBC Boundary Review

- i. To agree response to consultation.

(attachment 4)

(i) Audit Review

- i. To receive annual internal audit report.

(attachment 5)

(j) Queens Platinum Jubilee 2022

- i. To consider beacon initiative

(k) Parish Magazine

- i. To consider future publications.

10. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
 - Road Closures
 - Corona Updates
 - Scams
 - Strategy consultation results
 - Annual Parish Assembly

11. Correspondence

12. Finance & Accounts

(a) To approve Bank Reconciliation June 2021.

(attachment 6)

Net Bank Balances as at 30/06/2021 £23,341.70

(b) To note budget position year to date June 2021.

(Attachment 7)

(c) To approve PAYE record July 2021.

(d) BACS to be approved and signed

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£283.29	N/A	N/A	July Salary
HMRC	Staff Costs	£176.00	N/A	N/A	July PAYE
Streetlights	Streetlights	£294.30	£245.25	£49.05	Repair Ryarsh Rd and half year maintenance
Waveney IT	IT Costs	£45.60	£38.00	£7.60	June Monthly Mailbox Charge
KCC	Streetlights	£240.18	£228.17	£12.01	Feb-June Streetlighting energy
L Robbins	Audit	£90.00	£90.00	N/A	Annual Audit Fee

13. Roads

(a) To report any road issues

(b) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:
Woodgate Road Ryarsh, Birling Road, Snodland Road,

14. Planning

(a) Applications to be considered

TM/21/01748/FL Land East Of Sandy Lane Birling West Malling Kent
Section 73 Application: Variation of condition 9 (working hours) and
condition 11 (out of hours working) submitted pursuant to planning
permission TM/17/03515/FL

(b) Decisions by Tonbridge and Malling Borough Council

- i. TM/21/01163/LDE Land Opposite The Close At Ryarsh Road Birling
West Malling Kent Lawful Development Certificate Existing: use of
adjoining land and building to property as a domestic garden incidental to
the enjoyment of the main dwellinghouse for an uninterrupted period since
2001 Certifies on 8 June 2021

ii.

15. Matters for future meetings

16. Date of next meeting: Tuesday 14th September 2021 8pm

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk 7th July 2021