



**CHARLTON PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON TUESDAY 21st FEBRUARY**  
**2023**

Present: Cllr Mrs J Smith (Chairman) Cllr C Ward (Vice Chairman), Cllr I Smale & Cllr P Wylde.

In attendance: H Bourner- Clerk  
TVBC L Lashbrook  
HCC Chris Donnelly  
0 Members of public

**1) Apologies for Absence**

No apologies for absence had been received. The resignation of Cllr Stephenson was noted. The PC thanked her for her time as a councillor.

**2) Declarations of Interest**

There were no declarations of interest and all councillors confirmed no changes were required to register of interest forms.

**3) Minutes**

Cllrs to approve the minutes from the Parish Council Meeting held on 17<sup>th</sup> January 2023 as a correct record of proceedings.

**Resolved:** The minutes of the Parish Council meeting held on 17<sup>th</sup> January were confirmed as a correct record and signed by the Vice Chairman. Proposed Cllr Ward seconded Cllr Smale. All agreed.

**4) Public participation**

There were no members of public present.

**5) Clerk's Report**

**The Clerk reported as follows: -**

Parish Council elections will take place in 4 May 2023. Individuals will be responsible for completing nomination papers which have to be hand delivered although delivery can be by a third party. Full details and application forms have now been circulated. The Clerk agreed to deliver papers on behalf of any current Councillors who wish to stand for election and confirmed she had made an appointment to do this on 29<sup>th</sup> March.

The Parish Lengthsman scheme was to continue in 23/24 and the Parish Council could request funding of £1000 to help with maintenance costs of ditch clearing, verge clearance and footpath clearance. It was now compulsory for the contractor undertaking the work to have received HCC training which was a one-day course.

**Training for Councillors -The knowledge & core skills- for new councillors**

Several courses are planned post elections

May 23, 24, June 6,7,8,13,14,15,19,21,27 all from 10am to 2.30pm

Also, June 8<sup>th</sup> & 12<sup>th</sup> from 6pm to 8.30 pm

Locations Basingstoke, Winchester and Eastleigh

**6) HCC & TVBC Report-**

**HCC Cllr Chris Donnelly** was not present but had recently circulated a report. He had also sent an invitation to a meeting with Cllr Adams-King, Hampshire Highways on Thursday 23<sup>rd</sup> of February which Cllr Ward will attend.

TVBC Cllr L Lashbrook was not present

#### **7) Finance -**

The bank balance at 31<sup>st</sup> January 2023 was as follows:

Lloyds current £30223.74

Savings £35574.28

Cllrs to consider and approve the financial statement for the period 1<sup>st</sup> January to 31<sup>st</sup> January 2023.

**RESOLVED:** It was resolved to approve the financial statement for the period 1<sup>st</sup> January to 31<sup>st</sup> January 2023 as a correct record of accounts. Proposed Cllr Ward, seconded Cllr Smith. All agreed.

#### **Cllrs to approve payments to be made**

H Bourner Salary £524.16

H Bourner expenses £22.70

#### **Retrospective**

TVBC £117.00

HALC £96.00

#### **8) Tree by Millennium stone.**

Cllr Smith had circulated details of various types of trees that could be considered to replace the felled spruce. After some discussion Cllr Ward proposed a tree specialist nursery should be visited so that various tree varieties can be seen and some expert advice taken. Cllrs will arrange a visit to Penwood Nursery at Highclere.

#### **9) SSEN Grant**

Cllr Ward confirmed a panel of community members had met and discussed what type of generator to purchase with the grant received from SSEN. The details and recommendations were shared with the Parish Council. Storage of the generator will be in a shed to be purchased by the Parish Council which will be erected on land at the Salto Gym.

Cllr Smith proposed the purchase of an LPG fuelled Briggs & Stratton generator with fittings at a net cost of £1740.80, with the remainder of the grant £2,954.50 to be used for the purchase of ancillaries, storage and security. This was seconded by Cllr Smale. The Clerk will place an order for the generator.

Cllr Ward will now investigate the storage facility and installation, and further equipment if required, not exceeding the balance of grant monies received.

#### **10) Stream bank repairs-entrance to Charlies Lake**

Cllr Ward reported a local groundwork company have agreed to move the lump of concrete currently hindering the river flow, free of charge. Quotes for the other works required are still awaited. It is hoped the contractor who worked on the stream at Carters Meadow will provide an acceptable quote and that the Wessex River Trust will provide grant funding.

#### **11) Siting of Beacon in Village Centre**

Cllr Ward confirmed a full planning application had been submitted to TVBC and a decision is awaited. Assuming permission is granted the beacon will need to be moved from its current location in Charlton Park and fitted in the agreed new location. A contractor in the village has offered to do this work at a substantially reduced cost. After a short discussion it was unanimously agreed this offer should be considered without the need to obtain further quotes. Work can only take place once permission is given and any conditions satisfied.

#### **12) Lengthsman work 2023**

Attempts to gather quotes for the lengthsman work in 2023 were discussed. Those received were all based on hourly rates.

The Clerk reported any contractor engaged as a lengthsman must now complete HCC

training. After some discussion it was agreed the Clerk should approach the contractor from 2022 to establish if he is happy to complete the training course. If so, he can be engaged at £25 per hour but the work he is asked to do will be revised.

### **13) Community Hall Update**

Cllr Ward reported some of the Community Hall steering group had attended a meeting at TVBC to discuss the comments made in the pre app which had raised concerns as to whether building a community hall was an achievable aspiration. Discussions indicated that while there were several conditions to be met, if these could be satisfactorily dealt with, there was hope that this project could reach fruition, albeit a long process.

The first condition to explore is if the trees at the proposed location are of any merit, if they could be felled and if they were what mitigating factors might need to be considered, such as planting replacement trees. Cllr Ward said he would be engaging an expert in this field to carry out a review. Only if this point can be satisfactorily concluded will work commence on addressing the next condition.

### **14) Tree Survey**

Cllr Wylde said he wished to carry out a full tree survey in the parish in the hope that any significant trees could be considered for tree preservation orders. He has spoken to a tree officer at TVBC who is happy to come and speak at a Parish Council meeting. Cllr Wylde will contact TVBC to make arrangements.

### **15) Bus Shelter**

Cllr Smith stated there had been several incidents reported where large amounts of litter was left strewn around the bus shelter. Residents had also complained about the level of noise and unpleasant language from youths congregating at the site.

TVBC Linda Lashbrook had been contacted and the incidents have now been reported to the Police. Cllr Smith has also highlighted the problems in the local newsletter

### **16) Coronation Picnic in the Park**

Cllr Smith reported that the Charlton Community group would be holding a picnic in the park on 7<sup>th</sup> May to celebrate the Kings Coronation. A £500 grant from TVBC would fund the provision of equipment for the event. Cllr Smith proposed that expenditure up to the grant value of £500 was approved to enable items to be paid for the event. All Cllrs agreed. The expenditure of £220.00 was agreed to be taken from these funds to secure an inflatable slide for children to use while at the event.

The proposal to hold a community volunteer day on Monday bank holiday 8<sup>th</sup> May was discussed. Cllrs will consider ideas and this will be an agenda item for the March meeting.

### **17) Planning**

The following decisions by TVBC were noted –

22/03065/CLPN- certificate of proposed lawful development, 15 Bradwell Close, certificate issued

22/03026/FULLN-install air source heat pump, 4 Barton Close-permission

22/03197/FULLN-demolish garage and erect two storey side extension & porch, 13 Home Farm gardens-withdrawn

The following applications received-

23/00129/FULLN-alteration to rear roof structure-48 Foxcotte Road-no objections

23/00174/FULLN-replacement solid roof and glazing to conservatory, 11 Foxcotte Road- no objections

23/00291/FULLN-erection of security fencing, access gates and shutters, Plot 1 Churchill Way West-no objections

### **18) Councillors to provide a report on their areas of responsibility**

**Traffic Liaison-**The Clerk confirmed she had asked HCC Highways for an update on the CFI informal crossing and was awaiting a response. She will now ask Cllr Donnelly to establish why there are continued delays.

**Speed awareness cameras-** Cllr Ward said the solar powered sign on Hatherden Road for traffic coming from Foxcotte Park down Hatherden Road into Charlton was no longer

working. This is not a Parish Council sign. The Clerk was asked to report the matter to Hampshire Highways.

**Lengthsman scheme-** see item 12

**Community Hall Feasibility-** see item 13

**Environment & Rights of Way**– Cllr Wylde had nothing to report.

**Charlton Lakes-** nothing to report

**Carters Meadow-** Cllr Smale reported that Carters Meadow residents have decided a fence should be erected on their boundary on the side of the lakes where the new gate is to be installed. They will no longer pay for maintenance of this piece of land.

The Parish Council propose to instal a bin and a bench at this site so residents of the village can use this space. They will also need to take on maintenance of this area and what work might be required will be considered once the gate is installed.

### **19) Correspondence**

The Clerk highlighted several items of correspondence as follows

Details of a Hampshire ALC meeting on 23rd February

Email regarding -white lines on footpath and cycle path in Charlton Park

Email re Hampshire Climate Change Event on 1<sup>st</sup> February

Emails regarding litter at bus stop

Sothorn Water newsletter

Email re Tourism Information exchange in Romsey

Email regarding Commonwealth flag raising event, Andover High Street on 13<sup>th</sup> March-

### **20) New items proposed for future agendas were:**

Councillor responsibilities

Community volunteer day 8th May

**21) Close of Meeting** –The meeting closed at 9.50pm

**The next meeting of the Parish Council will be held on Tuesday 21<sup>st</sup> March 2023, 7.45pm, in the Foxcotte room at St Thomas Church, Charlton**