

MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING

HELD ON TUESDAY, MARCH 15th 2022 AT 7.30 P.M.

1. Apologies:

A Tuffin, C. Mitchell

Attendees: A. Jones, D. Gardner, D. Blair, S. Meads, Cllr. R. Legg (Part)
J. Walsh-Quantick (Clerk)
One member of the public

2. Previous Meeting Minute Approval

Minutes of the previous meeting Tuesday 18th January were agreed with no amendments.
Proposed DG, Seconded SM.

3. Matters Arising:

a. Speeding Update (Community Team).

- Awaiting refund for purchased SID unit, the company involved are not easy to deal with and it is not known if or when a refund will be received. Once monies refunded the more expensive SID will be ordered. **CLK**
- Meeting organised in next few weeks with Highways between Clerk and Paul Thatcher to discuss white gates, road markings '30' and rumblestrips – see point 7b. **CLK**
- Community Speed Watch equipment – SM to provide a list of equipment needed. **SM**
- Community Speed Watch training – SM to follow up and let councillors know when booked. **CLK**

b. Village Plan/Mission Statement / Neighbourhood Plan

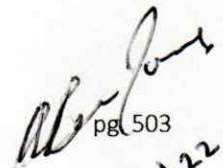
- D. Blair will contact C. Mitchell regarding the village plan. **CM et al**
- Village Mission Statement – community involvement is needed, would a table at the village fete be worth investigating to get community feedback? Previous questionnaires to all houses have proved unsuccessful in gaining information. **ALL**
- A Neighbourhood Plan is a long term project and due to the significant resources needed for its development is not viable currently. To re-visit next year.

c. Woodland Trust / Queens Green Canopy

- As discussed last meeting, a separate meeting is planned in the village for the Jubilee celebrations and it has been suggested by the clerk that they contact SM directly regarding tree planting for the Queens Green Canopy. **SM**
- The shop have planted a number of hedging trees to replace damaged ones at the front of the property. **DG**
- S. Meads feels that the packs from the Woodland Trust are purely hedging and that the native trees included such as Rowan are not suitable for the play area. Whips are to be planted along the fence in the new cemetery. **SM**

d. Queens Platinum Jubilee

A number of residents have planned to meet to arrange celebrations for the Jubilee, no Parish Council involvement is required. The clerk has forwarded contact details and information about holding events.


pg 503
24/05/22

e. **All Saints School / Wurzels / Village Fete**

11/06 - Wurzels concert at the school for fundraising. Request made regarding parking on the playing field for the event. The parish council have agreed to parking subject to:

- Reasonable weather conditions
- Own public liability insurance (copy to be sent to clerk)
- Risk assessment (copy to be sent to clerk)
- To follow relevant legislative guidance e.g. H&S, EHO and have supervision for people parking.

16/07 – Village fete. Agreement to use the field subject to the conditions noted above. Clerk has provided information on holding public events to K. Gardner.

f. **Village Hall Ownership**

Ownership deeds were held by Porter Dobson, clerk to contact to obtain a copy. CLK
Potential other contacts who may be able to confirm ownership include Sarah Dean, William Beveridge, Charles Watson who were involved in the initial project.

g. **Footpaths**

- Complaint made regarding the route of a footpath close to Manor Farm, the route taken was correct. S. Meads to arrange for laminated copies of all local footpath routes SM
- D. Gardner has a spare dog waste bin which he is happy to donate and place in the village. Permission has been from Digby Estates for dog signs, unable currently to find a supplier for something suitable and will continue to review. DG / CLK
- Signage for footpaths – clerk awaiting some signage for residents to place on routes CLK
- Councillors to contact clerk if hedge cutting is required for footpaths ALL
- Ongoing - The playing field verge is extending onto the pavement opposite the hall. A. Jones to obtain quote for removal of the excess grass / weeds in this area. AJ

h. **Empty Properties**

No further information.

i. **Brown Street Weight Limit**

To discuss with P. Thatcher at site meeting. See 7 below.

j. **Flooding and Sandbags**

- 1 pallet of sandbags to be arranged closer to the winter season. CLK
- A Flood Warden is needed for the village, Clerk to ask via Facebook page. Emergency response courses in Dorset will be placed onto the county council website in the near future. CLK
- Drainage in Church Green is known to be an issue to the Environment Agency, the page showing this has been removed pending review. Ownership of the ditches behind properties in Church Green is in most part the householders, it will be the responsibility of home / land owners to keep their sections clear.

k. **Defibrillator**

Application to apply for an AED and subsequent grant from The Lions Club was approved Proposed D. Gardener, seconded S. Meads, D. Blair. Clerk to continue to liaise with the Lions Club and order a unit. CLK

l. **Emergency Plan**

The plan is updated, awaiting Flood Warden details (see j,) only

CLK

[Handwritten signature]
Pg. 504
24/05/22

m. Councillor Election

No-one has applied for the current vacancy, interest was received from one person who was invited to tonight's meeting but no further contact. CLK

n. Bus Shelter

The bus shelter is not fit for purpose and needs removal. A. Jones to arrange quote, clerk to speak with Highways about safety implications of removal. AJ/CLK

4. Planning Applications

None

5. Church Green and Cemetery Maintenance

- Hedging along the fence in the new cemetery is needed, to utilise trees from Woodland Trust, S. Meads to arrange planting. SM
- 2 interments of long term residents in the village are to take place in the next few months. CLK

6. Play Area:

a. Maintenance and Repairs / Work to Date

- Ongoing - A Jones and D. Gardner to continue to look at potential contractors. N. Foster to be contacted regarding possible installation of the Caloo unit. AJ / DG
- Ongoing - S. Meads is investigating other grant bids towards a Trim Track and other play equipment. SM
- Bins to be ordered from Glasdon. CLK

b. Surface

Awaiting response from company contacted, to follow up CLK

c. H&S Inspection

To be booked pending work completion.

7. CIL Application

a. Update on agreed purchases

- Defib/AED – to order once unit determined, likely grant from Lions Club towards this. CLK
- SID – Unit and associated equipment e.g. solar batteries. CLK
- Play area £8,000 allocated for clearance, installation of the caloo unit and new equipment.
- Play area £2,200 allocated for picnic tables in the play area.
- New bins to be purchased to replace damaged units (as previously agreed) CLK
- White gates – awaiting quotes for purchase and installation CLK
- Replacement benches to be further discussed, money provisionally allocated.
- CSW equipment – agreed previously. Awaiting list from S. Meads SM
- Plants for planters – awaiting approval. Purchased compost is at Sherborne Gardens. Will need maintenance on these. A. Jones to discuss with N. Payne. CLK
- Bus Shelter? – A. Tuffin awaiting new quote AT

b. SID

Refund requested, awaiting company (SG Manufacturing), to be replaced by more expensive unit. CLK

c. Other Purchases to Date. N/a

A. Jones
pg. 505
24/05/22

d. White Gates

Highways Meeting now arranged with clerk and Paul Thatcher to discuss White Gate Locations, speed awareness, MPH on road surface, Brown Street weight limit, pavement at Manor Farm, trees added to verges and bus shelter.

CLK

8. Football Social Club and Ground

- Ongoing – A Jones to contact S. Martin to arrange a further meeting. The 4 year break clause is valid currently for a few months.

AJ

9. Training

All councillors present were reminded that training is available and to send requests to the clerk if required.

CLK

10. Finances

STATE OF FINANCES AS AT 15/03/2022

NATWEST CURRENT ACCOUNT	£10331.85	
NATWEST DEPOSIT ACCOUNT	£10773.86	
NATWEST GRANT ACCOUNT	£17029.80	
BARCLAYS TENNIS MONIES	£0.00	
TOTAL		£39173.24

PAYMENTS IN

17/12/2021	Grants Account – S106 Refund HAVE QUERIED AS DOESN'T MATCH OUR RECORDS – STILL NO RESPONSE	£1001.10
31/01/2022	Savings Account - Savings account interest	£0.09
28/02/2022	Savings account interest	£0.08
	Current Account -	
22/11/2021	Transfer from Savings Account (N Payne)	£213.75

CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING

--	--	--

OTHER PAYMENTS SINCE PREVIOUS MEETING

20/01/2022	Cheque 01434 Village Hall Rent January	£18.00
20/01/2022	Dorset Waste Partnership	£21.00
24/01/2022	M Moore Grass Cutting January	£100.00
07/02/2022	AVG Virus Guard (via clerk)	£89.99
07/02/2022	Nigel Payne Planter Painting	£213.75
07/03/2022	GRANTS - Castle Gardens Compost	£375.00
07/02/2022	GRANTS – Transfer (Nigel Payne Painting Planters)	£213.75
28/02/2022	M Moore Grass Cutting February	£100.00
07/03/2022	Cheque 001437 Digby Estates Playing Field	£25.00
11/03/2022	ICO Fee	£35.00

14/03/2022	Microsoft Office 360 (via clerk)	£59.99
	Cheque 001435 WHM Donation not yet banked	£50.00
	Cheque 001436 Football Social Club not yet banked	£150

CHEQUES/INVOICES/FUTURE PAYMENTS TO APPROVE AT THE MEETING

Online Transfer	M Moore Grass Cutting March	£100.00
Online Transfer	M Moore Grass Cutting April	£100.00
001438	Village Hall Rent March	£18.00
001439	Playing Field rent increase difference	£8.00
Bank Transfer	Clerk Salary Dec-March	£703.00
Bank Transfer	Clerk Salary Dec March HMRC	£30.20

b. Approval of Payments

Proposed D. Gardner, seconded D. Blair

Clerk not enrolled in pension scheme as salary too low.

11. Routine Correspondence

None

12. Matters for Further Discussion / Next Agenda

13. Members of the Public Questions

Car parking for Wurzels concert, see point 3e

14. Time of Closure

9:30pm.

Date of Next Meeting

Tuesday May 17th, 7.30pm. Location tbc depending on Covid-19 restrictions.

Future Planned Meeting Dates:

2022

May 17th 7.30pm

July 19th 7.30pm

September 20th 7.30pm

November 15th 7.30pm

24/05/22