

Shalden Parish Council

Parish Council Meeting, Wednesday 13th October 2021 at 4pm

Present: Cllr A Shirvell (Chair), Cllr R Hartgill, Cllr D Orme (arrived 4:15pm), Cllr B Stewart and Cllr P Wilson
Also present: Katherine Horton (Clerk)

Minutes

- 1) Chair's Welcome and Announcements. Cllr A Shirvell thanked Cllrs for accommodating the rescheduled meeting.
- 2) Apologies for Absence. No Cllrs absent.
- 3) Declarations of Interest. None made
- 4) **Public Question Time.** No members of public present.
- 5) **Approval of Minutes:** To approve minutes from the Parish Council meeting held on 14th July 2021 and 7th September 2021. No Comments raised. Minutes accepted as a true account of the meetings and duly signed.
- 6) **Update on actions arising from Minutes of the Parish Council Meeting held as above**
 - a) Update on queries raised in July's public forum. Requests were logged with HCC and EHDC
 - b) Golden Pot crossroads. Update received from Steve Woodward (Economy, Transport and Environment Department, HCC) The works have been ordered and are currently with the contractor. ETED are waiting a likely implementation date and will keep Clerk updated.
 - c) BOATS.
 - i) Clerk has secured a contact name at Countryside Service should issues arise again in relation to BOAT 12.
 - ii) Chair of East Meon Parish Council Clerk has confirmed the responses about BOAT use have been collated and shared with Ian Phillips Chair of SDNPA, copying Cllr Humby Vice Chairman of the Executive and Executive Lead Member for Economy, Transport and Environment at HCC and amongst others Damian Hinds (local MP). Clerk to keep Cllrs informed of any updates
 - d) Planning Dept information on the SPC website. Hugo Fox have not been able to confirm why the feed from EHDC Planning is not working correctly. Manual updates are being fed through but there is a delay. Clerk has posted on the parish website to recommend EHDC Planning portal is referenced for accurate information
 - e) Alton Football Club. Contract signed and first instalment received. Clerk cleaned the Pavilion ahead of the season. The weather has impacted the mowing schedule and the football club had to manually clear the playing area of cut grass ahead of their first match. Cllrs were in agreement that quotes for the mowing should be obtained over the winter.
 - f) Insurance valuation of the Village Hall. The information has been shared with the Village Hall Committee and also with the Insurance company.
- 7) **Parish Council Finances:**
 - a) Clerk's Report including Financial Report: To receive the current report. Clerk recommended that oven is not replaced at Pavilion this financial year as the village firework event is not taking place. Finance Report and bank statements shared and signed by the Chair.

- b) Payment Schedule: The following payments were approved:
 - i) Clerk's salary for Q2 - £600 and £50 allowance
 - ii) IDVerde. Refuse collection service - £55.69
 - iii) Rob Wood. Reimburse fee for SPC website domain - £18.99

8) Parish Council Administration/Policies

- a) Clerk's employment. The Cllrs confirmed the Clerk had satisfactorily completed a six month probation period and accordingly the appointment was permanent.
- b) Asset Register: Cllrs were in agreement that an Asset Register should be drawn up. Clerk to draft for next meeting.
- c) To consider and formally adopt a Grievance Procedure to meet SPC's obligations as an employer. No Comments raised and policy was adopted.

9) Correspondence

- a) COP26 East Hampshire. Took place the week prior to the meeting in Alton.
- b) ICO membership renewal. Annual membership confirmed.
- c) Letter from Buckingham Palace. On the passing of Prince Philip, the Chair had sent condolences on behalf of Shalden residents. A response has been received from Buckingham Palace on behalf of the Queen and will be posted on the Parish website.
- d) Email from Cliddesden PC re proposed North Hampshire Downs Designated Area. Cllrs were in agreement that they would wish Shalden PC to be included in any discussions on this subject. Clerk to respond and confirm the whole of the parish is included in the proposed area.
- e) Email from EHDC re CIL. Cllrs were in agreement that the CIL should be accepted and will consider its use within the parish at the November meeting. Clerk to confirm decision to EHDC.
- f) HALC AGM. It was noted that the meeting is at the weekend and the Clerk will try and attend around existing commitments.

10) Reports from County Councillor Mark Kemp-Gee and District Councillor Tony Costigan. Cllr Kemp-Gee is following the progress of the roadworks at Golden Pots and had no other updates to share. Cllr Costigan has been contacted by residents who are concerned about the work at the Spinney and will follow the progress of the application.

11) Planning

- a) **30190/006 LDCE.** Southfield House, Froyle Road, Shalden, Alton, GU34 4DA
Proposal: Certificate of Lawfulness (S191) for the use of the first floor detached 'Annexe' at Southfield House as a single dwelling house in breach of Condition 6 of F.30190/002/FUL
Cllrs were in agreement that an objection should be logged in relation to this application. "The original application (30190/002) was for a single storey extension to the rear and a triple garage with accommodation in the upper level, this was granted in line with the details of the application. Condition 6, in the permission granted, was a clear direction to ensure that the triple width, two storey garage, which is a sizeable building in its own right cannot be treated as a separate entity to the primary dwelling but merely ancillary to it. This latest application would create a separate dwelling and amounts to two properties on the site with the sitting tenant of the garage also having rights over the building which are contrary to the intentions of the original permission. The Cllrs feel that this would constitute 'back yard development' of a new dwelling which is contrary to the Local Plan in this rural location and fails to guarantee that the building remains part of the original dwelling. As such

the Cllrs support the original condition 6 being maintained and oppose the application to permit use of the "annexe" as a single dwelling above the garage." Clerk to log comments.

b) EHDC Strategic Design Policy Consultation (via email dated 9 August 2021). Cllrs were in agreement that the consultation appears superficial with no clarity on what weight would be given to any submitted feedback and how it would impact the design policy. Cllrs agreed no comments would be made.

c) Local Plan – Update from Cllr B Stewart on the training course organised by CPRE outlined the support and materials that the organisation can provide in relation to planning applications and developments. The session had outlined the process involved with logging a Local Plan, applying for an Open Green Space classification, recording brown field sites and Neighbourhood plans.

12) Items for next agenda.

- a) Parking – AFC. Clerk to remind team of parking restrictions
- b) CPRE membership. Clerk to explore cost and benefits of membership
- c) CIL. Cllrs to consider which projects in the parish would benefit from finance
- d) Resurfacing work on Old Odiham Road. Clerk to get an update
- e) Update from Footpath warden and decision on mowing for next year
- f) Replacement of Grit bin

13) Date of next meeting: Wednesday 24th November 2021, 8pm

Meeting Closed: 17:11

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Signed: Andrew Shirvell, Chair of the Parish Council

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Dated