

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
FULL COUNCIL MEETING to be held on**

**Tuesday 8<sup>th</sup> March 2022 at 8pm**

**At All Saints Church, Bull Road, Birling**

**[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome to attend

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Co-Option**
  - (a) To interview candidates and appoint new councillor
- 4. Reports - County, Borough and Police**
  - (a) Police update circulated prior to the meeting.
  - (b) To note PCSO unable to attend meeting until June/July.
  - (c) To note crimes listed in E Watch: issues 1948 &150
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. Approval and signing of minutes of the following meetings:**
  - (a) 8<sup>th</sup> February 2022 *(Attachment 1)*
- 7. (a) Matters arising and last month's circulation**
  - i. **Ryarsh School**

To receive any updates.
  - ii. **Culverts**

To receive update from Cllr Hirst on outstanding information from KCC.
  - iii. **Benches**

To note contact made with contractor.
  - iv. **Defibrillator Training**

To note training being organised.
  - v. **Village Hall access**

To receive any updates on availability of hall following removal of government restrictions.
  - vi. **Boundary Review**

To note Tonbridge and Malling final recommendations

**(b) Matters for Information circulated to councillors**  
01/02 Queen's jubilee street parties  
01/02 E Watch 1944  
01/02 Agenda for street scene and environment advisory board  
01/02 NALC chief executive bulletin

04/02 E Watch 1945  
04/02 KALC conferences in March  
04/02 KALC News January  
04/02 KALC Training events  
04/02 Housing needs research TMBC  
04/02 Kent Care Summit  
04/02 Planting a tree for the jubilee  
08/02 E Watch 1946  
10/02 News from TMBC  
14/02 E Watch 1947  
14/02 Local Government Bulletin 10 Feb  
14/02 How to take part in Star Count  
14/02 Opportunity to end use of green lanes by recreational vehicles  
14/02 Local Government Bulletin 11 Feb  
21/02 KALC Area committee agenda  
21/02 NALC bulletin  
27/02 E Watch 1950  
27/02 KALC health and wellbeing conference  
27/02 Latest ACRE advice for village halls  
27/02 E Watch 1951  
27/02 Understanding Plastics  
27/02 E Watch 1949  
27/02 NALC Newsletter  
27/02 NALC policing event  
27/02 E Watch 1948

## **8. Meetings**

### **(a) Meetings attended on behalf of the parish council**

24/02/2022 KALC T&M Area Committee

01/03/2022 Snodland Asphalt meeting.

### **(b) Future meetings**

## **9. Parish Business for Decisions**

### **(a) Highways Improvement Plan**

- i. To receive update on plan.
- ii. To note HGV restriction order seal date – 10<sup>th</sup> March 2022.
- iii. To note 40mph consultation start date – 4<sup>th</sup> March 2022.

### **(b) Strategic Plan Quarterly Review**

- i. To review progress of plan *(Attachment 2)*

### **(c) Bank Infringement**

- i. To receive legal advice

### **(d) Local Plan**

- i. To note Local Plan update

### **(e) Rural Broadband**

- i. To note escalated issues with Openreach.

### **(f) Queens Platinum Jubilee 2022**

- i. To note update on event plan and actions required.
- ii. To receive update on site visit from Burslem regarding jubilee memorial.
- iii. To receive update from Cllr Nevill on tree planting.
- iv. To receive updates on DJ from Cllr Hewett.

v. To consider children's entertainment.

**(g) Annual Parish Meeting 12<sup>th</sup> April 2022**

i. To agree format for meeting

**(h) Carbon Footprint**

i. To consider use of gas, electric, oil and water in the parish.

**(i) Great British Spring Clean**

i. To note advertising for event on 26<sup>th</sup> March.

ii. To note update on dog fouling awareness.

**(j) Off Street Parking charges Proposal TMBC**

i. To consider response

**10. Parish Business for Noting**

**(a) Website update**

i. To note the following added to the website:-

- Waste collection updates
- Jubilee Picnic

**(b) Parochial Church Council**

i. To receive regular update

**(c) Whatsapp Group Matters**

i. To note any issues raised on the Birling Whatsapp Group

**(d) TMBC Waste Collections**

i. To note weekly reports

ii. To note flytipping article in TMBC newsletter

**11. Correspondence**

**(a)** Email from new resident

**(b)** Email from resident requesting draft minutes of extra-ordinary meeting

**(c)** Email from planning applicant with updated plans for The Willows

**(d)** Email from planning applicant for update on council comments

**12. Finance & Accounts**

**(a)** To note streetlight billing issue at Laser

**(b) To approve Bank Reconciliation February 2022.** (Attachment 4)

**(c)** Net Bank Balances as at 28/02/2022 £21,567.59

**(d) To note budget position year to date January 2022.** (Attachment 4)

**(e) To approve PAYE record March 2022.**

**(f) BACS to be approved and signed**

**(g) To note revision to Section 137 expenditure limit**

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£371.49	N/A	N/A	Mar Salary
HMRC	Staff Costs	£87.80	N/A	N/A	Mar PAYE
Waveney IT	IT Costs	£45.60	£38.00	£7.60	Mar monthly mailbox cost

### **13. Roads**

#### **(a) To report any road issues.**

##### **i. To note following reports**

624368 Pot holes on Birling Road

624369 Litter on Birling Road verges

624370 Re-lining of Bull Road junction

#### **(b) To receive update on M20 motorway noise problem.**

#### **(c) Road Closures – see website for details**

##### **i. To note temporary road closures affecting Birling Snodland Road, Birling.**

#### **(d) To discuss: Government consultation on the Glover Landscapes Review – an opportunity to stop ‘off-roading’ in the Areas of Outstanding Natural Beauty (AONBs)**

### **14. Planning**

#### **(a) Applications to be considered**

There are none.

#### **(b) Decisions by Tonbridge and Malling Borough Council**

There are none.

### **15. Matters for future meetings**

**16. Date of next meeting: Tuesday 12<sup>th</sup> April 2022 8pm**

**Annual Parish Meeting Tuesday 12<sup>th</sup> April 2022 7.30pm**

*Julie Miller* Parish Clerk [clerk@birlingparishcouncil.gov.uk](mailto:clerk@birlingparishcouncil.gov.uk)

**3<sup>rd</sup> March 2022**