

**BLEASBY PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11<sup>th</sup> FEBRUARY 2019  
7.30pm IN BLEASBY VILLAGE HALL**

<b>MEMBERS PRESENT</b>	<b>MEMBERS PRESENT</b>	<b>MEMBERS ABSENT</b>
Cllr. P. Cast	Cllr. C. Foster	Cllr. A. Dunning
Cllr. M. Coombs	Cllr. C. Gent	
Cllr. S. Andersen		

Also present, 6 members of the public

In attendance: NCC Cllr S Saddington, N&SDC Cllr R Blaney & Locum Clerk, Lynn Holland

Chair Cllr P Cast wished to thank the following:

- The Village Hall Committee member for setting out the table & chairs for the Parish Council meeting;
- Cllr C Gent for undertaking the Finance work in absence of a Clerk;
- The Communications Group for addressing website improvement so efficiently.
- The Parish Plan Steering Group for seeing the plan to completion over a period of about three years;
- All those working behind the scenes to make the parish a better place to live.

**BPC 19-712 Apologies – acceptance and approval.**

Apologies received from Cllr A Dunning were **accepted and approved**.

**BPC 19-713 Questions and petitions from the public**

- There were two overhanging trees in the Borrowbread Lane area and there was also a broken concrete hydrant which required reporting to STW.
- A resident reported he had received a response from NCC confirming the existence of a valid legal contract for recycling up till 2032 (25yr. contract).

**BPC 19-714 Reports from County & District Councillors.****Cllr S Saddington NCC –**

- 21<sup>st</sup> February 2019 – Consultation on bus service 28 at Southwell Library.
- Further donation towards village signage on its way.
- Additional Government monies to be spent by NCC on new equipment for repairing potholes.
- Recommended contacting J Horton of VIA re another inspection of potholes in the parish.
- The river end of Boat Lane was in poor condition and Councillors believed that NCC may own the land. SS would investigate.

**Cllr R Blaney N&SDC**

- Boat Lane caravan site had been served an enforcement notice; however an appeal was in progress. The site would be monitored.
- A meeting with Network Rail was scheduled for 18<sup>th</sup> February 2019. No major issues for Bleasby other than reinstating verges on the Goverton side of the level crossing.
- N&SDC were to take over the administration of green waste in the new financial year.

**BPC 19-715 Declaration of Interests**

There were none.

**BPC 19-716 Agenda items determined as Private & Confidential**

There were none.

**BPC 19-717 Presentation and approval of minutes of the meeting held on 14<sup>th</sup> January 2019.**

**The minutes of meeting held on 14<sup>th</sup> January 2019 were approved & signed.**

**BPC 19-718 Matters arising from the minutes not included in this agenda**

- Thanks were expressed to the volunteers who undertook improvement work at Ferry End.
- F4RN questionnaire was to be distributed around the parish.

**BPC 19-719 Land and Assets:**

- **Jubilee Ponds Update** – A volunteer with a JCB had addressed issue of tree roots and, whilst these had been removed from the Centenary Wood they now required disposal. The contractor who mowed the area had expressed how pleased he was that this matter had been addressed. Mink was present in area which was detrimental to fisheries.
- **Ferry End Update** – Fantastic results after recent works and light now streams into the area. It was considered that Hazelford should be more generally improved.
- **Works necessary for February** – Glebe Field Memorial – appropriate flags would be flown on special days in line with information presented. Details of the dates to go on noticeboards.  
**Glebe Field** – adjacent dyke getting blocked. Cllr Gent to investigate but it was agreed that dyke probably fell within Bleasby Parish Council land ownership.
- **To consider progress on tendering process for Lengthsman and contractor programme.** Councillor Foster volunteered to cut the Jubilee Ponds Meadow. Ulyetts approved as contractor, subject to funding being available.

**BPC 19-720 Update from Support Groups.**

- **Neighbourhood Watch Group** – Updates from Inspector H Sutton were moving to fortnightly rather than weekly. Bleasby had a low crime rate.
- **Flood Action Group** – 2 new flood wardens were undertaking training and, once trained, a current warden to stand down. Plenty of flood support volunteers. Looking to identify vulnerable people through Church and WI contacts. Resident requested a link with Fiskerton and Hoveringham flood officers. LH would address. Thanks were to be sent to retiring warden.
- **Countryside and Footpaths Group** – all Parish paths had been walked – the next one was a walk through Hoveringham. Acting secretary will submit a report to NCC on state of footpaths network.

**BPC 19-721 To confirm arrangements for the appointment of Clerk to the Parish Council**

Chairman confirmed post had been advertised with a closing date of 25<sup>th</sup> February 2019. Scale LC1 (5-17) 26hrs. per month.

**Agenda items 724 ; 725 were considered at this point to ensure a decision had been made prior to setting the Precept.**

**BPC 19-724 To consider adoption of final Parish Plan.**

Overview document was considered.

**Approved adoption of Parish Plan noting Cllr Gent abstained due to preparing the plan. Approved plan to be reviewed in October and May by the Parish Plan Steering Group.**

**Agreed a letter of thanks to go to Steering Group.**

**BPC 19-725 To consider proposals for improvements to Parish Plan Communications and Website and to ring-fence a budget of £1,000 from Parish Plan reserves to overhaul the website and provide additional noticeboards.**

Following a brief discussion and consideration that both websites be merged under a free Hugo Fox website with only PC updating the Parish Council information and the community updating the rest.

**Approved unanimously to ring-fence £1,000 for communications and website. This includes noticeboard upgrades.**

**To approve 'super administrative ace' for both websites.**

**Approved 'super administrative ace' for the Communication Group leader to both websites**

**BPC 19-722 Determination and approval of PC Working Group's recommendations for 2019/2020 budget and precept.**

Following a brief discussion and consideration of the report presented.

**Approved a precept of £17,658 noting tax base as confirmed December 2018 was 381.64. 1 objection - all others in favour.**

**BPC 19-723 Finance:**

- a) Receive payments and receipts report for January and breakdown of total receipts for the year to date.
- b) Receive bank reconciliation for January.
- c) To receive payments/receipt over budget report.
- d) To approve additional payments if any – no additional payments.
- e) To approve & sign payment schedule for January.
- f) To sign cheques for approved payments.
- g) \*This item was taken first due to it being included in other items  
To approve expenses for Cllr Gent of £109.99 (Office 365 laptop software annual renewal £59.99; Bitdefender internet security renewal \$40 (£30); Postage stamps £15; Giffgaff mobile top up £5.) Duly approved

**Approved the following:**

- Bank balance £17,475.89 - January Income £260.00; Expenditure £1326.10
- Approved payments £361.47
- Cheques duly signed.

**BPC 19-726 Planning**

There were no planning applications to consider.

N & S D C decisions -

Planning Ref.	Address	Details	N & S D C decision
18/02014/TPO	OAKDENE, Gypsy Lane	Tree works	Permission granted

**BPC 19-727 To consider NALC election timetable. This was noted and it was agreed to engage with the public.**

**BPC 19-728 To receive update on traffic safety and management.**

Agreed there were problems at School re car parking at the beginning and end of day. Acknowledged that a resident's parent was recognised for input into traffic calming measures within villages and was therefore being asked to join this Group.

**BPC 19-729 Correspondence received:**

- VIA – Adornments over the Highway requirements information.
- NALC Recruiting and Employment of Staff Seminar 27<sup>th</sup> March 2019
- Nottingham Roosevelt Memorial Travelling Scholarship deadline 1<sup>st</sup> March.
- Updates from Inspector Heather Sutton

**BPC 19-730 To consider whether to receive any further information on F4RN**

Agreed for residents to determine if they wished to progress.

**BPD 19-731 Item for next month's agenda:**

Nothing noted.

**BPC 19-732 Date of Next Meeting**

**11<sup>th</sup> March 2019**

**Meeting ended 9.40pm**

**SIGNATURE.....**

**DATE.....**