

**AWBRIDGE PARISH COUNCIL**

**Minutes of the meeting of The Council held  
on Thursday, 22nd February 2018 at 7.30pm**

**Present:** Cllrs Allen (**PA**) (Chair), Daley (**CD**) (Vice Chair), Legon (**PL**), Wheeler (**SW**)  
**In attendance:** 8 Members of the public, TVBC Cllrs Nick Adams-King (**NAK**), Gordon Bailey (**GB**)  
**Apologies:** Cllrs Hawthorne, Jackson, HCC Councillor Perry  
**Clerk:** Ian Milsom

**Action**

1. 16/18 **Apologies for absence**  
Apologies accepted and approved for Cllr Jackson, Cllr Hawthorne
2. 17/18 **Declarations of interest**  
No declarations made.
3. 18/18 **Minutes**
  - i.* It was proposed that the minutes of the meeting held on 11th January 2018 and the extraordinary meeting held on 25<sup>th</sup> January 2018, be accepted as accurate records of the business conducted. **Resolved.**
  - ii.* Information update on items from the meeting on 11th January 2018 not on the agenda, or in the clerk's report.
    - Banksia Parking* – resolved thanks to the efforts of **PA** and the public-spiritedness of a Springfield resident
    - Southern Water* – **NAK** advised that Stanbridge Lane closure contained to three weeks
    - Community Governance Review* – **NAK** advised that all submissions have been received. Group has met to review submissions. Awbridge submission did not receive any objections. No formal plan until the end of April 2018.
    - Crookham Village planning motion* – Clerk advised that action agreed at January meeting has been completed.
4. 19/18 **Reports and presentations**  
To receive Hampshire County Councillor, Test Valley Borough Councillor, PCSO, and Awbridge Members' reports.  
  
Cllr Perry's written report for January and February was circulated prior to the meeting.

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**NAK** thanked **PA** for helping to resolve the Romsey Road parking problem, and the resident who permitted vehicle parking in her field.

*Planning.* Application for Kents Oak awaited. Banksia – Neighbours have raised concerns regarding overlooking and collection of refuse bins.

*Broadband* – **NAK** attended Test Valley ‘Virtual Town’ Virgin Media Fibre Broadband Project presentation at end of January. Homes and businesses will benefit from the project, which will see Fibre to the Home (FTTH) being installed in 12 villages. It comes after Virgin Media assessed demand in the area by talking to residents and asking them to sign up if they were interested. The result is that work is now underway to create a ‘virtual town’ with ultra-fast broadband going direct to peoples’ homes. Awbridge could request, perhaps as soon as 2019/2020 to be part of this ‘virtual town’.

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Broadband funding remains available from HCC.

**PA**

Nothing to report

**CD**

See under item 23/18 below

**SW**

Nothing to report

**PL**

Nothing to report

**5. 20/18 Public observations/questions on agenda items**

The following questions were posed:

*Banksia* – will access road be private? **NAK** advised yes, but that is not to say that it will not be in the future adopted.

**SW** asked about the fate of the Lord Palmerston statue during redevelopment of the square in Romsey. **NAK** provided information about the extent of the redevelopment - levelling cambers, creating a pedestrian area with space for more market stalls and public seating and reconfiguring traffic flows, and confirmed that the Palmerston statue would not be moving.

A resident drew attention to a pothole at the side of road in Saunders Lane.

**6. 21/18 The General Data Protection Regulation (GDPR)**

To receive a briefing paper on GDPR and to note Council’s legal responsibilities.

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Prior to the meeting the clerk had circulated to Members a briefing paper outlining the Council's responsibilities, which were noted. Await further clarification prior to taking any concrete action.

**Clerk**

## 7. 22/18 Financial and Administrative

- i. Annual review of Awbridge Parish Council's Standing Orders (SO), Financial Regulations (FR) and Asset Register (AR).

It was proposed that SO, FR and AR be approved in their current format without change or addition. **Resolved.**

- ii. Bank reconciliation, to approve and sign. See Appendix 2 for details

The clerk advised that as no bank statements have been received since December 2017, it was not possible to produce an up-to-date bank reconciliation. The Clerk and **PA** to arrange a meeting with the manager of Barclays Bank in Romsey to discuss this and to clarify the present bank account signatories.

**Clerk/  
PA**

**CD** suggested the Council, at some stage, consider future proofing by setting up online banking.

- iii. To receive accounts made up to 22 February 2018, with a projection of the final figures to 31 March 2018. See Appendix 3 for details. **Details discussed and noted.**
- iv. Cheque payments, to authorise. The payment detailed at Appendix 4 was approved.

## 8. 23/18 Traffic Calming

- i. To receive an update from **CD**, including details of a cost estimate received from Hampshire Highways.

**CD** provided a brief overview of the history of this issue and advised that an estimate for solar powered flashing amber lights on Romsey Road, which Council previously agreed in principle, had been received. The cost is estimated at £4086,54 exclusive of VAT.

- ii. To agree the submission of a match-funding grant application (£2034.27) to the Hampshire County Councillor Grants Programme. (Deadline 28 February 2018). It was proposed that the above course of action be followed. **Resolved.**

**Clerk**

- iii. To agree to proceed with the traffic calming initiative for Romsey Road and to commit the sum of £2034.27 (Excluding refundable VAT of £813.71, total outlay £2,874.98) towards the cost of Installing solar powered flashing amber lights on Romsey Road, accompanied by a school advisory 20mph when the lights are operating.

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It was proposed that the above course of action be followed. **Resolved.**

**CD/  
Clerk**

A discussion followed as to the location for the siting of the flashing amber lights on Romsey Road. **SW** suggested that perhaps the PC could choose the preferred location and see if HCC are agreeable. It was proposed that the parish council contact Hampshire County Council at the appropriate time, advising of its preferred location, which is near to the junction of Romsey Road and Saunders Lane. **Resolved.**

**9. 24/18 Planning**

- i. To consider planning applications notified to the Council  
No planning applications were notified.
- ii. Neighbourhood Development Plan – To agree:
  - a. Description of the neighbourhood area encompassed by the Awbridge NDP.

It was proposed that the NDP area be the whole of Awbridge Parish and that the stated reason for this be:

'Awbridge functions as a single community and it is logical to include the whole of the parish as the defined geographical area. The plan will provide a vision for the future of the parish and will provide geographical, social and economic continuity, allowing the parish to develop to meet the needs of its residents and visitors while retaining its character and village feel. It will also accommodate growth and encourage business development'. **Resolved**

- b. The completion, signature and submission to Test Valley Borough Council of an application to designate a Neighbourhood Development Plan Area

**Clerk/PA**

Area described at ii a. above, with reasons stated, proposed and **Resolved.**

**10. 25/18 Councillor Co-option**

To receive a brief verbal update from the clerk.

The Clerk advised that three applications have been received for the vacant councillor post and asked Council if it wished to include this as an agenda item for the April meeting. The clerk advised, however, that one of the three applicants is unable to attend the April meeting.

Following discussion, it was proposed that instead of the April meeting, co-option to the vacant councillor post be an agenda item for the meeting of the Council's Planning Committee meeting scheduled for 15<sup>th</sup> March 2018. **Resolved.**

**Clerk/  
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## 11. 26/18 Grants to Voluntary Organisations

- i. To Receive and adopt the new grants policy

It was proposed that the new grants policy be adopted.

**Resolved.**

- ii. To consider grant applications submitted by voluntary not-for-profit organisations – see appendix 6 for details.

It was proposed and **Resolved** that the following payments be approved:

All Saints Church	£310.00
Awbridge Neighbourcare	£200.00
Awbridge District	£165
Village Association	
Victim Support	£50.00

## 12. 27/18 Parish Lengthsman Scheme

- i. To discuss whether the Council should continue participating in the scheme

It was proposed that Council remain a member of the scheme. **Resolved.**

- ii. To agree a procedure for the timely completion of the Lengthsman's monthly works.

There was a general discussion and exchange of ideas which focused on involving parishioners via:

- a) Information on the Council's website
- b) Standing item in the monthly Awbridge Newsletter
- c) Information on Facebook

**Clerk**

Proposed and **Resolved** that Clerk to arrange a) and b).

## 13. 28/18 Date of next ordinary meeting of Council and items for the agenda

The next ordinary meeting of the Parish Council will be held on Thursday 5th April 2018, commencing at 7.30pm in the Village Hall.

A meeting of the Parish Council Planning Committee is scheduled for Thursday, 15th March 2018, commencing at 8.00pm in the Village Hall. This will only go ahead if planning applications have been received for comment.

Signed  
Date  
Designation