

Minutes of the Parish Council meeting

Monday 20th July 2020, 7.30pm – remote meeting via Zoom

Present: Parish Councillors Janice Hughes (Chairman), Keith Alderman, Guy Chessell
Adam Knight, Jenny Roberts. Clerk Susan Turner

20.73 WELCOME & APOLOGIES

Thanks to Guy Chessell for hosting the meeting.
Apologies Douglas Wheeler, County Cllr David Simpson, Ward Cllr Anne Crampton.

20.74 MINUTES OF PREVIOUS MEETING of 15th June agreed and to be signed.

20.75 DECLARATIONS OF INTEREST in items on the Agenda .

20.76 MEETING ATTENDANCE – dispensation re six-month rule.

Reference – 'Local Government Act 1972, c. 70 Part V - Acceptance, resignation and vacation. Para 85 Vacation of office by failure to attend meetings.' **APPENDIX I.**

AGREED The Parish Council agreed dispensation to extend the period of allowed absence to seven months – where due to disruption caused by Covid-19 and any other reasonable / unavoidable situation.

20.77 FINANCE

i 2019/20 Audit - Annual Governance and Accountability Return (AGAR)

1. AGAR and audit forms (as per minuted reference 20.67 meeting of June 2020) signed Monday 20th July by Chairman and Clerk.
2. AGAR Part 2 Exemption Certificate submitted to External Auditor.
3. Internal audit re-arranged for 24th August.

ii Payments since last meeting

June 2020 regular payments

28/06/2020	PGGM Maintenance Contract	£274.00
28/06/2020	Clerk Salary	£177.40
28/06/2020	HMRC Cumbernauld – Tax April-May-Jun	£164.60 (= £342.00)
28/06/2020	Donation Hart Foodbank (ref SIDs)	£50.00

iii Accounts to date 2020/21 – **APPENDIX II.**

20.78 RIGHTS OF WAY

i Footpath cutting – Lengthsman

FP 14 Hound Green to Lynchmere Farm (Mattingley Green) cut 5th June.
FPs 12 & 16 West End Farm, FP 13 to Glebe Wood – cut by end June.
FP 20 Hazeley (Aldermoor Farm) cut 14th/16th July.

Footpaths Warden Frazer Hamilton reported FP 23 west of Plough Lane also in need of cutting. No Lengthsman hours remaining.

ii Footpath 13 by Glencoe - transfer land to Parish ownership. The Glencoe developer Mark Thompson is minded to transfer the FP13 land to Parish Council (as agreed) at the same time as the adjacent house sale goes through. Requested Parish Council solicitor details.

AGREED Clerk to contact HCC Legal Services (as employed for land sale to Lanterns).

For signature

iii **FP 32 – Hazeley Bottom steps** Repaired by Lengthsman. New piece of shutter-board used to retain earth step – step built up and leveled. To note this was a 'quick fix' repair. If major overhaul needed it will be for a HCC working party. Noted the hand rails will also be in need of repair. To report to Footpaths Warden.

iv **Footpaths Crossing B3349** Footpaths Warden Frazer identified several dangerous public footpath / road crossing points. To note that once the FPs emerge onto the Highway, they are Highways' responsibility, not Countryside Services. So any new signage or clearance at the road crossing will be up to the Parish Council to take up with Highways / Road safety.

1. FP 16 from Windrige Farm where it crosses at Mattingley Green triangle to FP 19. Recommends 'site clearance and warning signs'.

Councillor comments – Would benefit from better footpath signage as presently looks like need to cross the front lawn. Route of pathway not obvious. Also accident hot spot and trees overgrown.

2. FP 14 (from Lynchmere Fm) reaches B3349 between Pegasus and the Police house with nowhere to go other than walking along the road. Recommends east side of the road is cleared heading south towards the triangle / church.

Councillor comments – No options for pedestrians beyond the Police house to the Triangle corner other than to walk on the road. Suggest road signs warning of pedestrians on road.

AGREED To consider via Community-funded initiative if Highways approve. 'Happy to spend money where it will benefit people.' Clerk to contact HCC Road safety / Traffic management.

(To note – other sites identified in Heckfield – FPs 8 & 9 from Cold Piece Farm crossing to the Garden Centre – and in Rotherwick.)

20.79 HIGHWAYS & TRAFFIC

i Plough Lane SID

1. SID Licence Confirmation email from Ian Janes (HCC Traffic East Hants – Safer Roads) of 24th June 2020: 'I visited the site in question earlier today and I am happy for it to be added to the Parish Council's existing SID programme for use facing eastbound vehicles. This addition to the existing programme would be covered by the Parish Council's current licence.'
2. SID deployed in Plough Lane as above by Frazer Hamilton on 10th July.
3. Plough Lane traffic Email received from Plough Lane resident (6th July) asking re progress on traffic calming measures: 'What has prompted me to write today is the recent dramatic increase in traffic volume and the speed particularly of the delivery vans.... I am progressively talking with the local inhabitants pressing the need for care and patience.'
4. Plough Lane re-surfaced – 'other than the section where it meets the main road B3011 where in need of resurfacing due to large holes'.

iii Loan of SID data recorder

AGREED To loan SID data recorder to Heckfield Parish Council (subject to HCC licence and discussion with Frazer Hamilton) and to request charitable denotation. 'Happy to contribute to anything that helps manage traffic – and to assist neighbouring parishes if possible.'

20.80 HOUND GREEN

i Vicarage Lane ditches

AGREED Clerk to seek quote from Groundsman (PGGM) to clear ditches around Green.

For signature

- ii **Light pollution** Email from resident citing '...houses with lights on all night, particularly the new builds where Glencoe was... so night-animal and environmentally unfriendly' Parish Councillors agreed re unnecessary light pollution, citing also the lighting at the Barn next to Bartletts farm. Noted however that the Glencoe houses are pending sale so any security lighting should be temporary.

However not within the Parish Council's remit to address this. (Unless via an agreed Neighbourhood Plan – or potentially a Parish-agreed plan associated with Hart's declared Climate Change Emergency.)

- iii **Phone box base** Mark Thompson still prepared to help with this while in the area.

20.81 HART – 'Community recovery sounding board' Below are the general issues identified by / to Hart.

- How will we coordinate the many excellent volunteer groups that have been working separately over the last few months and harness them for the Recovery, if we can?
- Planning to address mental health issues in the community as budgetary restrictions are placed on the County Council and more adult and children's care service might be devolved
- Creating safe walking and cycling routes to schools, addressing social distancing at drop off points
- Looking at filling the need that Communicare and other voluntary organisations addressed in getting people to hospital appointments (as NHS services resume during the Recovery)
- More information about the Track & Test system and how it will work in Hart?
- Reviewing our Broadband capacity as more people, particularly in smaller Parishes, rely more on technology for work and communication
- Probably, most importantly, how will we communicate all this rapid change to everyone across our District, including those who can't access technology?

Councillors noted that it would be useful to understand how measures are working in Hart. Re broadband – 'everyone wants high speed broadband but in some instances phone signal needed first'.

20.82 'Great British September clean'

Councillors noted that

- This has been advertised and the Parish Council registered last year. Maybe too early to judge if appropriate to go ahead – think 'watch this space'.
- To finish at Leather Bottle, new manager there - keen to be part of community. 'This can be good fun and beneficial.'

20.83 PLANNING

i Planning applications considered since last meeting

20/01573/HOU and 20/01574/LBC White Willows, Mattingley Green RG27 8LA.

Erection of a single storey rear extension, minor alterations to the layout and insertion of an en-suite within one of the first floor bedrooms. Alterations to fenestration. *Parish Council response – no objection.*

20/00843/HOU White Ladies Hazeley Bottom. Erection of a two storey side extension following partial demolition of existing dwelling and alterations to fenestration. (Note effectively a rebuild - other than leaving the oldest part of the house intact.) *Parish Council response – no objection.*

ii Tree applications

20/01584/CA (Validated 29 Jun 2020) Bannisters Farmhouse, Mattingley Green. T2 - Cherry - Lift to 4.5m above ground level. *Parish Council response – no objection.*

20/01519/CA (Validated 29 Jun 2020) Mattingley Green Cottage, Mattingley Green. 1 - Yew. Cut back by a max of 1m to boundary. *Parish Council response – no objection.*

- iii See **APPENDIX III** for current applications relating to the Parish.

20.84 FURTHER REPORTS / UPDATES

- i Hazeley Heath** Question raised last meeting any report / survey available ('post fire' report?) from RSPB to be submitted to *Whitewater Magazine*?
Jenny Roberts said at the moment no. Much on hold due to Covid. Also main contact Dave (Braddock?) who has been ranger at Hazeley Heath for last 10 years is now moving on. 'Watch this space...'
- ii Himalayan Balsam** Noted widespread in most locations in general vicinity of Whitewater. To discuss with Whitewater Valley Preservation Society to engage landowners for next year. Consider working parties COVID permitting.
- iii Police / Neighbourhood Watch**
 - 1. Noted with thanks that Mattingley Neighbourhood Watch continues to circulate information relevant to community security – recently internet scams.
 - 2. Report cited relating to arrest by County Watch at Sherborne St John and recovery of stolen goods including quad bike and power tools. **APPENDIX IV**.
- iv Shoulder of Mutton** Listed ACV on 8th June. No report so far of challenge by owners who have eight weeks to appeal.

20.85 NEXT MEETINGS scheduled for Mondays 7.30pm:
17th August, 21st September, 19th October, 16th November.
NALC guidance continues to be for remote meetings.

Meeting closed at 8.30pm with thanks to all present.

For signature Date

APPENDIX I: DISPENSATION RE SIX-MONTH RULE**'Local Government Act 1972, c. 70 Part V - Acceptance, resignation and vacation.'**

'Para 85 Vacation of office by failure to attend meetings.'

'(1) Subject to subsections (2) and (3) below, if a member of a local authority fails throughout a period of six consecutive months from the date of his last attendance to attend any meeting of the authority, he shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority.'

2020/21 ACCOUNTS TO DATE**MATTINGLEY PARISH COUNCIL - EXPENDURE 2020/21 - 19th JULY 2020**

Date		Supplier	Description	Salary	Finance Admin	Expenses	Community/Donations	Info publication	Maintn Contract	Maintn General	VAT	TOTALS
29/04/20	1	SO PGGM	Maint Contract April 2019						£228.33		£45.67	£274.00
29/04/20	2	SO Hart Foodbank	Ref SIDs				£50.00					£50.00
30/04/20	3	SO Susan Turner	Salary April 2019	£342.00								£342.00
18/05/20	4	BACs HALC	HALC /NALC 2019/20		£276.07							£276.07
29/05/20	5	SO PGGM	Maint Contract May 2019						£228.33		£45.67	£274.00
29/05/20	6	SO Hart Foodbank	Ref SIDs				£50.00					£50.00
29/05/20	7	SO Susan Turner	Salary May 2019	£342.00								£342.00
30/05/20	8	BACs Came & Co	PC Insurance 2019/20		£790.80							£790.80
30/05/20	9	BACs CPRE	Membership 2020/21				£36.00					£36.00
28/06/20	10	SO PGGM	Maint Contract May 2019						£228.33		£45.67	£274.00
28/09/20	11	SO Hart Foodbank	Ref SIDs				£50.00					£50.00
05/07/20	12	BACs Susan Turner	Salary June 2019	£177.40								
05/07/20	13	BACs HMRC	Tax-April-May-Jun-2020	£164.60								£342.00
TOTALS				£1,026.00	£1,066.87	£0.00	£186.00	£0.00	£684.99	£0.00	£137.01	£3,100.87
												£3,100.87

Date	Supplier	Description	Salary	Finance Admin	Expenses	Community/Donations	Info publication	Maintn Contract	Maintn General	VAT	TOTALS
------	----------	-------------	--------	---------------	----------	---------------------	------------------	-----------------	----------------	-----	--------

MATTINGLEY PARISH COUNCIL - INCOME 2020/21 - 19th JULY 2020

Balance brought forward 1st April 2020 £26,748.68

Date	Item	Precept	Grants	VAT	Interest	Total Receipts
17/04/20	Parish Precept	£12,000.00				£12,000.00
	Bank interest 2020/21				£107.06	£107.06
TOTALS		£12,000.00	£0.00	£0.00	£107.06	£12,107.06

£12,107.06

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2019	£26,748.68
Plus income	£12,107.06
Minus expenditure	£3,100.87
Balance	£35,754.87

BANK RECONCILIATION

Club, charity, trust	£861.28
Bus instant access	£34,893.59
TOTAL ACCOUNTS	£35,754.87

Balance	£35,754.87
----------------	-------------------

april	£22.36	Oct
May	£28.73	Nov
June	£31.15	Dec
July	£24.82	Jan
Aug		Feb
Sept		Mar
Total		£107.06
VAT owing 2019/20		£842.42



Club, Charity And Trust Account

30-96-29, 00778969

[View a mini statement](#)

Available funds: **£861.28**

[Make a payment](#)

[Make a transfer](#)

[Set up standing order](#)



Business Instant Access

30-96-29, 07266599

£34,893.59

[View full statement](#)

[Make a payment](#)

[Make a transfer](#)

APPENDIX III – PLANNING UPDATE JULY 2020

Parish Planning & Tree Applications

20/01573/HOU and 20/01574/LBC (Validated 08 Jul 2020) White Willows, Mattingley Green RG27 8LA. Erection of a single storey rear extension, minor alterations to the layout and insertion of an en-suite within one of the first floor bedrooms. Alterations to fenestration.

20/01584/CA (Validated 29 Jun 2020) Bannisters Farmhouse, Mattingley Green RG27 8LA. T2 - Cherry - Lift to 4.5m above ground level

20/01519/CA (Validated 29 Jun 2020) Mattingley Green Cottage, Mattingley Green RG27 8LAT1 - Yew. Cut back by a max of 1m to boundary

20/00843/HOU (Validated 15th June) White Ladies Hazeley Bottom. Erection of a two storey side extension following partial demolition of existing dwelling and alterations to fenestration

20/00999/HOU (Granted 24th June, Validated 4 May 2020) Midwood House, Hazeley Bottom RG27 8LU. Erection of a single storey side extension and alterations to fenestration

20/00922/FUL (**Pending** Validated 27 April) Moorcocks Bottle Lane Mattingley RG27 8LJ. Erection of hay barn / tractor shed. Note no objection from tree officer but also note reference to Woodland TPO 82/00147/HDC for trees to east of site. *Parish Council Response – no objection.*

Rotherwick Preapp

20/00752/PREAPP (Validated 30 Mar 2020) Bunkers Hill Farm, Reading Road, Rotherwick. Solar array and battery storage facility.

APPENDIX IV – REPORT FROM BASINGSTOKE GAZETTE OF 16TH JULY

'Police warrant in Sherborne St John uncovers suspected stolen items

'Police who executed a warrant in Sherborne St John on Thursday uncovered a number of items they believe to have been stolen during burglaries across rural areas.

'Officers from Hampshire Constabulary's specialist Country Watch team and Northern Investigations carried out an early morning search on land in Cufaude Lane on July 15, with the help of a police drone which scanned the site.

'They found various items suspected to have been stolen including a caravan, quad bikes and power tools. Officers also seized a vehicle suspected to have been involved in criminal offences.

'A 34 year old man from Blackwater was arrested on suspicion of burglary and handling stolen goods. He has been released under investigation while police enquiries continue.

Country Watch Sergeant Stuart Ross said: "We want to reassure residents in the rural districts that offenders who try and carry out criminal activities in the countryside are being robustly targeted by police.

"Rural crime is a priority for us and we will continue to relentlessly pursue suspects and prevent them from using the road networks. If you see any suspicious vehicles or people, please let us know by ringing 101.

"As far as possible, keep high value items such as quad bikes, plant machinery or power tools secured and locked at all times or out of sight. Consider installing CCTV, tracker devices, automatic security lights and intruder alarm systems.

"The community are our eyes and ears and we encourage you to report all incidents as soon as you are able to. And if it's happening there and then, always call 999."