

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 13 FEBRUARY 2024 IN MARSH GIBBON VILLAGE HALL

PRESENT: Cllrs A Lambourne (Chair), J Smith (JS), T Reveler (TR) and R Daniell (RD)
Carole Jackman (Clerk)

Meeting commenced at 8pm.

OPEN FORUM: No members of the public were present.

1 APOLOGIES

Cllrs E Taylor (ET), N Lyon (NL) and Bucks Unitary Councillor Angela Macpherson (UC AM)

Chair expressed his disappointment that Unitary Councillors Mahon and Rand had not sent their apologies and a UC had not attended a Parish Council meeting since UC Frank Mahon had attended the September 2023 meeting.

Action: Clerk to write to UC AM expressing the PC's disappointment.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF MEETING HELD ON 10 JANUARY 2024

The minutes of the meeting held on 10 January 2024 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

None.

5 COUNCILLOR RESIGNATION/VACANCY

Chair expressed his concern that, although some names for co-option had been discussed, none had come forward.

Action: Cllrs to speak to those who have been suggested and Cllr TR will mention the vacancy at the forthcoming village hall meeting which he will attend.

6 GENERAL CORRESPONDENCE

All correspondence, circulars and consultations had been circulated to councillors by email.

7 PLANNING

7.1 Applications

See 7.2 below.

7.2 Late notifications

24/00067/APP: 11 Clements Lane Marsh Gibbon Buckinghamshire OX27 0HG

Householder application for demolition of existing garage and erection of detached garage to side of dwelling

Decision: No Objection

Action: Clerk to inform Buckinghamshire Planning (AVDC Area)

7.3 Approved Application

MOJ APPEAL AGAINST BUCKINGHAMSHIRE COUNCIL REF: T 22/00125/REF

It was noted, with disappointment, that the Secretary of State had approved the Ministry of Justice application for a MEGA prison in Grendon Underwood and outline planning permission given.

23/03865/ALB: Listed building application for demolition of outhouse (retrospective) - 2 West Edge Cottage West Edge Marsh Gibbon Buckinghamshire OX27 0HA.

7.4 Late application

24/00457/APP | Householder application for erection of two storey front/side extension and replacement of the existing front door | College Cottage The College Marsh Gibbon Buckinghamshire OX27 0HW.

Decision: Councillors raised no objection to this planning application.

Action Clerk to inform Bucks Council (AVDC Area).

8 EWELME SITE

8.1 Site A

It was noted that the safety rope at the pond had been replaced.

8.2 Ewelme Almshouse

Cllr JS raised the issue of Ewelme's future plans for the village.

Signature:

2209

- Action: Chair to contact Ewelme Almshouse Trustees to arrange a meeting.**
- 9 CLERK'S REPORT**
- 9.1 **Finance Report**
Clerk presented the Financial Report for February 2024. Payments totalling £2,138.38 were approved, as detailed in appendix 1.
- 10 VILLAGE HALL**
- 10.1 **Report**
The Village Hall minutes had been circulated. There were no further updates. Cllr RT will attend the next village hall meeting.
- 11 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 11.1 **Maintenance**
There were no new maintenance issues.
- 11.2 **Cableway**
It was noted that the cableway will be repaired during week commencing 11 March.
- 11.3 **Playground upgrade (for older children)**
Cllr NL continues to work on the upgrade for the older children and had informed council prior to the meeting that:
- he is liaising with Bucks Council (regarding S106) who have asked for a testimonial of the pump track from users that have been installed previously and has requested this from the Dirt Factory provider.
 - he had registered the project with the government's Contract Finder.
- 12 DEVOLVED SERVICES**
- 12.1 **Grass/Hedge cutting**
A quotation for hedge cutting around the village hall and tennis club area had been received which the PC accepted. It was understood that the Village Hall would pay for the hedge and tree work within its area. It is understood that not all the hedge in West Edge has been cut back.
Action: Chair to speak to the owner of the hedge in West Edge.
- 13 ROADS AND PATHWAYS**
- 13.1 **Parking in Castle Street**
Cllr JS had spoken to Greg Smith MP who had advised her that it was unlikely that Bucks Council would do anything to resolve the issues.
- 13.2 **Parking in Station Road**
"Parking control request Local support form" is being circulated and signatures obtained.
Action: Cllr JS to find out what is the current status of the forms.
- 13.3 **Potholes**
Chair reported a pot hole in West Edge.
Action: Clerk to report on FixMyStreet.
Cllr RD had observed three workmen marking one pot hole (one to mark, one to photograph, one to observe! Pot hole still hasn't been repaired!).
- 14 STREET LIGHTING**
- 14.1 **Maintenance**
There were no new faults reported.
- 15 CEMETERY MATTERS**
- 15.1 **General Maintenance**
There were no maintenance issues reported.
- 15.2 **Burial, Interments, Advance booking requests and Memorial applications**
- 15.2.1 **Burials**
An interment in C-6-5 has been arranged.
- 15.2.2 **Advance reservations**
Reservations in spaces D-3-1 and D-2-8 have been confirmed.
- 15.2.3 **Memorial applications**
No memorial applications had been received.
- 15.3 **Cemetery Road**
Cllr NL had placed the trip signs in the cemetery.
- 16 ENVIRONMENTAL MATTERS**
- 16.1 **Ware Pond**
Cllr RD had received a quotation for the repair of the railings at Ware Pond which councillors accepted.

Action: Cllr RD to confirm with the contractor council's acceptance and to liaise with the contractor for the work to be completed.

16.2 Mud Pond traffic incident

Cllr RD had received a quotation for the repair of the railings at Mud Pond which councillors accepted.

Action: Cllr RD to confirm with the contractor council's acceptance and to liaise with the contractor for the work to be completed.

17 STREET FURNITURE

17.1 Additional benches

It was agreed to purchase some more benches using the remaining S106 from planning application 17/01248/AOP. It was noted that Bucks Council would not allow the money to be spent on anything else, including notice boards.

18 COMMUNITY BOARD

18.1 Flood Risk Working Group

Clerk had asked to be included on the distribution list for the Flood Risk Working Group and noted that the group is aware of the flooding issues in Marsh Gibbon.

Actions: Cllr JS to contact the resident who has been experiencing flooding with sewage during heavy rain to offer the Council's continued support in trying to resolve the on-going problem.

Clerk to write to UC Angela Macpherson to ask her to push Bucks Council to do more to help.

19 JUBILEE PLANTATION

The school children are continuing to go to the Jubilee Plantation. Any work will be carried out in the Spring.

20 SPEEDWATCH

Cllr RT continues to chase volunteers to complete the on-line training. He then will be able to set up speedwatch sessions.

21 ANY OTHER BUSINESS

21.1 Marsh Gibbon School

21.1.1 Cllr JS reported that the school roof had been condemned.

21.1.2 Chair suggested that the school should apply to the Village Charity for funds towards books.

21.2 Gift

Chair confirmed that a gift had been delivered to the out-going councillor. *[Clerk's note: Clerk has received a thank you email from the out-going councillor.]*

22 DATE OF NEXT MEETINGS

The next meeting will be held at 8pm on Tuesday 12 March 2024 in the committee room of Marsh Gibbon Village Hall.

The meeting closed at 9.10pm.

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
13-Jan-24

COMMUNITY ACCOUNT

29-Dec-24	£28,659.31
Outstanding Cheques and cheques approved on 30 Jan 2023	-£3,439.22
Unpresented cheques at 30 Jan 2024	£438.56
Income:	
Burial: D-1-3-3	£520.00
Memorial C-6-3	£70.00

Balance of Community Account at 30 Jan 2024	£26,248.65
--	-------------------

Cheque No	Payee	Amount	
Cheques to approve on 13 February 2024			
DD	HugoFox	Monthly website fee	£23.99 LGA 1972 s. 142
103413	R Daniell	Retirement gift for outgoing councillor	£49.00 S137
103414	Bucks Council	Invoice 2205074460: Cemetery Waste Jan 2024	£16.95 Litter Act 1983 ss 5
103415	CT Walters	OW19164: Christmas tree light check	£140.40 LGA 1972 S.144
103416	G Hodges	Inv 97: grave digging 21 Dec	£510.00 Local Authorities Cemeteries Or
103417	Technical Surfaces	Inv 84578: MatchFit: 10 Jan 2024	£450.00 LGA (Misc provisions) 76, s19
103418	E.on	Inv 122167: Bicester Rd (outside Pensfold) street light repair	£336.00 PCA 1957s.3;HA 1980s.301
103419	C Jackman	Clerk Salary: Jan 2024	£521.64 LGA 1972 s. 112(2)
103420	HMRC	Clerk PAYE: Jan 2024	£90.40 LGA 1972 s. 112(2)
			£2,138.38
Totals yet to be deducted from balance of Community Account			
103410	Eon	Inv 121630: Street light repair junction Rectory Cl/Station Rd	£28.16
103410	Eon	Inv 121654: Street light maintenance qtr ending Dec 23	£335.40
103411	Swan Group	Donation to Life Together	£75.00
Total			£2,576.94

Total to be added to the Community Account

0.00	0.00
------	-------------

Anticipated balance	£23,671.71
----------------------------	-------------------

£23,671.71

EARMARKED RESERVE ACCOUNT	01-Apr-23	£26,783.76
	Total In	£5,250.12
	Total Out	£0.00

Balance of Earmarked Reserve at 30 January 2024	£32,033.88
--	-------------------

Bank Reconciliation 13 February 2024
COMMUNITY ACCOUNT

CASH BOOK			Notes
Balance at 1 April 2023		£20,423.84	
Total payments to 13 February 2024		-£43,399.07	
Add total receipts to 13 February 2024		£47,765.86	
Less outstanding cheques from 2023-23 FY		-£1,118.92	
		£23,671.71	
Cash book balance at 13 February 2024		£23,671.71	

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2023	£26,783.76
Less total payments to 13 February 2024	£0.00
Add Total Receipts to 13 February 2024	£5,250.12
Balance at 13 February 2023	£32,033.88

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£347.88
	£32,033.88

TOTALS at 13 February 2024	Community Account	£23,671.71
	Earmarked Reserve Account	£32,033.88
		£55,705.59

Signature: