

Dunham-on-Trent with Ragnall, Darlton & Fledborough Parish Council

Minutes of the Annual Parish Council Meeting held on Tuesday 10th May 2016
at 7.00 pm in Dunham & District Millennium Centre

FIFTEEN MINUTE PUBLIC DISCUSSION PERIOD

15 members of the public present.

Concerns were raised regarding the possible siting of stables and the position of the access point. The Council was presented with a letter outlining objections from residents, which would be kept on file.

No planning application had been submitted.

Mr Trevor Swales gave a detailed presentation on Farhill Lane asking the Council's support in applying for a footpath. Mr Trevor Swales would be happy to draw up the application.

ITEMS FROM COUNTY AND DISTRICT COUNCILLORS

Nothing to report at this time.

Present: Cllr L. Sharpe (Chair), Cllr. P. Marsh (Vice-Chair), Cllr. M. Barden, Cllr. K Watkinson, Cllr. R. Grimes, Cllr. I. Oakden.
DCllr. S. Isard
Mrs. G. Culverwell attended as Clerk.

16/17/1 TO ELECT A CHAIRMAN FOR THE ENSUING YEAR

Councillor Sharpe stood down as Chairman, and asked the Clerk to request nominations for Chairman.

Resolved: That Councillor Sharpe be elected Chairman for the ensuing year.

16/17/2 TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN

Councillor Sharpe made her declaration of acceptance of office of Chairman.

16/17/3 TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Isard attending another meeting

16/17/4 TO RECEIVE DECLARATIONS OF INTEREST

None received

16/17/5 TO RECEIVE INTENTION TO RECORD THE MEETING

No recording to take place

16/17/6 TO ELECT A VICE-CHAIRMAN FOR THE ENSUING YEAR

Resolved: Councillor Marsh be elected Vice-Chairman for the ensuing year.

16/17/7 MINUTES OF A MEETING OF THE COUNCIL

The Minutes of a meeting of the Council, held on 12th April 2016, were approved as a correct record.

16/17/8 POINTS OF INFORMATION RELATING TO THE ABOVE MINUTES

Feedback regarding street lighting was even therefore lights would be switched off.

16/17/9 CRIME AND POLICING

No police were present.
PC Bailey submitted a report with one incident of assault on Main Street 22nd April 2016.

16/17/10 TO APPOINT AN AUDIT COMMITTEE

Resolved: Not necessary as the Audit must be presented to full Council.

16/17/11 ASSET INSPECTION & REVIEW

New playground equipment had been entered onto the asset register
ROSPA would be making an annual inspection of both play areas in May.
The Clerk would organise the purchase of a bench for the play area.

16/17/12 TO APPROVE THE ACCOUNTS FOR PAYMENT - HEREWITH

Resolved: That the May Accounts, totaling £739.90, be approved for payment.

16/17/13 FINAL ACCOUNTS

The Clerk submitted, and reported on, the Accounts for the Year Ended 31st March, 2016 which included the following documents:

- Receipts & Payments Summary including year-end Bank Reconciliation
- Summary Receipts and Payments Account
- Annual Return - Sections 1 Annual Governance Statement 2015/16
- Annual Return – Section 2 Accounting Statements 2015/16 with explanation of significant variations
- Letter from the Parish Council’s external auditors, Grant Thornton (a) asking the Parish Council to ensure there was no conflict of interest between any Member and Grant Thornton which prevented the firm being independent, and (b) giving Notice of Audit to commence on 17th June, 2016.

The Clerk also submitted the Internal Auditor’s report, which raised no matters requiring attention.

Resolved:

- (a) That all elements of the Annual Governance Statement (Section 1) be answered in the affirmative.
- (b) That the Accounts be approved. (Section 2)

16/17/14 BANK RECONCILIATION

Members received the bank reconciliation statement to 18th April 2016, which showed a balance of £25,855.70.

16/17/15 BUDGET MONITORING

The Clerk would begin a new budget monitoring spreadsheet.

16/17/16 VILLAGE HALL LOTTERY FUND GRANT

£10,000.00 had been awarded for a new kitchen and hall decoration
Members congratulated the Village Hall.

16/17/17 RISK REVIEW AND ASSET INSPECTION

See minute 16/17/11

16/17/18 DONATIONS

To agree donations in line with the 2016/17 budget.

Resolved The following donations were agreed:
 £826 Churchyards
 £665 Village Hall
 £555 Playgroup
 £100 Trentsider

Since agreeing the budget the Senior Citizens Group had disbanded.

16/17/19 DOG FOULING –UPDATE

An article in the Trentsider made residents aware of the problem. Other areas around the Villages are still a problem.

16/17/20 LENGTHSMAN REPORT

Edges of the footpath on A57 to be tidied. An inspection of the footpath in Ragnall to be carried out reporting back to the Council.

Check safety and condition of play equipment, benches and noticeboards. Reapply for the contract by registering interest prior to a contract review.

The Clerk would inform the Lengthsman.

16/17/21 SPRING CLEAN – DATE TO BE RESOLVED

Resolved: Saturday 4th June 2016. Meet at the Village hall for 10.00am

The Clerk would organise equipment supply and rubbish collection

16/17/22 LITTERPICKERS – REPORT

McDonalds rubbish is still a problem. Cllr Marsh would supply photo evidence to the Clerk.

The Clerk would follow up with a second letter to McDonalds

16/17/23 ROBERTS CLOSE – UPDATE

On going

16/17/24 FARHILL LANE FOOTPATH

Following the discussion during the public period members decided to support the application for Farhill Lane Footpath.

16/17/25 RISK AND ASSET INSPECTION

A) Accidents

Car crash in Darlton, air ambulance called

B) Footpaths & Parish Lands

See minute 16/17/24

C) Highways

Church Lane at Fledborough is in a poor condition needs resurfacing.

Street Lamps No1 &11 need attention as does one at the junction of A57 and Low Street.

16/17/26 SUPPORT LOCAL COMMUNITIES FUND – COCKETTS HILL PETITION UPDATE

Dunham & District's application was unsuccessful.

Cllr Watkins would email to enquire how to meet criteria to succeed also would explore other organisations for funding

16/17/27 REPORT TO RETFORD TIMES

Saturday 4th June Clean for the Queen
Dunham on Trent Street party 11th June, from 4.30pm for the Queen's birthday including planting a tree to mark the event. Entry is £5 for a family of 4.
Fund raising for a footpath on Cocketts Hill, local business sponsors are sort.
Looking for new members to join the Council

16/17/28 CORRESPONDENCE ARRIVING AFTER THE AGENDA WAS PRINTED

During the meeting the Council received a letter of complaint outlining objections should planning for stables be applied for on Ash Close.

The petitions regarding devolution supplied by CCllr. Ogle are filling up.

16/17/29 TO GIVE CONSIDERATION TO PLANNING APPLICATIONS RECEIVED FROM BASSETLAW DISTRICT COUNCIL

None

16/17/30 ANY OTHER URGENT BUSINESS ALLOWED BY THE CHAIRMAN – EXCHANGE OF INFORMATION ONLY

IN ACCORDENCE WITH PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THE NEXT MATTER IS LIKELY TO BE DEALT WITH IN THE ABSENCE OF THE PRESS AND PUBLIC

Members of the public and press were absent. The clerk left the meeting

16/17/31 CLERK SALARY APPRAISAL

Resolved: The Clerk would be awarded increments to SCP 22 as of 1st June 2016 partly in recognition of her success in passing Certificate in Local Council Administration.