

Minutes of the Parish Council Meeting held on Monday 4th April 2018 in the Village Hall

Present:

| | | |
|--------------------|-------|----------------------------|
| Charles Mathew | (CM) | Chairman |
| Matthew Judson | (MJ) | Councillor - Vice Chairman |
| Graham Dixon-Brown | (GDB) | Councillor |
| Jose Eaton | (JE) | Councillor |
| Joe Deane | (JD) | Councillor |
| Colin Wells | (CW) | Councillor |
| Trudi Gasser | (TG) | Parish Clerk |

In Attendance:

| | | |
|--------------------------|------|--------------------------|
| Hilary Fenton | (HF) | WODC District Councillor |
| 11 Members of the public | | |

CM confirmed the meeting was being recorded and asked that should anyone have any objections to make themselves known.

| MIN REF | ITEM |
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| 18/041 | APOLOGIES FOR ABSENCE |
| | Steve Good (SG) WODC District Councillor |
| 18/042 | DECLARATIONS OF INTEREST |
| | <ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School |
| 18/043 | APPROVAL OF MINUTES OF 5th MARCH 2018 |
| | <p>18/031: CW disputed the accuracy of the minutes. TG suggested that CW listen to the audio recording of the March meeting, as it was clear that the minutes were discussed and approved.</p> <p>Post – CW confirmed by email to TG on 10/04 that the minutes are indeed a true record.</p> <p>Appendix A: JD proposed a change to the minutes to replace the word ‘promised’ – TG to action and represent the minutes for signature at the April meeting.</p> <p>Matters arising: No response from BT regarding removal of phone box – CM to follow up.</p> |
| 18/044 | REPORTS FROM DISTRICT/COUNTY COUNCILLORS |
| | <p>DISTRICT:</p> <p>HF reported that the Planning Inspector has accepted the Local Plan and it is due to be adopted by WODC by June or July.</p> <p>HF confirmed that there are Local Council Elections on 3rd May.</p> |
| | <p>COUNTY:</p> <p>CM spoke for the second month to encourage the Growth Board to review the options of transport to Oxford via the old railway line from Carterton.</p> |

| MIN REF | ITEM |
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| 18/045 | PLANNING |
| | <p>Current Applications:</p> <p>APPLICATION NO: 18/00606/HHD & 18/00607/LBC PROPOSAL: 1.5 Storey Rear Extension - Planning (Listed Building and Conservation Areas) Act LOCATION: 1 - 2 Steadys Lane Stanton Harcourt Witney</p> <p>APPLICATION NO: 18/00412/LBC PROPOSAL: Replacement of 7no. windows and insertion of 1no. new window Planning (Listed Building and Conservation Areas) Act LOCATION: Yew Tree Cottage 43 Sutton Lane Sutton</p> <p>Both applications had been circulated for comment. Comments to be made to WODC.</p> |
| 18/046 | QUESTIONS FROM MEMBERS OF THE PUBLIC |
| | <ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting. |
| 18/047 | VILLAGE HALL CAR PARK |
| | <p>CM reported that he talked to Hansons the day after the previous meeting; Hansons offered to deliver flint gravel on 17th March. CM received a further call from Hansons informing him that they had run out of gravel.</p> <p>CM made further contact with Hansons via email, who responded:</p> <p>‘My best guess is that we won’t have gravel available again until the back end of June, but rest assured we will be working hard to try to shorten that time-frame as much as we can!’.</p> <p>JD suggested that Smiths be contacted again for a donation of free Oxford Gravel as a short-term solution and that the Hansons Gravel be used for the long-term project.</p> <p>CW expressed a view that any action that had been taken had delayed the project. This was vehemently rebutted.</p> <p>CW proposed that the TG presents a proposal for funding of £20-30k for the ‘National Trust Solution ‘ to the Car park</p> <p>It was resolved that: by the May meeting:</p> <ul style="list-style-type: none"> • CM would contact Smith with a view to obtaining free gravel. CM would then contact Dave Matheson to spread the gravel. • TG would present proposal for funding at meeting. <p>JD confirmed that he had mostly completed the plan of services in the car park.</p> |

| MIN REF | ITEM |
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| 18/048 | MAINTENANCE |
| | <p>MJ – nothing to report. CM mentioned how good the daffodils looked. CM confirmed the intention to trim the trees in Jubilee field JE questioned whether the fire retardant coating used on the Ley ply equipment was safe for children? MJ confirmed that it was manufactured specifically for play equipment so was indeed safe.</p> <p>TG to thank David Bury for trimming the hedge at Jubilee Field.</p> |
| 18/049 | REPORTS FROM PARISH COUNCILLORS |
| | <p>CW asked whether any details had been received from WODC following the monitoring of the waste bins – TG confirmed nothing had been received and would follow up.</p> <p>JD confirmed that work was underway on producing a noticeboard for Sutton Lane.</p> <p>CM confirmed that TVP would be holding a session outside the school on Saturday 14th April between 10 and 11am.</p> <p>CM provided an update on the ‘Cessation of Hostilities’ arrangements for Nov 18, he confirmed that research was being carried out with a view to producing a booklet recording the lives of those who had died.</p> |
| 18/050 | FINANCIAL MATTERS |
| | Cheques were circulated for signature. |
| 18/051 | CORRESPONDENCE |
| | Correspondence had been received from the Festival Committee to request Insurance cover for the Gala Day. TG to ensure cover is in place once a schedule has been received from the committee (required by the insurance company). |
| 18/052 | OTHER BUSINESS (for information only) |
| | No other business |
| | NEXT MEETING |
| | The next Ordinary Meeting – Monday 14 th May 2018. |

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Details of the Festival were given – TG to approach M Parker to talk at the Annual Parish Meeting.

Complaints of the number of potholes on B4449 raised; CM stressed importance for all to report issues on fixmystreet and via email to CM.