

## **Bourton-on-the-Water Parish Council**

Council Office, The George Moore Community Centre,  
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

Friday 2<sup>nd</sup> July 2021

### **To all members of the Council**

You are hereby summoned to attend a meeting of Bourton on the Water Parish Council to be held at The George Moore Community Centre 6.00pm on Wednesday 7<sup>th</sup> July 2021 for the purpose of transacting the following business.

Members of the public may attend the meeting and are encouraged to do so via Zoom at present in order to comply with social distancing requirements. Please contact the Assistant Clerk by email at [admin@bourtononthewaterpc.org.uk](mailto:admin@bourtononthewaterpc.org.uk) to be sent a link to join the meeting.

Yours sincerely,

*J. Eustace*

Mrs. J. Eustace  
Locum Clerk

### **AGENDA**

**All Council meetings are open to the public and press unless otherwise stated.**

**NOTE: All Zoom meetings of the Parish Council are recorded, if anyone wishes not to be recorded then it will be their decision to leave the meeting or to turn off their video.**

**Public Session: The Police, County and Ward District Councillors will be invited to report on matters affecting the Parish. A 10-minute period will then be set aside for the public to raise questions for Council's subsequent consideration.**

- 1. Apologies for absence:** Receive and accept apologies.
- 2. Declarations of interest in items on the agenda:** Record any interest declared (Councillors are reminded of the need to update their Register of Interests, as changes occur).
- 3. Minutes of the Parish Council Meeting held on 2<sup>nd</sup> June 2021:** Consider and approve draft minutes (circulated).
- 4. Matters arising:** Consider matters arising from the Parish Council meeting minutes not already on the agenda, including the following:
  - Chairman to report on meeting Year 5 pupils on 9<sup>th</sup> June to discuss plastic pollution.
  - To note that the Council's membership of CPRE has been confirmed.
- 5. Planning Committee:** Receive report from the meeting held on 23<sup>rd</sup> June (minutes circulated) and discuss/vote on the following:
  - Consider application [21/02235/TCONR Old Dower House, Foxes Close: T1 - Eucalyptus - Fell - Tree is poor form/Poor union and unsuitable species for location](#) (circulated) and agree Council's response.
  - To note that a Planning Workshop is to be held on Friday 2<sup>nd</sup> July. A full report will be submitted to the next Planning Committee meeting.
  - To note that the 2013 Decision Notice and supporting documents have been sent to the Manager of Manor Fields.
- 6. Village Environment Committee:** Receive report from the meeting held on 9<sup>th</sup> June (minutes circulated) and discuss/vote on any issues raised, including the following:

- Christmas Display. To approve a budget of £500 for the purchase of 12 sets of replacement tree lights in accordance with the quote dated 7 June (circulated).
  - To note that the Contract for the Maintenance Operative has been amended as requested by the Committee and started on 1 July 2021.
- 7. Highways Committee:** Receive report from the meeting held on 14<sup>th</sup> June (minutes circulated) and discuss/vote on any issues raised, including the following:
- Approve a contribution of £500 towards the cost of the bollards on Rissington Road.
  - Accessibility Audit. Note that one quote (considerably in excess of budget) has been received (circulated) and a second is being sought.
  - Cllr Roberts to report on the visit to local businesses regarding A-boards and other advertising material.
- 8. Youth & Well-being Committee:** Receive report from the meeting held on 14<sup>th</sup> June (minutes circulated) and discuss/vote on any issues raised, including the following:
- To approve the award of the contract for the new play equipment to Kompan subject to a variation in the specification (a single zip wire instead of a double zip wire) to deliver the project within the agreed budget of £74.4K (circulated).
  - To approve revised projection specification from Play Gloucestershire (circulated) to include 5 Stepping Out sessions at cost of (£955), 22 After School play sessions (£5,368) and 2 half day play sessions (£645). Total cost £6,977.
  - To consider giving delegated powers to the Clerk to allow the use of Council's land where no costs are incurred.
  - Councillors to notify the Assistant Clerk if they wish to attend a playground inspection seminar in August.
- 9. Community Centre Committee:** Receive verbal report and consider the following:
- Approve signing of Deed of Covenant in accordance with the Council Standing Orders (circulated).
  - To approve retrospectively the location of CDC's shed.
- 10. Village Green Bookings:** Note there are no new applications to consider.
- 11. Finance:**
- Consider and approve the schedules of payments up to 7<sup>th</sup> July 2021 (circulated).
  - Authorise cheques to be signed at the meeting and BACS payments to be ratified.
  - Note the bank reconciliation dated 1<sup>st</sup> June, the Summary Report dated 1<sup>st</sup> July and the Financial Forecast dated 1<sup>st</sup> July (all circulated).
  - Note approval of cost of £25 for GAPTC Training course for Cllr Hicks (approved using Clerk's delegated authority given timescale for booking to be confirmed).
- 12. Reports from representatives on Outside Bodies:** Receive reports, for information only.
- 13. Correspondence:** Receive correspondence received since the last meeting and agree actions, as required.
- Cotswold School Year 10 work experience placement. To note a place has been offered on 15/16<sup>th</sup> and 19/20<sup>th</sup> July 2021.
  - Superintendent Kath Davis' presentation to GAPTC 27 May (circulated).
  - NALC Chief Executive's Bulletin dated 4 June (circulated).
  - GCC Highways update re duck sign (circulated).
- 14. Any Other Business:** Receive reports, for information only.
- 15. Next Meeting:** Confirm that the next meeting of Bourton on the Water Parish Council will be held on Wednesday 4<sup>th</sup> August 2021 at 7.00pm at The George Moore Community Centre.

**Public Session: A 10-minute period is set aside for the public to raise questions relating to matters on the agenda for Council's subsequent consideration.**