

Minutes of the Parish Council Meeting held on Monday 7th January 2019 in the Village Hall

Present:

Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Joe Deane	(JD)	Councillor
Gill Sellars	(GS)	Councillors
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

11 Members of the public
Hilary Fenton (HF) WODC District Councillor

MIN REF	ITEM
19/001	APOLOGIES FOR ABSENCE
	Charles Mathew (CM) Chairman Steve Good (SG) WODC District Councillor
19/002	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> GDB & GS live on the B4449
19/003	APPROVAL OF MINUTES OF 3RD DECEMBER 2018
	<p>The Minutes were approved.</p> <p>Matters arising:</p> <p>Appendix A: Public Session</p> <p>Dogs on Jubilee Field: TG confirmed that this would be discussed at the February Meeting, pending discussions with planning to confirm conditions.</p>
19/004	ROAD SAFETY MEETING 21st JAN
	<p>MJ provided details of the meeting.</p> <p>GS explained the objectives of the meeting: Parish Councils' objective of the public meeting</p> <p>1) A quieter and safer B4449 with :</p> <ul style="list-style-type: none"> o Better maintained road surface and better drainage - this would reduce the traffic noise and vibration whilst increasing pedestrian safety o fewer vehicles, particularly HGV as they damage the road most and produce the most noise and vibration o Better pedestrian safety - pavements, crossing points, No puddles across the road, lower speeds and better speed enforcement o Better road marking - to encourage better driving throughout the length of the B4449 <p>2) A cycle path through to Eynsham - a safer route for both cyclists and pedestrians. This would improve social isolation and has health and environmental benefits</p> <p>Discussions took place regarding the various problems.</p>

MIN REF	ITEM
	<p>MJ/GS made an appeal for any documentation or information held regarding the bypass to be forwarded to the PC via the clerk.</p> <p>GDB appealed for dates and times of any Sheehans Lorries using the B4449 outside the agreed routeing agreement times, as he has the ability to capture photographic evidence from his CCTV.</p> <p>TG to publish the Sheehans Appeal Document on the website.</p> <p>MJ encouraged all to attend the meeting to give support.</p>
19/005	AIRFIELD PLANNING APPLICATION - GUARDROOM
	<p>MJ explained that Hayfield Homes have undertaken to retain a number of historic buildings on the site, the PC have been offered the Guardroom:</p> <ul style="list-style-type: none"> • The Guardroom consists of the Guardroom plus 10 metres around it. • There are 4 available parking spaces, but they are not specifically identified. • £5,000 would be paid as a commutation payment. • The Guardroom would be renewed to the current specification, with an inner mirroring structure and externally will remain as it but renovated. • On handing over the building there will be no rent or anything to pay, all income will be for the Parish Council who will own the freehold (with restrictions). • It would be possible to find a longer term tenant for some of the week and that would leave evenings and the rest of the week for external hiring (Charles is intending to approach the Lower Windrush Valley Project; he believes they will have an interest). <p>MJ proposed that the PC take ownership of the Guardroom subject to appropriate refurbishment. JD seconded. All were in favour. It was resolved that the PC would take ownership of the Guardroom subject to conditions.</p> <p>MJ asked TG to write to Hayfield Homes to ensure that the Bunker and Flag Pole remain untouched until the PC had looked at memorial options for the site.</p> <p>Literature Welford's Historical Collection' was passed to the clerk for information.</p>
19/006	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT: Nothing to report.</p>
	<p>COUNTY: No County Councillor present.</p>
19/007	PLANNING
	No planning applications received.
19/008	QUESTIONS FROM MEMBERS OF THE PUBLIC
	1. It was resolved to close the meeting to take questions (see appendix).

MIN REF	ITEM
	2. It was resolved to reconvene the meeting.
19/009	VILLAGE HALL CAR PARK
	<p>It was confirmed that Gordon Hill had been instructed to carry out the work. The PC are awaiting a commencement date, once confirmed, TG would contact the Village Hall Committee to ensure suitability.</p> <p>JD raised the question of who would be funding the work – TG confirmed that as it stood the PC were funding, but discussions would be taking place in February regarding the Village Hall Maintenance fund following receipt of the 'Agreement'. TG to search for PC documentation now the date of the agreement is known.</p>
19/010	COUNCILLOR RESPONSIBILITIES
	TG circulated a list of Councillor Responsibilities (see Appendix B) – a copy is to be published on the website. Any issues to be directed through the clerk to ensure appropriate action is taken and followed through.
19/011	FINANCIAL MATTERS
	<ul style="list-style-type: none"> The draft budget was circulated for approval. MJ proposed that the PC accept the budget, GS seconded all in favour. It was resolved that the PC progress with the proposed budget. TG to publish on website. Cheques were circulated for signature.
19/012	CORRESPONDENCE
	TG reported that an email had been received regarding possibly substance abuse in the village Hall Car Park, following the discovery of a number of small gas canisters and a balloon. TG confirmed that the email had been forwarded to Helen Keen of TVP asking for the area to be monitored. It was suggested that an article be published in the Village Voice to highlight to issue to parents.
19/013	OTHER BUSINESS (for information only)
	<p>MJ asked Councillors for items for next meeting. Items to be included:</p> <ul style="list-style-type: none"> Grass Cutting Opening up Buffer Zone on Jubilee Field to Dog Walkers Village Hall Maintenance Funds Village Voice Policy <p>The PC expressed their thanks to Prof David Wallom for accepting the role of chairman at the Public Meeting, thanks were also expressed for David's assistance with erecting and lighting the Village Christmas Tree</p>
	NEXT MEETING
	The next Ordinary Meeting – Monday 4 th February 2019.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

B4449:

What was the critical factor to enable Minster Lovell and Burford to enforce a ban on HGVs?

Burford: commercial reasons, to encourage the shops to thrive.

Minster Lovell: residential reasons

HF reported that if noise is an issue the District Council will measure the noise levels.

Airfield Memorial:

Contact had been made with regarding the memorial on the airfield Site.

MJ confirmed that he had received suggestions regarding the memorial, including renovating the flagpole and a rockery on the Air Raid Shelter.

Timing of Airfield Development:

It was questioned when work would begin on the site

MJ confirmed that the footpath would remain open until the end of February at least.

Sheehans Update:

An update on the status of Sheehans appeal was requested.

MJ confirmed that the appeal had been granted – the increase would take immediate effect. TG to publish the appeal notice on the website.

APPENDIX B TO MINUTES: Councillor Responsibilities 2019

Flooding	GDB/CM
Roads	GDB
Footpaths/Bridleways	MJ/JD
Grass Cutting	TG
Litter/Dog Bins	JD/TG
Planning/Affordable Housing/106	GDB/CM
Playgrounds (inc Sub Committee Representation)	MJ
School	MJ/CM
Sutton (all matters relating to)	GDB/GS
Village Hall (inc Sub Committee Representation)	GS
Village Repairs/Maintenance	MJ/TG/CM
Winter Salt Project	GDB/TG
Cemetery/Graveyard	JE
Village Shop/Post Office	GS
PC Website	GDB
Parish Communications	GDB/JD
NAG	JE
Liaison with 3 rd Parties	CM
West End	JE
Village Voice	GS (PC Content) JD (Editor)
Cycleways	CM