

DUNHAM ON TRENT WITH RAGNALL, DARLTON AND FLEDBOROUGH PARISH COUNCIL

(Dunham & District Parish Council)



MINUTES OF THE DUNHAM & DISTRICT PARISH COUNCIL MEETING held at 7:00pm on 9 JUNE 2020 via Video Conference

Present: Councillors: Lucy Atkinson, Vera Ballinger, Madeline Barden (Chair),
Rachel Bean, Carole Booth and Kathryn Watkinson

Clerk: Caron Ballantyne

In Attendance: No members of the public

Action by:

6/20/01 Public Forum
No members of the public present

6/20/02 To consider and approve any applications for co-option
No applications received
Current vacancies:
Darlton: 2, Dunham on Trent: 1

6/20/03 To receive reports from Police, County and District Councillors
District Councillor S & K Isard
Nothing to report

County Councillor Ogle
Nothing to report

Crime Figures for the Retford Area
No report for May given the current national emergency

6/20/04 To receive apologies for absence
Apologies received from Councillors Sharpe and Stapleford. Resolved
unanimously to accept the reasons for absence
Apologies received District Councillors K & S Isard, noted

6/20/05 To receive declarations of interest
None

6/20/06 To receive and approve the minutes of the Parish Council Meetings of 12
May 2020, previously circulated to members. An amendment was made in
relation to the Briar Lea planning application which was changed to remove
any ambiguity in the Parish Councils response. These were then resolved
unanimously to be a true record and will be signed by the Chair as soon as **Clerk**
possible.

6/20/07 Finance

a) To formally note items of receipt for the month **Value**

None		
Noted		

b) To Formally approve expenditure since the last meeting

		VAT	Total
None			

Direct Debits and staff salary including PAYE and Pension, all approved unanimously

c) Expenditure to be approved

		VAT	Total
Ken Goddard	Audit – 2020/03	£75.00	£0.00
Colin Gaisford	Lengthsman Scheme – 48	£394.05	£0.00

Expenditure approved unanimously.

d) Bank Reconciliation for the year to date to be approved

Resolved unanimously that figures were correct. Reconciliation for April 2020 to be approved by two Councillors as soon as movement restrictions have been lifted. To then be circulated to all Councillors.

Clerk

6/20/08 Planning

a) Applications for Consideration

None		
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Noted

b) Decisions

20/00367/FUL	North Farm Ragnall Road Fledborough	Grant
20/00387/COU	Bridge Inn Car Park Main Street Dunham On Trent	Refuse

Noted

6/20/09 Annual Governance and Accountability Return

- a) To consider the internal audit and recommendations. Resolved unanimously that there are no actions required.
- b) To approve the Annual Governance Statement. Resolved unanimously that this accurately reflects the governance of the Parish Council.
- c) To approve the Accounting Statement. Resolved unanimously that this accurately reflects the Parish Council income and expenditure for the year.
- d) To consider the Certificate of Exemption for the financial year 2019/20. Resolved unanimously that this should be signed and submitted
- e) To consider appointment of Internal Auditor for 2020/21. Resolved unanimously to appoint Ken Goddard as internal Auditor

Clerk

Clerk

6/20/10 To receive reports

Clerk & Councillors

Agenda Item

- BDC planning have been contacted with regard to **10/18/13d** planning permission/permitted development at Oak Tree Cottage, Ragnall – this is now being investigated along with 4 Coronation Terrace, Dunham. To be followed up with the Chief Exec of BDC
- Action plan updated to include setting up Youth Council. **12/18/12** Information being sought from other Parishes who have done this and advice from NALC has been requested. Meeting with Cllr Barden to be set up when appropriate

- Horne Lane Land ownership. Information provided by **10/19/03**
Cllrs Isard was for the land registry. Initial information obtained was for the incorrect location, currently trying to resolve this
- County Councillors Divisional Fund – Application for **10/19/12i**
direction sign to the village hall has been drafted. Awaiting costing from NCC Highways in order to complete the form. Village Hall agreed to ongoing maintenance
- Neighbourhood planning to be brought forward to a future **3/20/09**
meeting when meeting in person again
- Outdoor gym equipment to be brought forward to a future **3/20/09**
meeting when meeting in person
- Decorative village name plates to be cleaned – this has **3/20/09**
been raised with the Lengthsman to be actioned
- Parish Councillors responsibilities to be brought forward to **3/20/10**
a future meeting when meeting in person
- Review of Action plan to be brought forward to a future **3/20/11**
meeting when meeting in person
- NALC Training Courses booked and paid for, but **3/20/12i**
subsequently cancelled. It is hoped that these will be rescheduled – money will be refunded if unable to attend the new dates
- 10 March 2020 minutes to be signed by the Chair, when **4/20/06**
restrictions permit
- March Bank Reconciliation to be signed, when restrictions **4/20/07d**
permit
- Parish Council Meetings of 14 April 2020 to be signed by the **5/20/06**
Chair when possible
- Bank Reconciliation for April to be signed by 2 Councillors **5/20/07d**
present at May meeting when possible

Other items

- All Planning Application responses submitted
- Work on the archives continues
- A number of bins have been reported to BDC for replacement as either missing or damaged

Reports to NCC

FS215675830	Laneham Road	Overgrown verges
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Reports to BDC

None		
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M Barden

13/19/10a – Farhill Lane, Ragnall. The landowner has been contacted and discussions are ongoing with the Ramblers and NCC. Evidence forms are being collected

2/20/08c – Draft Bassetlaw Local Plan. Due to the current situation, all meetings have been put on hold, this will be followed up and another meeting arranged when possible. BDC are communicating with the agents about some of the comments raised.

2/20/15 – Review of existing and historic footpaths against the definitive map held by NCC. This is ongoing and will be picked up

again when movement restrictions have been lifted.

2/20/16 – Tree Survey. Initial investigation suggests there might not be any trees which would require applications for TPOs in Fledborough but no final decision has been made. Other Parishes to be reviewed when possible

L Atkinson, M Barden & R Bean

4/20/10e – CCN/County APPG – Rural Bus Inquiry. Individual responses submitted

A Stapleton

10/19/11 – Photo to be provided to clerk of pavement damage in Ragnall

C Booth

The large Rainbow pencil has been erected in the garden of Wilmot House, with the landowner's permission

The gate for the property in Dunham which has been unoccupied for a number of years is open and a fence panel is missing, the property is therefore no longer secure. To be raised with BDC as soon as possible by the Clerk

Photographs passed to the Lengthsman for work at Darlton around the speed limit sign, which has now been undertaken

L Atkinson

There are some potholes on the lane in Fledborough – reported and now filled

Fibre optic to property is still being pursued with County Councillor Ogle

Lengthsman

Work in all Parishes; predominantly mowing, strimming and Public Rights of Way

6/20/11 To review monthly Parish Council Surgeries Resolved unanimously that there was no take up of this service and this would be discontinued. All contact details are available on all notice boards and the website and people are using this means of communication when they would like to interact with the Parish Council.

6/20/12 Correspondence

a) Request for your help with the Local Electricity Bill. Resolved unanimously to support the Bill

Clerk

b) Marie Curie Support during the pandemic – Can you help? Resolved unanimously not to support this National Charity

6/20/13 To consider resolving that, under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the Act

6/20/14 To approve the Appointment of the New Parish Clerk Resolved unanimously to appoint Ed Knox with a starting salary of SCP 14 for 7 hours per week. Ed will undertake the CiLCA qualification. Starting date of 1st July.

The Chairman said ‘ During her time as our Clerk, we have very much

appreciated the significant improvements Caron has made to the operation of the council. Caron has consistently given professional guidance and made working improvements such as a suite of policies and procedures, internet banking, working website, etc., resulting in the achievement of the Foundation level of the Local Council Award Scheme.

Meeting closed at 20:45pm