

# BLEASBY PARISH COUNCIL

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<http://www.bleasbyparishcouncil.uk/community>



## **Annual Meeting of Bleasby Parish Council held at Bleasby Village Hall, Gypsy Lane, Bleasby, on Monday 13<sup>th</sup> May 2019 at 7.30 pm**

In Attendance: Cllrs Peter Cast, Angela Dunning, Michael Coombs, Stephen Andersen. NCC Cllr Sue Saddington, NSDC Cllr Roger Blaney  
Also in Attendance Clerk Karen Green and 3 members of the public

### **Minutes**

**BPC 19-001 Election of the Chair of the Parish Council for the next 12 months and declaration of acceptance - Peter Cast proposed by Cllr Dunning seconded by Cllr Coombs**

**All Agreed**

**Declaration of Acceptance of Office was signed**

**BPC 19-002 Election of the Vice-Chair of the Parish Council for the next 12 months and declaration of acceptance - Stephen Andersen proposed by Cllr Dunning seconded by Cllr Coombs**

**All Agreed**

**Declaration of Acceptance of Office was signed**

**BPC 19-003 Declaration of acceptance of office of remaining councillors - All signed**

**BPC 19-004 Receive and accept apologies for absence – there were none**

**BPC 19-005 All councillors to complete a 'notification of interest' form - Completed and returned to the Clerk**

**BPC 19-006 Declaration of Members' Interests in Agenda Items - none**

**BPC 19-007 Receive Questions from the Public - Resident acknowledged themselves to be willing to act as a Consultant to the Council**

**BPC 19-008 Receive reports from Nottinghamshire County Councillor and Newark and Sherwood District Councillor**

Cllr Saddington reported that this was her last week at Chairman to NCC. She will be moving to Children and Young People and the Fire and Rescue Authority Departments.

She thanked the Council for their support and was thanked in return

A resident requested that the pavement cambers on narrow parts of Main Street be looked into

Cllr Blaney reported that there has been a black van behaving suspiciously in the area and also that private external post-boxes had been broken into.

**BPC 19-009 Receive and approve Minutes of the Council Meeting held on 8<sup>th</sup> April 2019**

**Proposal to accept the Minutes**

**All Agreed**

**BPC 19-010 Updates from the previous meeting – the installation of the second traffic monitoring sign was still not complete. Noticeboards in some areas were not big enough, Cllrs were seeking more information regarding the making of noticeboards**

**BPC 19-011 Review which functions of the Council, if any, would be delegated to sub-committees, employees or external authorities – It was agreed that existing working groups were functioning well**

**BPC 19-012 Appoint new committees, if any, confirming terms of reference-**

**Proposal to form a working group for Road Safety and Management in conjunction with Thurgarton PC. to be supported by Cllrs Coombs and Dunning**

**Proposed by Cllr Cast**

**Seconded by Cllr Coombs**

**All Agreed**

**BPC 19-013 Review work with external bodies- The PC works with several external bodies such as the Trent Valley Internal Drainage Board and, indirectly, with Severn Trent Water and the Environment Agency.**

**BPC 19-114 Review assets register - reviewed and additions made Scanner, Walkie-Talkies, Shredder, Bin Stickers**

**Removed, stihl strimmer small as now defunct.**

**Edit , Hazelford Ferry Paddock has ' (title pending) ' removed (now known as Ferry End).**

**BPC 19-115 Review insurance cover – No additions necessary**

**BPC 19-116 Review membership of NALC and SLCC - To continue**

**BPC 19-117 Land and Assets**

**a) Receive updates on Jubilee Ponds, Ferry End and Glebe Field and discuss works necessary**

All areas were being well maintained. Dog control remained an issue, Cllr Dunning is working with the NSDC Dog Warden to produce posters in school that will be put up around the village. No works necessary

**BPC 19-118 Receive reports from parish working and steering groups**

**a) Agreed events figure to be held in earmarked reserves for future use by the Events Group**

It was proposed that the Council continue to support the Events Group finances into the future and would consider any request for support and that contributions could be retained by the group until the end of the financial year

**Proposed by Cllr Cast**

**Seconded by Cllr Andersen**

**All Agreed**

**b) The Events Group had offered to assist the Open Gardens team, if required, any additional costs incurred to be taken out of Events Group budget.**

It was agreed that the Open Gardens be supported by the Council through the Events Group should this required. This could be in the form of leaflet dropping, parking management, insurance and improvements throughout the village in the preceding week.

**BPC 19-119 Council Strategy – as proposed at the Annual Parish Meeting for Council co-option, consultancy and participatory arrangements - Accepted**

**BPC 19-120 Update on Scribe accounting package- Working well and up to date**

**a) approve a 'view only' login for Councillors and Consultants**

**Proposed by Cllr cast**

**Seconded by Cllr Andersen**

**All Agreed**

**BPC 19-121 Finance**

**a) Receive and approve end of year reports 2018-2019- Received  
Clerk to Arrange Internal Audit**

**b) Receive Payment and Receipts report – received and signed.**

- c) Consider the approval of any further additional payments to be made and added to the schedule – to approve the purchase of a three seater bench at £285 - Agreed to purchase bench with moneys donated. Location to be discussed.

Proposed By Cllr Cast

Seconded by Cllr Dunning

All Agreed

- d) Approve and sign Payment Schedule - Approved and signed
- e) Sign cheques approved for payment-none
- f) Sign notice for removal of banking authorisation of Councillors who were no longer standing Cllrs signed the documentation. Clerk to return to the Bank
- g) Consider use of Community Infrastructure Levy (CIL) to value of £42.75  
Proposal to retain monies and accumulate - Clerk to notify NSDC  
All Agreed

**BPC 19-122 Update on proposals for improvements to Parish Plan Communications and website**

- a) Approve login access for Mike Fryer to modify Parish Council website domain prefix so that website is secure.

Proposed by Cllr Cast

Seconded by Cllr Andersen

All Agreed

**BPC 19-123 Planning Items**

- 19/00468/LDC – To continue existing use of land adjoining Gibsmere Grange as a residential garden - Councillors to visit the site and discuss at the next meeting
- 19/00738/TWCA – Pruning of Beech and Copper Beech trees and felling of Silver Birch at Court Cottage – application permitted by NDSC

**BPC 19-124 Correspondence - None**

**BPC 19-125 Items for next month's Agenda - Road Safety and Management Group report**

**BPC19-126 Date of Next Meeting Monday 10<sup>th</sup> June 2019**

Meeting closed at 9.55pm

I declare that this is a true account of the meeting

Signed

Date

Chairman  
Bleasby Parish Council