

GREAT NESS and LITTLE NESS PARISH COUNCIL

Minutes of Annual Council Meeting of Great Ness and Little Ness Parish Council held on Zoom on Tuesday 5th May 2020 at 7.30pm.

Present Cllr. Brooks (Chairman), Arthur, Bates, Mullis, Nunn, Peters, Turner

Absent: Cllrs. Diggory and Gilbert

In attendance Shropshire Councillor Ed Potter, 2 public

Clerk Mrs R. Turner

1/2021 **ELECTION OF CHAIRMAN**

Cllr. Arthur, the outgoing Chair, chaired this item and nominations were invited; Cllr. Brooks was put forward. It was **RESOLVED** to elect Cllr. Brooks.

2/2021 **DECLARATION OF ACCEPTANCE OF OFFICE FOR CHAIRMAN**

It was **RESOLVED** to give the chairman an extension until the next council meeting held at a physical venue to sign the declaration of acceptance of office.

3/2021 **ELECTION OF VICE CHAIRMAN**

It was **RESOLVED** to elect Cllr. Mullis.

4/2021 **PRESENT & APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllrs. Diggory (work) and Gilbert (technology). It was **RESOLVED** to grant an extended period of absence for Cllr. Gilbert until a council meeting is held at a physical venue as she does not have the technology needed to access remote meetings.

5/2021 **DISCLOSURE OF PECUNIARY INTERESTS**

Cllr. Turner declared a pecuniary interest in payments to the clerk.

6/2021 **DISPENSATION REQUESTS**

None.

7/2021 **PUBLIC PARTICIPATION SESSION**

The need to cut the hedge at the bus stop, adjacent to the Hopton Park development was raised.

Cllr. Potter gave a report – SC activity is very Covid-19 focused. A discretionary business support fund is coming forward. SC is monitoring vulnerable families. There are some issues around SEND provision.

Highways work continues at pace and the Highways Improvement Plan is starting to be implemented. Fly tipping has increased but hoping it will start to ease now.

Budget – an additional £18 million has been received from Central Govt. due to Covid-19. SC can't furlough staff, so staff have been re-deployed to community re-assurance teams – the teams are more active in urban than rural communities as the latter have tended to be self-supporting.

It was noted that funding for loss of income from rounders matches can be applied for and that village halls can apply for a loss of income grant.

8/2021 **MINUTES**

It was **RESOLVED** to approve the minutes of the following meetings as being a correct record and the chairman was instructed to sign them:

- a) *Minutes of council meeting dated 3rd March 2020*
- b) *Minutes of extraordinary council meeting dated 20th March 2020*

9/2021 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES**

It was **RESOLVED** to make the following appointments:

- a) *Nesscliffe Country Park group* – Cllrs. Diggory & Turner.
- b) *SALC Area Committee* – Cllr. Brooks.
- c) *Great Ness Charities* – Cllrs. Bates & Mullis.
- d) *Youth Club Committee* – Cllrs. Diggory, Gilbert and Mullis.
- e) *Helicopter Noise Liaison Group* – Cllr. Nunn.
- f) *Newsletter editors* – Cllrs. Mullis, Cllr. Brooks and the clerk.
- g) *Any other outside body* – none.
- h) *Committees, TOR & membership* – none.

10/2021 **POLICY REVIEW & INSURANCE**– it was **RESOLVED** to adopt the following:

- a) *Code of Conduct*
- b) *Standing Orders*
- c) *Financial Regulations & Internet Banking Policy*
- d) *Reserves Policy*
- e) *Assets Register*
- f) *Risk Assessment & Insurance*
- g) *Data Protection Impact Assessment*

11/2021 **PLANNING NOTIFICATIONS – FOR INFORMATION**

- 1) 14/03797/OUT - Development Land West Of Oakfield, Nesscliffe, Shrewsbury, Shropshire
Proposal: Outline application for the erection of 6 No dwellings (to include access)
Awaiting Decision
- 2) 14/05257/FUL - Proposed Dwelling Adj. Hopton Farm, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of a Single Plot Exception (SPE) affordable dwelling and formation of access
Awaiting Decision
- 3) 17/05151/EIA - Proposed Poultry Units NW Of North Farm, Felton Butler
Proposal: Erection of four poultry rearing buildings, eight feed bins, biomass store and amenity building including landscaping and tree planting.
Awaiting Decision
- 4) 18/03274/REM - Proposed Residential Development East Of Mulberry House, Great Ness,
Proposal: Approval of reserved matters (access, appearance, landscaping, layout and scale) for 1No dwelling pursuant to planning permission 14/00694/OUT for the erection of two residential dwellings and associated works
Decision: Grant Permission
- 5) 19/01463/REM - Plot Adj. To No 4 Felton Butler Cottages, Felton Butler
Proposal: Reserved Matters application pursuant 14/01327/OUT for the erection of a detached dwelling and garage to include access
Pending Consideration
- 6) 19/03403/FUL - Phase Three Shrewsbury Houses, Ridgewood Road, Nesscliffe,
Proposal: Erection of 10no houses on Phase 3 - plots nos. 34 - 43 (modification previously approved 17/01576/REM)
Awaiting Decision
- 7) 18/04965/FUL (Appeal Ref 19/02776/REF / Planning Inspector ref: APP/L3245/W/19/3236638) – Proposed Crematorium North Of, Nesscliffe
Proposal: Erection of a new crematorium with associated access, car parking and landscaping
Decision: Appeal Dismissed
- 8) 19/04714/FUL - Proposed Development Land At Adcote School, Little Ness
Proposal: Erection of 3No dwellings
Awaiting Decision

- 9) 19/05307/FUL - The Garage, Nesscliffe, Shrewsbury, Shropshire, SY4 1AY
 Proposal: Erection of extension to existing steel framed building
Decision: Grant Permission
- 10) 19/05340/FUL - The Granary, Alderton Hall, Nesscliffe, Shrewsbury, SY4 1AW
 Proposal: Erection of two-storey extension and conversion of existing cartshed to provide self-contained ancillary residential accommodation
Decision: Grant Permission
- 11) 20/00142/FUL - Site Of Windsor Place, Pentre, Shropshire
 Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of a detached, two-storey replacement dwelling (modification of previously approved SA/09/0284/F)
Pending Consideration
- 12) 19/04772/FUL - Fernleigh, Alderton, Nesscliffe, Shrewsbury, SY4 1AP
 Proposal: Erection of two storey rear extension following partial demolition of rear single storey elements
Decision: Refuse
- 13) 19/03403/FUL - Phase Three Shrewsbury Houses Ridgewood Road Nesscliffe
 Proposal: Erection of 31 houses to include 19 houses on phase 3 (modification to previously approved 17/01576/REM); 12 houses on the north part of phase 2 (now phase 2b) (modification to previously approved 18/04941/FUL) to include the provision of a new access road and replacement of 4 dwellings (previously plots 8-11inc) with 10 dwellings (on plots a-j inc) (an additional 6 dwellings)
Awaiting Decision
- 14) 20/00837/FUL - Farm Buildings At Wilcot, Kinton, Shrewsbury, Shropshire
 Proposal: Erection of two detached dwellings with detached garages; amendments to existing vehicular access; installation of package treatment plant; landscaping scheme
Decision: Refuse
- 15) 20/00581/FUL - Motor Fuel Limited, Service Station, Nesscliffe, SY4 1BZ
 Proposal: Erection of a coffee shop with a drive-thru; associated car, motorcycle and cycle parking; landscaping and associated works
Pending Consideration

12/2021 **PLANNING APPLICATIONS– FOR COMMENT**

- 1) 20/01493/VAR & 20/01494/LBC - Barns Adjoining Ness Strange, Great Ness, SY4 2LE
 Proposal: Variation of condition number 2 (approved plans) attached to planning permission reference 17/02538/FUL Dated 29/11/2018 to allow design changes to the proposal
Comments: It was **RESOLVED** to support the application.
- 2) 20/01443/FUL - Nesscliffe Training Camp, Wilcott, Shrewsbury, Shropshire, SY4 1BH
 Proposal: Erection of 3No single storey accommodation blocks and associated external works
Comments: It was **RESOLVED** to support the application as the army camp is a key local employer.

13/2021 **PARISH MATTERS**

- a) *EMG grant* – noted that a £720 grant awarded. It was **RESOLVED** to instruct Graham Taylor to carry out the works in his quote, value of works £1,200 plus VAT.
- b) *Drainage issues* – whose are the ditches in the verge next to the hedge on Well Lane.
- c) *Noticeboards at Wilcott* –repair underway
- d) *Tree by car park at Nesscliffe Hotel* – noted that this has been dealt with
- e) *Bus stop layby – ivy hedge by The Three Pigeons end of the bus stop* - clerk to write to Amy Henson of Berrys. It was also noted that the pavement on the site needs to run from The Three Pigeons to the new housing and it was **RESOLVED** to complete an EOI for CIL funding.

- f) *Damage to bus shelter at Wolfshead and quote for repairs* – it was **RESOLVED** to agree the quote for £219 for repairs to the shelter. The bin is owned by Shropshire Council and has been reported to them to arrange repair.
- g) *Newsletter* – it was **RESOLVED** to publish a special online edition which celebrates community spirit during Covid-19 and highlights support available.
- h) *Play areas – RoSPA reports and closure* – it was **RESOLVED** to seek a quote for Wilcott play area that addresses all the findings and a quote for Nesscliffe that focuses on moderate risk issues, the reason being the Nesscliffe play equipment will be replaced sooner whereas Wilcott equipment will be in place for the foreseeable future.
- i) *Reports of other parish matters – bridleway – Zia update*

14/2021 **FINANCIAL MATTERS - ANNUAL**

- a) *End year bank reconciliation and budget report* – it was **RESOLVED** to note the report, as per Appendix 1, the reconciled balance being £101,777.97.
- b) *Annual Governance and Accountability Return 2019/20*
- (i) Internal Auditor’s report - noted
 - (ii) Section 1 - Annual Governance Statement – **RESOLVED** to approve, answering “Yes” to all applicable statements.
 - (iii) Section 2 - Accounting Statements - **RESOLVED** to approve.
 - (iv) Electors’ Rights – the RFO confirmed intention to display the notice and dates for exercise of rights to be 15th June to 24th July 2020.
- c) *Confirmation of use of DDs and SOs for certain payments* – **RESOLVED** to confirm use of DDs for electricity and ICO payments and SOs for salary and pension contributions.

15/2021 **FINANCIAL MATTERS - ROUTINE**

- a) *Payments including payments made between meetings* – **RESOLVED** to approve the following:

Cllr. Turner left the meeting.

Ref	Payee	Item	Method	Net	VAT	Gross
P66-1920	HMRC	PAYE Q4	BACS	£566.98	£0.00	£566.98
P67-1920	SCPF	Pension Feb	SO	£136.58	£0.00	£136.58
P68-1920	Shropshire Council	RoSPAs	SO	£240.00	£48.00	£288.00
P69-1920	R Turner	Salary March	SO	£618.90	£0.00	£618.90
P1-2021	SCPF	Pension Mar	SO	£136.58	£0.00	£136.58
P2-2021	R Turner	Salary April	SO	£730.26	£0.00	£730.26
P3-2021	Zurich	Insurance	BACS	£618.86	£0.00	£618.86
P4-2021	SCPF	April underpayment	BACS	£21.79	£0.00	£21.79
P5-2021	SDH Accounting	Internal audit	BACS	£165.00	£0.00	£165.00
P6-2021	R Turner	Expenses April	BACS	£17.33	£0.00	£17.33

Cllr. Turner returned to the meeting.

- b) *Income received*

Main parish council account

Ref	Payee	Item	Amount
R1-2021	Shropshire Council	Precept	£27,992.00
R2-2021	Shropshire Council	CIL (Neighbourhood Fund)	£45,923.81
R3-2021	Shropshire Council	EMG	£720.00

*NB Precept & CIL had to be transferred from playing fields a/c as SC credited the wrong account.

Playing fields account:

Payee	Item	Amount
Montford PC	Youth club donation	£150.00
Youth club	Subs & tuck money	£344.55

- c) *Parish council banking update & splitting of funds* – it was **RESOLVED** to transfer £80,000 to the council's saver with Nationwide, to ensure FSCS protection on funds. It was further **RESOLVED** to transfer the £6,279.02 held for Nesscliffe Youth Club into the new bank account set up by the club, thereby separating it from parish council funds.

16/2021 **CORRESPONDENCE** – noted as follows

- a) *SALC Info Bulletins*
- b) *Training 2020 – online courses* – Cllr. Brooks to attend chairman training course
- c) *Right Home, Right Place survey delay*
- d) *Road closure - Police House Junction to St Chads Farm Junction, 27th May to 29th May*

17/2021 **NEXT MEETINGS**

- a) *Dates for 2020/21* – it was **RESOLVED** to meet on the following dates. All meetings to be on Zoom until it is safe to resume physical meetings.

<u>Date</u>	<u>Venue</u>	<u>Time</u>
2 nd June 2020	Zoom	7.30pm
7 th July 2020	TBC	7.30pm
AUGUST 2020	NO MEETING	NO MEETING
1 st September 2020	TBC	7.30pm
6 th October 2020	TBC	7.30pm
3 rd November 2020	TBC	7.30pm
1 st December 2020	TBC	7.30pm
JANUARY 2021	NO MEETING	NO MEETING
2 nd February 2021	TBC	7.30pm
2 nd March 2021	TBC	7.30pm
6 th April 2021	TBC	7.30pm
11 th May 2021 (Annual Council Meeting)	TBC	7.30pm

- b) *Items for next meeting agenda- to note requests*
- Charity update

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 18/2021 and 19/2021, due to the likely disclosure of confidential information*

18/2021 **PENSION END OF YEAR RETURN**– **RESOLVED** to delegate to the clerk to complete.

19/2021 **PLANNING ENFORCEMENT CASE**

20/07115/ENF - Phase Two Shrewsbury Houses, Ridgewood Road, Nesscliffe, Shropshire
Description of Issue: Alleged breach of Planning Control in relation to the erection of a fence and houses not in accordance with the approved plans
 Clarification was needed on what the issue – clerk to make enquiries.