

Hoo St Werburgh Parish Council

**The Minutes of the Meeting of Hoo Saint Werburgh Parish Council
Held in Hoo Village Hall on Thursday 2nd September 2021 at 7.00pm.**

***Councillor's present: Cutting
Fray
Freshwater
Pearce
Pratt
Rees
Styles
Tildesley
Winstanley***

Also: Parish Clerk.

In the absence of the Chairman and Vice Chairman the meeting was chaired by Councillor Tildesley .

1. Apologies.

Apologies were received from Cllrs Counsell, Williams, Sands, Perfect, Gissing and Savage.

Cllr Tildesley was elected to chair the meeting.

2. Declaration of Interests.

No interests were declared.

3. Minutes of the previous meeting.

The Minutes of the previous meeting were circulated to all present.

It was proposed by Cllr Cutting to accept these as a true record. This was seconded by Cllr Styles and agreed by all present.

The approved Minutes were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

Diffusion Tubes – Cllr Freshwater updated members on the progress of this project. He confirmed that an order for the diffusion tubes would be placed in the near future.

The location for the tubes was discussed by members.

5. Public Comments.

A resident attended the meeting to raise concerns regarding the overgrown vegetation along the access road to the back of Pottery Road Recreation Ground. He stated that this had now restricted the access to vehicles and was damaging residents' cars as they drove to their garages.

This was discussed by members, and it was agreed that this should be referred to the Environment Meeting as there may be a need to appoint a contractor to undertake the clearance work.

Action: Item to be placed on next Environmental Committee Meeting Agenda.

The resident asked if CCTV had been considered for the recreation ground to monitor youths. The Chairman spoke regarding the the past issues with the CCTV cameras at the recreation ground and confirmed that this was not something that was being considered at present.

Cllr Cutting spoke regarding the formation of a PACT in Hoo and stated that she was in the process of setting up a meeting for this.

6. Urgent Items.

Cllr Cutting asked members if the Parish Council would agree to pay for the hire of the hall for the PACT meeting.

This was discussed and members approved the finance of the first three PACT meetings.

This was proposed by Cllr Styles, seconded by Cllr Fray, and agreed by all present.

7. Financial Matters.

Financial Statement.

The Financial Statement was circulated to all members.

This was proposed by Cllr Cutting, seconded by Cllr Rees, and agreed by all present.

8. Chairman's Report.

Cllr Tildesley reported that he had attended a meeting with the Chairman, Cllr Cutting and members of Medway Council to walk the village.

He stated that they visited the village centre, library, the vicarage, the burial ground, and the site of the proposed parkland. He stated that purpose of the visit appeared to be for the benefit of new MC Officers and not the Parish Council, and little interest was taken in parish issues.

9. Clerks Report.

The Clerk's report was noted by members.

10. Committee Reports.

a. Finance, Audit and General Purposes Committee.

No matters were raised.

b. Environment Committee.

The Clerk stated that an Environment meeting would be arranged before the next PC meeting.

Cllr Rees stated that the Committee needed to discuss alternative uses for the burial ground.

She asked members to forward any ideas for alternative uses onto her as she was compiling a report for the meeting.

c. Personnel Committee.

No matters were reported.

11. Planning Matters.

The Clerk reported that the objection for the Deangate planning application, by Medway Norse, to extend the use of the site, had been submitted by the PC.

Members discussed the HIF Project, and other planning matters.

It was reported that the Planning Committee and other members of the PC had met to discuss a request from High Halstow Parish Council to support a further legal letter.

The Clerk reported that due to the wording and nature of the letter, the Planning Committee had not agreed to support this or put its name to the letter.

This information had been relayed to High Halstow Parish Council by Cllr Sands; however, the letter was sent as they stated that the information was received too late.

This was discussed by members, and it was agreed that the PC would not assist with the finance of the letter.

12. Jubilee Celebrations 2022.

Members approved the creation of a Working Group to progress the Jubilee celebration arrangements for the PC.

It was agreed that Cllrs Pearce, Gissing, Cutting, Styles and Winstanley would join the Working Group. This was proposed by Cllr Fray, seconded by Cllr Savage, and agreed by all present.

13. Neighbourhood Plan Report.

Cllr Cutting reported on the progress of the Neighbourhood Plan.

The Chairman thanked Cllr Cutting for her report.

14. Ward Councillors report.

Apologies were received from Cllr Sands.

15. Date of next meeting.

Date of next meeting – Thursday 7th October 2021 @ 7pm.

There being no further business to discuss, the Chairman closed the meeting to the press and public at 8.10pm.