

# MISSON COMMUNITY ASSOCIATION

## **MINUTES OF MEETING 17TH JANUARY 2024**

#### **COMMITTEE MEMBERS PRESENT**

Janis James (Chair), Spencer Robey, Sue Scott, Michael Cooke, Andrew Oldham, Sue Howard

#### **OTHERS PRESENT**

Andrea Wilcox, Joan Challoner, Mandy Walker (from 19.25), Keith Andrews (from 19.30).

## 1. APOLOGIES FOR ABSENCE

Pat Swift

## 2. <u>DECLARATIONS OF ANY COMMITTEE MEMBER INTERESTS OUTSIDE MCA</u>

Janis James Member of St. John Misson PCC, President of Misson and Springs WI

Sue Scott Parish Councillor Spencer Robey Parish Councillor

Andrew Oldham -

Sue Howard Secretary and Treasurer of St. John Misson PCC

Michael Cooke

## 3. CORRECTIONS AND AMENDMENTS TO MINUTES OF MEETING 15TH NOVEMBER 2023

Add Sue Scott to attendees and declarations

## 4. NON-AGENDA MATTERS ARISING FROM MINUTES OF 15TH NOVEMBER 2023

Oil filled radiator not required for the small meeting room.

Acoustics – Janis J. brought along a microphone and amplifier to try which was effective. Agreed this option in smaller form to be explored.

Defibrillator pads – these were ordered by Brian Swift and paid for by MCA.

Minutes passed and approved. Spencer will load minutes and agendas on to the MCA website.

## 5. TREASURER'S REPORT

Full report attached – for the year to December 2023.

Net income £562.54

Cash and Current Account balance £450.96 Flower Fund £430.61

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Deposit account balance £15,071.57

Total £15,953.14

Bank figure excludes £2,912.40 held for Misson Marine. £2,000 ring fenced for hall decoration.

Accounts are ready to go to Darbys via Pat S. for auditing if she is agreeable.

Andrew O. exploring 35-day notice account with NatWest and putting £5,000 in this to gain interest. He suggests Misson Marine also put their cash in to this and profits would be shared pro rata. This was agreed by everyone. Andrew O. to arrange.

It was also suggested that MCA should have a music licence for the hall. Costs circa £64.50. All agreed to this. Andrew O. to arrange.

**ACTIONS** – Andrew O.

#### 6. COMMUNITY CENTRE MANAGEMENT

Janis J reported that she together with Sue H. have met with Mandy W. and Susan Scott to discuss a Management Agreement, based on MCA original proposition. Draft when ready will go to MCA for agreement then to MPC. Mandy W. expressed surprise and would like another meeting prior to any draft agreement being sent out to MPC.

## 7. BUILDING MAINTENANCE AND IMPROVEMENTS

Toilets – no plumber calls out since MPS left.

Redecoration of the hall per the lease – Andrew O. suggests we redecorate. Last quote 3 years ago was circa £2K which did not include the ceilings. Agreed to obtain new quote to include ceilings. Work will be carried out in same colours. Chris Tweedale was approached but is unable to decorate the hall.

**ACTION** – Spencer R. to obtain new quotations.

The oil tank gates are rotten. However, this is no longer part of MCA's scope as outside the building. Mandy W. expressed view that this would be Landlord's responsibility.

## 8. BOOKINGS AND FUTURE EVENTS

St. John's Café in the hall this Friday.

There are 3 more Live and Local performances with the last one in March. This has been a learning curve. Only 12 tickets have been sold for "Finding Chester"; children's performances hard to sell. Suggestion is for 1 paying adult to accompany up to 3 children going free. Need to expand advertising around the area. So far 15 tickets sold for "Confetti".

Race Night – tickets currently being printed. Hoping for 70 people.

We have a birthday party booked for 11th February.

Village Show 7th September with the Scarecrow Festival. Show programme needs amending and produced as soon as possible so people can plan what to grow.

Open Gardens – after some discussion it was agreed to go the same as last year, with front gardens, hanging baskets, and add front of house displays.

#### 9. CORRESPONDENCE/CONTACT/COMMUNICATION

Three people have asked about updating the MCA website. Spencer has updated. Janis J. and Sue H to be trained on accessing and amending the website.

#### **10. ANY OTHER BUSINESS**

Internet comes via N3 and the equipment on the church. Only 4 users now so N3 had disconnected but without advising MCA so the service has been put back temporarily until we can find another. It was agreed that MCA would fund a 1-year broadband contract. From initial investigations the cost will be circa £23/month.

**ACTION** – Spencer R. to source suitable provider.

Sue S. raised Bassetlaw Arts and Heritage grants. We have the opportunity to apply for a small grant to update the 2 leaflets put together some years ago by Sheelagh Handy and Sue S. with walks around the village. Fund is £5k with deadline for applications 13th February 2024. Keith A. offered services of his technical colleagues at Bradford.

**ACTION** - Sue S. to pursue

First Aiders – Janis J. to investigate training for MCA committee as First Aiders needed at events.

**ACTION** - Janis J. to explore various suitable organisations.

## 11. DATE OF NEXT MEETING

Meeting closed with thanks to attendees.

The next meeting will be on Wednesday 21st February 2024 at 7.15 pm.