

# LITTLE MARLOW PARISH COUNCIL

**Minutes** of the Annual Council Meeting held on Tuesday 17th May 2022  
at The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 7.30pm

UNCONFIRMED

<b>Present:</b> Cllr V Brownridge (VB), Cllr V Morton (VM) Cllr J Downes (JD), Cllr K Acres (KA), Cllr P Emmett (PE), Cllr A Crabtree (AC), Cllr S Kershaw (SK)																						
Mrs J Murray Parish Clerk		No members of the public present																				
<b>The Attendance Sheet was completed by The Clerk</b>																						
<b>Minute Ref:</b>	<b>Agenda Item</b>	<b>Action</b>																				
ACM44	<b>1. Election of Chairman</b> It was <b>RESOLVED</b> that Cllr K Acres would be the Chairman																					
ACM45	<b>2.To receive and accept any apologies for absence</b> Apologies were received and accepted from Cllr S Goss																					
ACM46	<b>3. Declarations of interest – personal or prejudicial</b> None																					
ACM47	<b>4. Election of Vice Chairman</b> It was <b>RESOLVED</b> that Cllr P Emmett would be Vice Chairman.																					
ACM48	<b>5. Election of Councillors on internal Committees</b> It was <b>RESOLVED</b> that the following Councillors will be representatives on the following Committees: <table border="1"><tr><td>Chairman</td><td>Cllr K Acres</td></tr><tr><td>Vice Chairman</td><td>Cllr P Emmett</td></tr><tr><td>Abbotsbrook Hall</td><td>Cllr K Acres Cllr P Emmett</td></tr><tr><td>Allotments</td><td>Cllr J Downes Cllr P Emmett</td></tr><tr><td>*Budget Committee</td><td>Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr S Kershaw</td></tr><tr><td>*Burial Ground</td><td>Cllr A Crabtree Cllr J Downes Cllr S Goss</td></tr><tr><td>*COVID 19 Contingency Committee</td><td>Cllr K Acres Cllr J Downes Cllr V Morton</td></tr><tr><td>Emergency Plan</td><td>All Councillors</td></tr><tr><td>*Employment and HR Sub-committee of Budget Committee</td><td>Cllr K Acres Cllr J Downes Cllr P Emmett</td></tr><tr><td>Environment Committee</td><td>Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr V Morton</td></tr></table>	Chairman	Cllr K Acres	Vice Chairman	Cllr P Emmett	Abbotsbrook Hall	Cllr K Acres Cllr P Emmett	Allotments	Cllr J Downes Cllr P Emmett	*Budget Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr S Kershaw	*Burial Ground	Cllr A Crabtree Cllr J Downes Cllr S Goss	*COVID 19 Contingency Committee	Cllr K Acres Cllr J Downes Cllr V Morton	Emergency Plan	All Councillors	*Employment and HR Sub-committee of Budget Committee	Cllr K Acres Cllr J Downes Cllr P Emmett	Environment Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr V Morton	
Chairman	Cllr K Acres																					
Vice Chairman	Cllr P Emmett																					
Abbotsbrook Hall	Cllr K Acres Cllr P Emmett																					
Allotments	Cllr J Downes Cllr P Emmett																					
*Budget Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr S Kershaw																					
*Burial Ground	Cllr A Crabtree Cllr J Downes Cllr S Goss																					
*COVID 19 Contingency Committee	Cllr K Acres Cllr J Downes Cllr V Morton																					
Emergency Plan	All Councillors																					
*Employment and HR Sub-committee of Budget Committee	Cllr K Acres Cllr J Downes Cllr P Emmett																					
Environment Committee	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr S Kershaw Cllr V Morton																					

	Finance and general business	All members of the Council
	Parish Plan	All Councillors
	*Pavilion / Recreation Ground	Cllr J Downes Cllr P Emmett Cllr V Morton
	*Planning ** All Councillors may be asked to undertake site visits if local to the area of the application.	Cllr P Emmett Cllr S Goss Cllr S Kershaw Cllr V Morton
	Social Media	Cllr K Acres Cllr J Downes Cllr S Kershaw
	Trees	Cllr K Acres Cllr P Emmett Cllr S Goss
	Working Party - Vision Group Little Marlow Lakes Country Park & Spade Oak Nature Park	Cllr K Acres Cllr A Crabtree Cllr J Downes Cllr P Emmett Cllr S Kershaw
	* Chairman of Committees will be appointed at the first meeting.	
	The Council <b>RESOLVED</b> to ask the Clerk for further information on good practice for the Employment & HR Committee structure.	
ACM49	<b>6. Appointment of Councillors on outside bodies</b> It was <b>RESOLVED</b> the following Councillors be appointed to the listed outside bodies:	
	Globe Park Improvements	Cllr P Emmett
	Little Marlow Lakes Community Partnership	Cllr P Emmett Cllr S Kershaw
	Marlow Bus Group	Cllr K Acres
	Marlow Society	Cllr V Morton
	Rural Forum	Cllr P Emmett
	South West Chilterns Community Board	Cllr A Crabtree
	Economic Recovery and Regeneration Action Group: Community Engagement: Environment and Climate Change: Transport and Highways:	Cllr Sam Kershaw Cllr Kath Acres Cllr Anna Crabtree Cllr Anna Crabtree
	Thameside Preservation Trust	Cllr K Acres Clerk
	Thames Water Liaison Committee	Cllr K Acres Cllr J Downes Cllr P Emmett Cllr S Goss

<b>ACM50</b>	<b>7. Review of Standing Orders and Financial Regulations</b> The Council <b>RESOLVED</b> to agree to the Standing Orders and Financial Regulations. The Clerk would mark up amendments when reviewing documents in the future.	
There being no further business to be transacted the meeting was closed at <b>7.30pm</b>		

**Abbreviations:**  
 BC Buckinghamshire Council SLCC Society of Local Council Clerks  
 PCSO Police Community Support ROW Rights of Way  
 Officers

Signed: .....  
 Chairman

Date: .....