

SUBJECT TO RATIFICATION AT THE 13th MARCH 2023 MEETING

Minutes of the North Muskham Parish Council held on Monday, 13th February 2023 at the MRCC commencing at 7pm.

Present: **Councillor I Harrison (in the Chair)**
 Councillor P Beddoe
 Councillor S Dolby
 Councillor N Hutchings
 Councillor D Saxton
 Councillor M Talbot

Also present two members of the public.

NM115-23 Apologies for absence

Apologies for absence were received and accepted from Councillor Mrs Saddington.

NM116-23 Declarations of Interest

Councillor Hutchings declared a pecuniary interest in agenda item 7(a) and would withdraw himself from any discussion on the item.

It was AGREED that any declarations of interest would be stated by Members as required during the meeting

NM117-23 Minutes

The minutes of the Parish Council Meeting held on Monday, 9th January 2023 were accepted as a true and correct record and signed by the Chairman.

NM118-23 Public 10 Minute Session

There were no questions raised.

NM119-23 District Councillor update – Cllr S Saddington

No report was presented as Cllr Mrs Saddington had given her apologies.

NM120-23 County Councillor update – Cllr Laughton

There was no report presented as Cllr Laughton was not present.

NM121-23 Planning

- (a) 23/00062/HOUSE – Cherry Tree Cottage, Vicarage Lane, North Muskham - Demolish the rear and side single-storey extensions and rear garage buildings and to erect a two-storey rear extension build over the existing front single-storey infill extension, new porch and rear double garage and pre-render the whole building
Prior to consideration of this item, Councillor Hutchings withdrew himself from the discussion.

After consideration, it was proposed by Councillor Talbot, seconded by Councillor Saxton, that the application be supported. This was AGREED.

- (b) Decision Notice - 22/02005/HOUSE – 10 The Park, North Muskham - Two storey and single storey rear extensions with side extension to link the dwelling and existing garage

Members received and noted the decision notice granting permission for the application as outlined.

NM122-23 Parish Council Matters

- (a) Allotments/Green Hub Sub-Committee Report

The Clerk advised that revisions were being undertaken to the allotment agreement and guidelines to include details regarding insurance, and to amend the legislation around the use of pesticides.

- (b) To consider Celebrations for the Coronation of King Charles III – 6th May 2023

The Chair advised that ideas to celebrate the Coronation were taking shape. It was hoped there would be a charity fun run on Friday, 5th May; a Church service on Sunday morning with an Afternoon Tea later as a fundraising event. On the Bank Holiday Monday, plans were being formulated for a celebration on the Riverside.

If any streets were thinking of holding street parties and required a road closure, they would be asked to contact the Clerk on how to arrange this.

The Clerk to liaise with the Allotments Sub-Committee to establish if any event would be arranged.

The Clerk to progress an application for funding to the Lottery and establish whether any funding would be provided by Newark & Sherwood District Council as they had for the Platinum Jubilee.

Delegated authority was given to the Clerk and Chair to book any entertainment required for the Bank Holiday Monday event. The Chair advised that 100 torches had been sourced from Newark Town Council at a cost of £100.

A report would be brought back to the March meeting.

- (c) To consider a date for the Annual Footpath Inspection

After discussion, it was not considered necessary for an annual inspection to be undertaken as all paths within the village were regularly walked by Members.

The Clerk was asked to publicise a map of the adopted rights of way in the village in the noticeboards, Muskham Messenger and on Social Media.

It was noted that the diversion of FP1 had not yet been finalised.

(d) To consider a date for the Annual Litter Pick

It was AGREED that the annual litter pick be held on Saturday, 1st April 2023, between 10am and 12 Noon. The co-ordination point would be from the Muskham Rural Community Centre.

The Clerk was asked to publicise this on the noticeboards, Muskham Messenger and on Social Media.

(e) To receive information on the Local Elections 2023, including timetable for submissions

Members received and noted the information circulated by the Clerk on the Local Elections being held in May 2023.

The deadline for completion of nomination forms was 4th April 2023.

(f) To note the submission of an application to the Newark & Sherwood District Council Community Grant Fund

Members noted that a submission had been made to Newark & Sherwood District Council's Community Grant Fund towards replacing the surfacing underneath the existing play area equipment.

(g) To consider the purchase of new seats for the play area (MRCC) and at Manor House Drive

Members noted the quotation in the sum of £1,098 received for three new seats, two to be located in the play area and one on the green at Manor House Drive.

Permission for the seat on Manor House Drive had been granted by Newark & Sherwood District Council, who had offered to install it. The Clerk was asked to liaise with adjacent residents to outline the proposal and to provide reassurance that the seat would be removed should it attract any anti-social behaviour.

Any memorial plaques on the benches to be removed from the play area would be transferred to the new benches.

After discussion it was AGREED that the quotation be accepted.

(h) To consider a letter to adjacent residents regarding access to the playing field

The Clerk advised that an approach had been made to the Council's Solicitors. A response was awaited.

NM123-23 Environmental & Community Issues

(a) Skatepark and Play Area – Inspection Reports

The Clerk advised that the reports had been reviewed with the Handyman and remedial actions had been taken. One area highlighted had been on the new extension and had been passed to HAG.

NM124-23 Highways

(a) Highways Logs

The Clerk referred to a meeting held on site recently on Mackleys Lane with a resident concerned at dumping of cuttings on the verge, in contravention to the letter previously issued by the Parish Council when the licence with Via was agreed.

The Chair gave an overview to Members on how the Parish Council had come to enter into a licence for the area.

A draft letter had been circulated to Members in advance of the meeting which it was AGREED should be issued to all residents on Mackleys Lane, Hatton Close and Waterfront.

It was noted that there were trees on the verge and in the hedge on Mackleys Lane that had been marked for removal by Via. The Clerk confirmed that Via had been asked to advise if they were removing the tree marked for removal in the hedge, as they had previously denied responsibility for that area.

Discussion took place on the future of the hedge as it required maintenance by removal of the ivy, cutting back and strengthening. The Clerk to ask the Village Handyman to review and establish if the ivy could be removed.

Councillor Talbot referred to the straw on the highway, between Nelson Lane and Crab Lane.

Councillor Hutchings referred to the work that had recently been undertaken to paint yellow lines on Great North Road. The lines had now washed off.

NM125-23 Financial Matters

(a) The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment

- £25 – Rotary Club of Newark – Christmas Tree Disposal
- £50 – Ferry Inn – Donation towards Christmas Tree Electricity
- £284 - Clerk's Wages – January
- £71.20 - HMRC PAYE – January
- £1084 - E Gill & Son (Memorials) – Commemorative Bench

(b) To note any receipts:

- £123 – Newark & Sherwood Community Lottery
- £11,333.82 – VAT Refund

(c) Financial Report as at 31st January 2023

Members noted the financial report as at 31st January 2023. A copy of the cashbook, outlining spend against budget, had been circulated to Members for information.

Members had also been circulated with the balances of all the Parish Council's

accounts and allocated reserves.

The Clerk advised that the VAT element of the HAG SMP invoice for the extension to the play area had been paid following the refund of VAT from HMRC.

- (d) To receive the revised budget for the 2023-24 financial year.
Members received and noted the revised budget as circulated.

- (e) To consider the purchase of a new mower
Members considered the quotations received for a replacement mower. After discussion it was AGREED that the Clerk progress the purchase of the ATCO Centurion 4wd at a cost of £5,598 plus VAT.

NM126-23 Correspondence

The Clerk referred to a request received from the Muskham Magazine for funding towards running costs. After discussion, it was AGREED that £400 be granted with £200 from the Newark & Sherwood Community Lottery proceeds, and £200 from general reserves.

NM127-23 Date of Next Meeting
Monday, 13th March 2023

The Clerk advised that the date for the April meeting would need to be changed as it was a Bank Holiday. It was AGREED that the meeting be moved to Monday, 17th April 2023.

The May meeting date would also need to be revised. The Clerk to bring a suggested new date to the March meeting.

The meeting closed at 8.05pm