

**MINUTES OF THE MEETING OF BARROW PARISH COUNCIL HELD ON TUESDAY  
17TH JULY 2018 AT 6PM IN THE VILLAGE HALL WILLEY.**

1. **PUBLIC PARTICIPATION:** Three members of the public were present. They had questions about development in the parish and highways. One member of the public attended to discuss the future of the allotment site. It was suggested the parish plan be sent to the planning department for them to use in determining planning applications. There is an overhanging hedge and bank on the pavement along Benthall Bank.
2. **APPOINTMENT OF CLERK:**
  - a. To appoint Mrs Jayne Madeley as clerk. It was RESOLVED to appoint Mrs Jayne Madeley as clerk with a six month trial period.
  - b. To agree contract. Clerk to circulate a contract personalised entirely for Barrow Parish Council.
3. **DECLARATIONS OF INTEREST:**

To receive and Declarations of Interest, personal or prejudicial. No declarations.
4. **DISPENSATIONS:** No dispensations required. Clerk to present options for dealing with the dispensation process in September.
5. **MINUTES:** To confirm the Minutes of the Meeting held on 10<sup>TH</sup> May, 2018.

It was RESOLVED to sign and approve the minutes of the meeting held on Thursday 10<sup>th</sup> May 2018 and It was also RESOLVED to sign and approve the planning committee minutes of the meeting held on 18<sup>th</sup> June 2018.
6. **REPORT BY SHROPSHIRE COUNCIL MEMBER:**

Shropshire Councillor David Turner reported to the meeting he had attended St Chads Church in Shrewsbury for a WW1 Remembrance Service for F Botfield POW who lost his life on 30.5.18. He reported that the £5 million budget cut to the highways capital budget means local highway safety projects will not be accepted for consideration until 2020 at the earliest. He has attended a scrutiny meeting discussing winter maintenance. He questioned what resources are available. A suggestion of a snow warden scheme is being looked at. The Local Joint committee process for the next meeting has been overtaken by the future fit consultation. The future fit team will be attending a joint LJC meeting on August 7<sup>th</sup> at William Brookes School along with Severn Trent Water and the local policing team. The next advice surgery will be on 28<sup>th</sup> July at Willey Village Hall on 28<sup>th</sup> July.
7. **PARISH PLAN:**

It was RESOLVED to adopt the amended parish plan with the removal of the GDPR paragraph. It was RESOLVED to put the document on the website offering printed copies via the clerk if required to anyone.
8. **TRAFFIC CALMING FUNDING:**

Councillor Knott reported he has no further information regarding the installation of the signage. Clerk to find out what she can. Gateways in Benthall were discussed.

9. **FOLK AND GENTRY:**

The final bench has been installed. The councillors and members of the public who have installed the benches were thanked. It was RESOLVED to purchase labels to enable users to know who they belong to and who to contact regarding damage. It was RESOLVED to ask contractor who maintains churchyard to add cutting around the benches to his contract.

10. **LOCAL JOINT COMMITTEE:**

The next LJC meeting will be 7<sup>th</sup> August 2018 at William Brookes School.

11. **PLANNING COMMITTEE:**

a. Report from Planning committee on activities. No report.

**b. CONSIDER PLANNING APPLICATIONS:**

1. .New applications. 18/02997/FUL Erection of single storey rear extension.

43A Bridge Road Benthall. It was RESOLVED to raise no objection to this application.

c. Decisions. 18/02527/FUL Erection of rear extension and alterations to create admin area, staff area and head's office. Barrow 1618 C of E Primary Free School, Barrow Broseley. Grant Full Planning Permission.

d. Any other planning matters. 18/02701/CPL Application for lawful development certificate for the erection of a single storey rear extension. Pipe House 43A Bridge Road Benthall. Noted.

12. **POLICE MATTERS:** No report received.

13. **REPORTS BY PARISH COUNCILLORS:**

To receive reports from Parish Councillors.

a. Allotments update. Councillor Skinner has carried out substantial research about the site. It appears there may be two and half plots being worked and a further two possibly. Three plots have been turned into a leisure space for a property. It was RESOLVED clerk and Councillor Skinner will present a report on the way forward at the next meeting.

14. **FINANCE:**

a. The Clerk will present the following accounts for approval and payment. It was RESOLVED to pay the following invoices:

1. Shropshire Council £100.00

2. E.on £464.33. Being an invoice for repair and the annual maintenance cost.

3. Information Commissioner's Office £40.00.

4. Willey Village Hall £24.00.

b. Electricity Costs. Clerk to investigate costs of electricity costs and bring a report to the next meeting.

c. Consider change of bank mandate. It was RESOLVED to amend the bank mandate to allow Mrs Madeley to be a signatory, receive correspondence and have access via the internet.

d. Bank Reconciliation. Clerk presented a bank reconciliation. It was reviewed and accepted. Clerk to add the budget to the balance sheet.

e. Budget 2018/19. It was RESOLVED to accept the budget presented.

15. **GDPR: a. Report to Council:** It was RESOLVED to adopt the report presented to parish council.  
**b. various documents to be approved.** It was RESOLVED to adopt all the relevant documents to be compliant with the new regulations. These documents are:

Privacy Notice  
short Privacy Notice  
Privacy Policy  
Data Protection Impact Assessment  
Register of Processing of Personal Data and Data Subjects  
Subject Access Policy  
Security Incident Response Policy  
Personal Data Management and Audit Policy  
Communications Policy  
Media Policy  
Social Media Policy

16. **CORRESPONDENCE.**  
**a.** Various Road closures in Much Wenlock. Noted.  
**b.** Road Closure 6 & 7 Cockshutt Lane Broseley . Noted.
17. **Date of Next Scheduled Meeting Tuesday 18<sup>th</sup> September 2018 6.30pm.** The meeting was declared closed at 8.30pm.