

# ALLHALLOWS PARISH COUNCIL

MINUTES OF THE MEETING HELD ON  
Wednesday 12<sup>th</sup> January 2011 at time 6.45 At Allhallows Parish Council

## **PRESENT:**

Cllr Mrs. Yvonne Forrest. Chairman.  
Cllr Alan Marsh. Vice-Chairman.  
Cllr Peter Apostel.  
Cllr Mark Skudder.  
Cllr Sandra Bennett.  
Cllr Pat Huntley-Chipper.  
Cllr Mick - Huntley-Chipper.  
Karen Draper Clerk.

Minute no: C/10/2010/11.

Meeting opened at 19.45hrs

Welcome to Duncan Milne and Barbara Graham legal advisors from Medway Council

465/10 All minutes will be recorded.

466/10 Members of the public or councillors are not permitted to record but they may take written notes.

Councillor Skudder objected because he said that the council have given all members of the public permission to record the minutes.

It states on the standing orders that no members of the public are permitted to record without the Council's prior (written) consent.

Duncan Milne advised It is normal standing order that the will only be taken by the official body

Cllr Skudder wanted it noted he disagreed.

467/10 The Recording of minutes will be put on the agenda to clarify.

## **1/ APOLOGIES.**

468/10 Apologies for absence Cllr John Luck for personal reasons

469/10 Apologies for late arrivals Councillor Mrs. S Bennett said she was unable to get to meetings till 7pm due to work commitments.

470/10 Proposed by Cllr. Mrs. P. Huntley-Chipper. Seconded by Cllr. M.Huntley-Chipper

## **2/ CODE OF CONDUCT**

If an item is personal then you must state if prejudicial or personal.

If it is Prejudicial they must leave the room during the discussion of the item,

If personal you may remain in the room / if financial it would be Prejudicial, and you must leave the room.

## **Declarations of Interest and alterations to the register.**

### **Prejudicial interest.**

471/10 Cllr Mick Huntley-Chipper: Cross Park Treasurer.

472/10 Cllr Forrest Mothers & toddlers.

473/10 Cllr Mrs. Sandra Bennett: Cross Park Secretary.

474/10 Cllr. Alan Marsh: Village Hall

### **Personal Interest**

475/10 Cllr Alan Marsh. Caretaker.

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- 476/10 Cllr Mrs. Pat Huntley-Chipper as a fund raiser Cross Park.
- 477/10 Cllr Mrs. Yvonne Forrest. Village Hall
- 478/10 Cllr Peter Apostel. Youth club.
- 479/10 Cllr Mark Skudder. Youth club and Church PCC.

### 3 Declarations of Gifts and/or hospitality - none declared.

### 4 MINUTES OF THE MEETINGS HELD ON 15<sup>th</sup> December 2011

- 480/10 Cllr Skudder said he wanted it recorded that on the public session that he says that there were emissions and incorrect statements.
  - 481/10 Minute no 453/10 Match Funding for Cross Park the amount of award from Biffa was private and confidential and could not to be disclosed as yet. As soon everything is in place and we have received the letter from Biffa, then the amount will be disclosed to all, it was hoped that the letter would arrive by the January meeting. As the letter has not arrived by the time of the meeting the figure was not disclosed  
It was proposed that the minutes of December 15<sup>th</sup> are a true and accurate record of decisions made  
Proposed by: Cllr. Mrs. P. Huntley-Chipper. Seconded by Cllr. M .Huntley-Chipper  
All agreed
- 6 Minutes arising.

- 482/10 Update on speed signs: Medway Council hope to have them in place in Avery Way by February.

### 7 PLANNING.

None at present time

### 8 FINANCE.

#### a Bank Balances.

- 483/10 Accounts for payment

D CLOUGHTON	246.40	Cleaner village hall
K COLYER	207.00	Litter Picker
K DRAPER	320.00	Clerk
SUFFOLK COUNCIL	552.26	Table for recreation Ground
BT	22.96	Clerks Phone
MEDWAY COUNCIL	125.00	lease on recreation ground
K DRAPER	44.10	expenses/cost of office use
D UMPLEBY	22.50	website

- 484/10 Late invoice to pay an additional cheque for Website D Umpleby  
Agreed to pay  
Proposed by: Cllr A Marsh. Seconded by: Cllr Mrs. P. Huntley-Chipper
- 485/10 Park leisure cheque to be held back (Cllr. Skudder to check Wall and report back.)  
Proposed by Cllr A Marsh. Seconded by Cllr Mrs. P. Huntley-Chipper  
All agreed to pay

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- 486/10 Report on budget and to ratify the precept: the budget was read out.  
Last year's budget was £52,314.84 this year's is £57,965  
the Precept has gone up to £57,965 due to all the reserves being spent and no funds left in the contingency section.  
Cllr. M Huntley Chipper and Cllr. Mrs. S Bennett left the room at 19.45hrs for discussion  
On the budget.
- 487/10 After much discussion about the budget it was put forward to set the precept at £57,965  
Proposed by Cllr A Marsh. Seconded by Cllr Mrs. P. Huntley-Chipper  
For: Cllr. Mrs. Y. Forrest, Cllr A Marsh, Cllr Mrs. P. Huntley-Chipper  
Against: Cllr.M. Skudder, Cllr. P. Apostel
- 488/10 Cllr M Huntley Chipper and Cllr Mrs. S Bennett returned to the room at 19.50hrs  
  
To apply to Medway Council for a precept of £57,965  
Proposed by Mrs. P. Huntley-Chipper Seconded by Cllr. Mrs. Y. Forrest,  
For: Cllr. Mrs. Y. Forrest, Cllr A Marsh, Cllr Mrs. P. Huntley-Chipper  
Cllr M Huntley-Chipper. Cllr Mrs. S Bennett.  
Against: Cllr.M. Skudder, Cllr. P. Apostel.
- 489/10 It was put forward that Funding for a structural survey, leasing/sell valuation survey, legal costs was required.  
Proposed by: Cllr. Mrs. S Bennett. Seconded by Cllr M Huntley-Chipper  
Vote For 5 . Vote Against 2  
£1500 agreed. To go back to the council if more required.  
Proposed by: Cllr. Y Forrest. Seconded: Cllr. Mrs. S Bennett.
- 9 INSURANCE**  
490/10 Update on items to be added to insurance passed to clerk to get costing.  
We will have to cover new play park in the recreation ground, when it's in place; under our insurance.
- 10 STREET LIGHTING**  
491/10 Nothing to report
- 11 Highways and Transport**  
492/10 Foot path: to Allhallows still being looked into by Medway Council.
- 12 Management of the Council land and Property**  
**Village Hall**  
493/10 Problems with Roof Leaking Colyn Davis to look at and report back  
Bolts put in but left without plugs in them.  
Report was that the holes had been drilled and no blanks put in.  
The clerk has written to the contractors to ask them to come and look at the problem with a view to fix.
- Recreation Ground**  
494/10 Cllr Skudder to inspect the Kick wall and report back to council before payment is made
- 15 Brimp.** To be discussed under confidential.
- 16 Caretaker** To be discussed under confidential.

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## 17 CROSS PARK

- 495/10 Fly Tipping at Cross Park: This is being dealt with.
- 496/10 The cross park association is hoping to do something for the retired people of our village when Cross Park building is completed.

## 18

### A Standards Committee Representative's Report.

497/10 Nothing to report

### B POLICE LIAISON. Representative's Report.

498/10 No report

### C RURAL LIAISON COMMITTEE Representative's Report.

499/10 Meeting next week

### D KALC Representative's Report.

500/10 No report

### PARISH COUNCIL Youth Committee

501/10 Previous meeting cancelled as the clerk had not signed the notice board copies.  
P.C. Youth committee meeting date set 23<sup>rd</sup> February 2011 at 19.15hrs at the Village Hall.

## 19 Chairman's Report

- 502/10 Mums and toddlers did a Father Christmas delivery and made a profit of £52  
The money was given to the clerk to go into a savings account for the mums and toddlers as they are run by the parish council and have no bank account of their own.
- 503/10 Freedom of information- Clerk requires professional advice on FOI approx cost £500  
Proposed by: Cllr Michael Huntley-Chipper. Seconded by: Cllr. Mrs. S Bennett.  
For: 6. Against. nil Cllr M Skudder. Abstained
- 504/10 Email from a parish councilor to our Webmaster. The email and reply was read out.  
The webmaster has now resigned.  
All minutes should now be on the website up to November no further minutes/agendas will be on the website until we have a new webmaster.

## 20 GRANTS No requests.

## CORRESPONDENCE.

- 505/10 1/ Clive Stanley is happy to come and talk to the council at the next meeting on the running of the website and the setting up costs. His charge for parish councils is £22 per hour.
- 506/10 2/ Rospa Safety Report- the costing for an annual (outside July) visit and check plus report is £198 this report needs to be done before April.  
If the council has this inspection in July when it's their time for being in Kent they do a inspection and report, this is an unaccompanied report and the cost will be £63 for 5 items and £3 for each additional item over the five. This is only available in Kent in July

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507/10 3/ Advice letter from Kalc

Question: was it a legal requirement for agendas and supporting documents to be placed out before the meeting.

Answer: this is not a legal requirement but it is good practice it can be helpful to the public to understand what is being discussed.

Obviously items in the closed session will not be put out.

508/10 4/ Bourne Leisure requested part funding payment for bonfire display.

509/10 5/ Biffa Award- receipt for the match funding monies.

510/10 6/ Christina Tomlinson of Zurich insurance will give us a quotation on our insurance. schedule from Aon to be sent to Zurich for a quote.

511/10 7/ Colyn Property re: cutting of grass verge off Avery Way by the golf course.

512/10 8/ L & M Services re: Cross Park grass cutting.

513/10 9/ Letter from Tony Soper to ask if the scouts could use the Brimp until Cross Park is ready, and have requested copies of documentation for structural engineer reports/health and safety report, fire report, to ensure the safety of the scouts. They understand there will be a small cost.

514/10 10/ Emails from a member of the public reference freedom of information.

Various other correspondences on the table for councilors to view

515/10 Medway council play builder scheme, the Company given the contract want to meet the council for the plans to be looked at. The play equipment for 8 to 11 years old will be placed on the recreation ground.

## **IDENTITY BADGES FOR COUNCILLORS AND THE CLERK**

516/10 Chair proposed to cancel this item because of election year.  
All agreed to cancel.

517/10 Answer to the public's question about the brimp being in confidential is due to:  
Schedule 12a of the local government Act 1972 paragraph 12 and 13 and therefore the public are excluded.

## **RESOLUTION TO EXCLUDE PRESS AND PUBLIC Confidential Section**

The Chairman closed the meeting at 21.20 hours.

Signed .....Chairman