

Bourton-on-the-Water Parish Council

**Minutes of a meeting of the Youth & Wellbeing Committee Meeting
held at 6.30pm on Monday 25th September 2023
in the Salmonsbury Room, The George Moore Community Centre**

Those Present: Cllr L Hicks (Chairman), Cllrs S Coventry, L Launchbury, M Samuel and B Wragge.

In Attendance: Vanessa Oliveri, Locum Committee Clerk. Cllr J Wareing, non-committee member, Kate Holland, Community Support Officer, CDC, Maya Samuel, Member of Youth Parliament for North Cotswolds and Stroud.

Members of Public: None present.

- 1) **Elect a Chairman:** Cllr S Coventry proposed that Cllr Hicks was elected Chairman. Cllr Launchbury proposed Cllr Samuel was elected Chairman. A vote was taken with Cllr. Hicks receiving two votes and Cllr Samuel receiving one vote. Cllr Hicks was therefore elected as Chairman.
- 2) **Apologies for absence:** Received from Cllr J Jowitt.
- 3) **Declarations of Interest:** None received.
- 4) **The minutes of the Youth & Wellbeing Committee held on Monday 29th August 2023** – were received and unanimously approved as an accurate record of the meeting by the committee members and signed by the Chairman.
- 5) **Public Session:** None present.
- 6) **Physical Activity and Community Builder:** Kate Holland, Community Support Officer, CDC updated committee members of her role within the district which was to encourage people to exercise and to get people moving. A fit kit had been provided to Bromford Housing in the village which included small items such as stretch bands. The committee explained the PC's plans on purchasing some additional outdoor gym equipment and two outdoor table tennis tables. The committee were prompted to apply for Crowd Funding through CDC. Other fund providers were noted – Build Back Better fund and Rural Prosperity fund. Kate offered to set up a Well Being Walk where the walks would be around 10 – 16 minutes maximum and the walks would need to be registered and would then be incorporated on a rambler's page. She would train someone to take on this role and by undertaking the training the person would then be covered by insurance. It was noted that Mr Motivator and World Jungle would be at Cirencester on 1st October. Kate was keen to also get walking football, walking netball and walking cricket in action and find someone to run the sessions within the community. Kate confirmed that the Dementia Group in the village would be provided a fit kit to use in their sessions.
- 7) **Maya Samuel, Member of the Youth Parliament for North Cotswolds and Stroud** was in attendance at the meeting where she explained that she was working with Sir Geoffrey Clifton-Brown in creating a document for ministers of Parliament in obtaining free school meals for all children at school. The committee were asked if BPC would provide a contribution or raise money towards raising money for food poverty. Advice was provided to approach the North Cotswold Rotary and the Gloucester Community Foundation for funds. The Locum Committee Clerk was to look into when the deadline for grant requests through BPC had been set and provide this information to Maya Samuel. BPC could help raise awareness by adding information provided or a link to the information onto the Parish Council's website. The school Council would like to expand within the community and thoughts were if they could be a working party to the YWB committee to enable to bring information and requests to the PC. The committee agreed that this would be a good addition to the YWB committee. Maya would go back to the school Council and provide this information.
- 8) **Matters arising:**
 - a) Timber tower multi-play at Rye Crescent: The committee noted that Greenfields had completed the repair on 12th September 2023.
 - b) Slide at The Naight: The committee noted that Greenfields had completed the supply and installation of the new anti-slip steps on 12th September 2023.

- c) New play area signs: The committee noted that the new Melville signs had been installed on both the yellow gates to the enclosed areas and Rye Crescent on the entrance gate.
- 9) **Finance:** The committee noted the current Health & Wellbeing and Play Areas-Youth Cost Centre Summary Report and Detailed Cost Centre Summary Reports (Papers 1a, b & c).
- 10) **Earmarked Reserves:** The committee received the Earmarked Reserves for YWB (Paper 2).
- 11) **YWB Budget:** The committee agreed that further information/quotes were to be obtained prior to considering the budget making for 2024/25.
- 12) **Build Back Better Fund:** To consider ideas for funding and determine any suitable projects.
 - a) Cllr Launchbury updated the committee on the provision of multi gym outdoor equipment for Melville recreation ground and had obtained some prices on the provision of six items of equipment. The committee agreed for the Locum Committee Clerk to obtain three quotations to provide and install six items of outdoor gym equipment from recreation equipment providers.
 - b) Cllr Samuel provided an update on the provision of an outside table tennis table for Melville and The Naight. The committee agreed that the table tennis bats and balls would be stored at the Baden Powell Hall where the Play Rangers and groups within the village would be able to gain access to when required.
 - c) Following items (a) and (b) the committee agreed both projects and agreed to combine both projects into the one funding request through the Build Back Better fund. amounts to be requested from the Fund. The Locum Committee Clerk, Cllr Launchbury and Cllr Samuel to look at grant applications.
- 13) **Youth:**
 - a) **Play Rangers:** The committee received confirmation that the Play Rangers sessions held in the school holiday had been funded by HAF, part of CDC. Katie from Play Rangers confirmed that funding was secured from HAF and HAP to offer lunchtime food to all who attended the play session in Bourton over the summer.
The committee discussed if/how food from local businesses could be offered safely during weekly sessions whilst addressing any potential issues of attendees having food allergies. Cllr Hicks and Cllr Launchbury would have a meeting with Steve Cotton to discuss this further.
Katie from Play Rangers was to be contacted to go through the contract with them ahead of March 2024.
 - b) **Youth Club:** Cllr Launchbury updated the committee on the new venue for the Youth Club in the village which was at the Baden Powell Hall as from autumn 2023. Cllr Launchbury confirmed the procedure of the relocation of the Youth Club store shed to the new location. It was confirmed that the shed would need to be emptied prior to the move. The Committee Clerk was to write to Gemma Hall, Inspire to Aspire to point out what had been agreed with them at the previous meeting. Gemma was to be prompted to advertise the Youth Club sessions in the village via social media and Bourton Browser.
 - c) **Play Areas:** Inspection reports in Dropbox from 25th Aug, 8th and 16th Sept.
 - i. Weekly Inspections: The committee received the weekly inspections reports and agreed any further actions (Paper 3).
The Naight: Concerns about rubber matting (see item (vi) below) and the squeaky swing support which have been passed to the playground inspector for comment. Slide repair complete as per matters arising.
Melville: Rubber matting lifting beneath pendulum swing. Graffiti removed on chest press. Pete Scarrott had repaired the concrete beneath the bin and removed the broken piece.
Rye Crescent: Multi-play now repaired as per matters arising. Large grass mound still in ground.
Cllr Hicks confirmed that she would be undertaking the recreation inspections this week and would forward the notes to the office.

The committee discussed the provision of benches and agreed that this would be a trial and would need to be positioned under a light. A request was put forward and agreed by the committee members to have a bench slightly taller for adults to sit on. Grant funding for this was to be sought from Scope. Locum Committee Clerk to action.

- ii. To note – Wicksteed’s annual play inspections had now been confirmed as 28th September. The inspector had been asked to take a close look at The Naight squeaky swing support and the rubber matting.
- iii. The committee had reviewed the artwork for the public consultation prior to the meeting (Paper 4).
- iv. New equipment for Rye Crescent: The committee received a report from the public consultation held at Rye Crescent play area on Sunday 24th September 2023.
- v. The committee agreed that the Locum Committee Clerk was to obtain quotes to take out or refurbish the timber tower structure from three play equipment providers.
- vi. Grass matting at The Naight: To discuss options for repairs to grass matting, as reported by Play Inspector. Waiting for the Annual report from Wicksteed as they will be quoting for this repair. The committee agreed as the inspection was planned to take place later in the week then this item should be deferred until the next YWB meeting.
- vii. The committee unanimously approved Wicksteed to carry out Quarterly Checks as previously quoted £282.15 + VAT per quarter for all three recreation sites in the village. The committee agreed to instruct Wicksteed to undertake the annual and the quarterly inspections for a three-year period if the cost remained the same for the further two years.

14) Wellbeing:

- a) Standing Orders were suspended at this point so that Cllr Wareing could provide an update on plans for a ‘Brighter Bourton’ event. The committee agreed to have this item as an agenda item for the next YWB committee meeting where the committee could agree who to invite and a date to be arranged for the ‘Brighter Bourton’ event to be held next Spring.

15) Correspondence: None received.

- 16) Items to note:** Signs for Disabled Toilets – The committee noted that a disabled person had designed an A4 poster to draw attention to who can use these facilities at Cheltenham. Cllr. Hicks was to write to the Cheltenham Trade of Commerce to find out a contact to seek if BPC could use these posters in the village.

- 17) MUGA:** The committee noted that a quotation was awaited from Paxweld to provide additional support structures between the front and rear sections of the goal ends to increase rigidity and therefore minimise flex and the reverberation effects of ball strike (as per the Gordon Playgrounds report). Cllr Hicks agreed to chase Paxweld for the quotation.

- 18) Date of Next Meeting:** Monday 6th November 2023 at 6.30pm in the Salmonsbury Room.

There being no further business the meeting closed at 8.18 pm.