

BOUGHTON MONCHELSEA PARISH COUNCIL

Minutes of the Parish Council Meeting held on 5th July 2016 in the main hall of Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

Present:

Cllrs S. Munford (Chairman)
I. Ellis
L. Date
P. Herrin
D. Smith
J. Gershon

Borough Councillor, Matt Burton
Parish Clerk
2 parishioners
2 representatives from 'Kikilu's Kitchen'

1. **Apologies:** Apologies were received from Cllrs Skinner, Evans, Williams and Whybrow.
2. **Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item**
No person expressed any intention of filming, photographing or recording any item
3. **Notification of late items for inclusion on the agenda**
No late items
4. **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**
No excluded items.
5. **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**
PCSO Pete Gardner was not present at the meeting but a Police report had been received in advance. There had been 9 reported crimes in May and June, comprising 3 incidents of criminal damage, 1 incident of theft, 1 burglary, 6 burglaries (other than dwelling) and 1 robbery. For the same period last year there had been a total of 2 reported crimes. The Police intelligence team and patrols are aware that the area has been hit by crime in the last few months and investigations are ongoing. PCSO Gardner has also been doing some work in relation to youths trespassing at Boughton Mount and is liaising with KCC in attempt to get the site more secure.

KCC Warden, Liz Lovatt, was not at the meeting and had not submitted a written report.
6. **Open Quarter :**
Cllr Munford introduced north ward Borough Councillor, Matt Burton, to members.

Sisters, Lesley and Nicole, from Kikilu's Kitchen, spoke regarding their plans for an 'eatery' at The Albion. The Albion name will be retained and will be known as Kikilu's at The Albion'. The exterior of the building will remain largely unchanged, just some new signage. The eatery opening hours will be as follows :

Monday - closed

Tuesday, Wednesday – 8.30am to 4.30pm

Thursday, Friday – 8.30am to 8.30pm

Saturday – 9am to 9pm

Sunday – 12pm to 6pm

It is intended that a licence to sell alcohol will be obtained. Upstairs will be a function room that can also be used for craft workshops etc. There will be a car park for approximately 10 to 12 cars. The outbuilding will house a gluten free bakery. There will be a 'soft' opening in mid August, followed by an official launch in September. It was agreed that the opening could be advertised in the next Parish Council newsletter and on the website. **CLLR DATE / CLLR GERSHON**

Nicole asked if it might be possible for staff members to park in the village hall car park. She added that there would be a maximum of six staff members but not all would be working at the same time. Cllr Gershon to put this question to the village hall committee. **CLLR GERSHON**

7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :

Cllr Skinner declared an interest in item 16 Furfield Park methane monitoring.

All members declared an interest in any item relating to Boughton Monchelsea Amenity Trust and it was noted that all members had dispensations in place to vote on matters relating to the Trust.

It was agreed to bring forward item 15.7 and then item 13.1

15.7 Boughton Monchelsea Helping Hands

Parishioner, Katy Abson, spoke regarding the newly established community initiative, Boughton Monchelsea Helping Hands, and explained that it was in its very early stages. It was noted that this group would not be trying to replace any existing local group or service. Mrs Abson explained that there will be a central mobile number and e-mail address for people to make contact. A bank of volunteers within the parish would be built off to assist residents in need with free help such as doing a bit of shopping or gardening, having a cup of tea and a chat, picking up a prescription etc. She added that the new group would be affiliated to local charity, 'Involve' and that DBS checks on volunteers would be arranged by them at no cost. A pay as you go mobile phone had been given to the new group and the church had paid for recent leaflet printing.

Cllr Gershon suggested that the Parish Council might consider paying for ID badges for volunteers. Cllr Date added that the venture could be advertised in the next edition of the Parish Council newsletter. **CLLR DATE**

Cllr Gershon proposed that the Parish Council give a grant of £200 to the group for set up costs. This was seconded by Cllr Munford and agreed by all members. It was agreed that this grant would be given once a group bank account had been set up.

CLERK

Mrs Abson advised that 50 new members had joined the parish e-mail circle, following the village fete earlier in the month.

13.1 Boughton Monchelsea's status as a larger village :

Cllr Smith noted that a resident had attended the last Parish Council planning meeting and has asked members to consider the following. It had been agreed that this would need to be decided upon by the Council as a whole, not by the Planning Committee

- a. Would the Parish Council support a further fight against MBC relating to Boughton Monchelsea's designation as a larger village?
- b. Would the Parish Council be prepared to contest the inclusion of the (Thomas Cook) land at the junction of Heath Road and Church Street in MBC's draft local plan?

Resident, Mr Carpenter, was given five minutes to speak on the above.

Members discussed the above questions at length.

Cllr Munford noted that the Parish Council had put up a fight with MBC at an early stage regarding Boughton Monchelsea's inclusion as a larger village. Cllr Gershon added that the Parish Council had taken this very seriously at the time and had tried to engage with other parishes but had been unable to get them on board. Cllr Munford proposed that the Parish Council do not re-open the debate with MBC or the inspector on Boughton Monchelsea's larger village status. Seconded by Cllr Ellis and agreed by all members. Cllr Munford noted that all the original objections raised by the Parish Council would have been documented and copies provided to the inspector.

With regard to the Thomas Cook land, members felt that this area was one of the more appropriate sites for development within the parish. As such the Parish Council did not feel able to withdraw their support for this and had been working with the developer for many months to get the best outcome possible for the village. Cllr Smith proposed that the Parish Council stand by the original decision not to object to the application. Seconded by Cllr Ellis. A vote was taken with 5 for and one abstention. It was therefore agreed to stand by the original decision taken by the Parish Council's planning committee.

8. **Matters outstanding from minutes (3rd May) not included in agenda:**
Nothing to report.
9. **Minutes of the meeting held on 3rd May 2016. Agreement of and signature by Chairman of the Parish Council :**

The minutes of the meeting held on 3rd May were agreed as correct. Proposed by Cllr Ellis, seconded by Cllr Herrin and agreed by all members.

10. Clerk's report

The contents of the clerk's report were noted.

10.1 It was noted that Mr Bissell had withdrawn his application to be co-opted on to the Parish Council due to other commitments.

10.2 The clerk noted that the order for the refurbished red phone box had now been placed, with delivery expected late August. A grant application had been made to 'The Big Lottery Fund' for £1843 towards the cost of the public access defibrillator and heated cabinet.

10.3 The clerk stated that four new water tanks had been ordered for the allotments. Plot holders would install.

10.4 The clerk advised that MBC had agreed to pay for refurbishment of the Gandys Lane finger post sign. Clerk to invoice MBC once the work is complete and paid for.

CLERK

10.5 Cllr Munford noted that he and the clerk had met with County Councillor, Eric Hotson, on 15th June. The possibility of reactive road signs for Heath Road had been discussed. Cllr Ellis stated that the primary school had written to KCC recently requesting a site meeting regarding the safety of the zebra crossing on Heath Road. It was agreed that the clerk should contact the school, offering the Parish Council's support with this.

CLERK

11. Finance Report:

Payments since last meeting (incl VAT) :

Solmco Ltd	Village gateway refurbishment	485.00
Parish Clerk	Salary and expenses - April	911.72
HMRC	Employer / Employee NI - April	41.07
RIP Cleaning Services	Dog bin emptying - April	51.84
MBC	Play area repairs	640.80
Boughton Monchelsea Brownies	Grant	200.00
Friendship Circle	Grant	250.00
Parish Clerk	Expenses – stamps, paper, refreshments for APM	72.59
Peter Skinner	New doors for parish hut	986.48
Fusion	Catering for Annual Parish Meeting	167.50
Gill Turner Tucker	Legal fees – preparing file of option agreements	918.00
Parish Clerk	Salary and expenses – May	869.01
HMRC	Employer / Employee NI – May	41.07
Solmco Ltd	Painting parish hut doors, erecting play area signs	275.00

RIP Cleaning Services	Dog bin emptying – May	51.84
Boughton Monchelsea Scouts	Grant	300.00
Village hall committee	Hall hire	57.50
EDF Energy	Electricity to parish hut	34.00
Wear Valley Tanks	New water tanks for allotments	250.00
Salvation Army	Donation following Carols on the Green 2015	275.00
I. Ellis	Parishioner of the Year gift for Wendy Clarke	197.95
Kent County Council	Return of unspent KCC Warden grant monies	1000.00
L. Date	Delivery of flyers advertising Queen's 90 th birthday celebrations	150.00
Parish Clerk	Salary and expenses – June Expenses include : £180 – payment of Safeplay sign invoice £61.54 – refreshments for Wendy Clarke's retirement event	1108.84
HMRC	Employer / employee NI - June	41.07
Gill Turner Tucker	Legal fees – preparing file of option agreements	403.20
Kikilu's Kitchen	Catering for Wendy Clarke's retirement event	312.50

Receipts:

Allotment leaseholders	Allotment rent	67.00
HMRC	VAT reclaim 2015/16	5,728.54
MBC	Parish Services Scheme – first instalment	2,077
Allotment leaseholders	Allotment rent	33.50

Balances as at 30th June 2016 :

Current Account	121,141.27
Business Reserve	424.55
National Savings	297.94
Total Financial Assets	121,863.76

11.1 Finance report - Agreement of payments made and income received since last meeting : The above financial statement was accepted. Proposed by Cllr Ellis, seconded by Cllr Smith and agreed by all members. It was noted that, due to urgency, the decision on water tank purchase (£250) had been made between meetings but that this expenditure was in line with the Parish Council's standing orders (item 52b). It was agreed that the Parish Council's standing orders should be reviewed at the next full Council meeting. **CLERK / ALL CLLRS**

11.2 Budget monitoring report : The budget monitoring report to 30/6/16 was included in the agenda papers and was noted by all members.

12. Correspondence:

12.1 KALC – Local Plan : Cllr Munford noted that correspondence had been received from KALC's Maidstone area committee, asking whether the Parish Council would

be willing to contribute to the cost of instructing a relevant professional to act on KALC's behalf and make representations at the Local Plan examination. Following lengthy discussion by members, Cllr Munford proposed that the Parish Council do not make any such financial contribution. Seconded by Cllr Ellis and agreed by all members. Clerk to advise KALC accordingly. **CLERK**

12.2 KCC – Active Travel Strategy Consultation : Cllr Munford agreed to respond to this consultation on behalf of the Parish Council. The deadline was noted as 13th July. **CLLR MUNFORD**

13. Planning Report:

The following applications had been considered by the Planning and Licensing Committee:

MBC notified

16/503383 71 Haste Hill Road, Boughton Monchelsea 23/5/16
Conversion of roof space into additional living accommodation including the installation of dormer windows to the front and rear elevations

DECISION :

No objection / comment

16/503553 37 The Quarries, Boughton Monchelsea 23/5/16
Erection of an attached garage

DECISION :

No objection / comment

16/502993 Land to west of 70 Church Street, Boughton Monchelsea 23/5/16
Demolition of existing buildings and construction of 18 new C2 Extra Care Retirement Homes, Club House, Car Ports, Bin Stores, Landscape Scheme and Access Road. Demolition of garage to rear of 70 Church Street and erection of new oak framed car port to rear garden

DECISION :

The Parish Council wish to see the above planning application refused for the following planning reasons. We would also like to put on record that we are extremely disappointed that with a major application such as this there has been no attempt to hold a public consultation and no pre application consultation with the Parish Council by the applicant and their team. Moreover as far as we are aware they have also not had a pre application meeting with Maidstone Borough Council.

1. The site is not part of the Borough Council's emerging local plan nor is it part of the Parish Council's emerging Neighbourhood Plan
2. Contrary to statements made in the applicant's submission documents this site was not allocated within the Borough Council's emerging local plan and has never been considered as suitable for residential C2 use in any

draft Local Plan. The site immediately to the north of the application site HI (172) was put forward in the call for sites and was assessed as unsuitable in the March 2014 Regulation 18 consultation process. It was rejected on various grounds, only one of these being in relation to access. It should also be noted that this adjacent site went out to consultation twice but was withdrawn and Maidstone Borough Council's comment was that the cob nut platt (previous subject to a tree preservation order) was to be retained in order to screen the existing development from the open countryside to the south. We note that the removal of the nut platt was entirely legal however the owners have apparently taken advantage of an apparent loophole in the legislation which revolves around the viability of the nut platt as a business

3. Maidstone Borough Council's draft policy DM15 (relating to nursing and care homes, use class C2) specifically states that developments will only be permitted within village envelopes. This site is outside Boughton Monchelsea's village envelope
4. The applicant's submission suggests that this site is in a very sustainable location for such a use. This simply is not the case and it fails to meet the criteria in the NPPF (National Planning Policy Framework) in that;
 - a. Boughton Monchelsea has very limited services. It has no doctors surgery or other such services and only has a single shop / post office which is unable to meet every day needs
 - b. There is no sustainable transport system as Boughton Monchelsea has a very limited bus service so occupants would be reliant almost entirely on the motor car for access to facilities in Maidstone and / or the rural service centres and larger villages. We understand that KCC are planning further cuts to bus subsidies and this could soon mean an even poorer bus service than we have already
 - c. It should be noted that figures from the 2011 census suggest that Boughton Monchelsea is not an attractive place to live for retired people and not a suitable location for a C2 Extra Care housing scheme.

5. As we all witness in our daily lives in Boughton Monchelsea, Church Street is not only a narrow street but vehicle movement is heavily impeded by the intensive on street parking by the existing residents, on both sides of the road. A large proportion of properties in Church Street have no off street parking and therefore the availability of on street parking is essential. The proposed access road will not be safe despite the visibility splays referred to in the application as this will be heavily impeded by parked cars. It will present a serious accident risk to motorists and pedestrians and very significantly the children of our village walking to school. This is the only available footpath at this point on Church Street as due to the limited road width there is no path on the other side of the road. In addition, the proposed access road would be very difficult for emergency vehicles to manoeuvre given the above which would be further exacerbated should vehicles be parked on the access road itself.

The Parish Council fundamentally objects to the development of this site for the above reasons. It is therefore not appropriate to go into detail of the proposed scheme other than to comment

- I. It will be visually intrusive and would be highly visible from Heath Road and the adjacent recreation ground
- II. It can be in no doubt there will be a loss of visual amenity to the village
- III. It will directly affect the visual amenity of numerous residents in the village from their dwellings, particularly in Church Street
- IV. The grain of the proposed development is totally out of character with that of the village and in particular, Church Street
- V. We cannot understand how 18 dwellings could support a club house and this facility could affect the viability of our existing village hall and social club
- VI. The application documents suggest the design has been prepared with the local vernacular in mind, this is very difficult if not impossible to detect. We are of the opinion that the design is entirely alien to the built environment in the centre of our village. The layout, massing and juxtaposition of the buildings is a foreign configuration as far as Boughton

Monchelsea is concerned. The buildings are located close to the north and south boundaries, creating an appearance of a crowded and over developed site

VII. The scheme is effective market residential homes masquerading as C2 Extra Care. The only part of the scheme that qualifies it as C2 appears to be the club house, the one thing that is not needed, given the close proximity of the village hall and social club

VIII. We understand that there is no affordable component to the scheme. The properties are therefore likely to be sold at market residential rates, making them potentially unaffordable to the residents of Boughton Monchelsea who may wish to live in them

IX. We are concerned that C2 Extra care housing of this type may create even more traffic than a C3 residential scheme, due to visiting staff, service providers, healthcare professionals etc. In addition, many of the target market 55+ residents will still be driving their own cars

X. We are not convinced that there is a specific need for this type of housing within Boughton Monchelsea when we understand that the existing sheltered housing provision off Haste Hill Road is not full with the type of older residents it is intended for

XI. The 'back land' location of the site would not encourage integration of residents within the existing community. The Cherry-Tree Park caravan site is nearby and similarly, these residents do not appear to have integrated at all into the community they are supposedly part of

XII. There has been a total disregard for ecology. The ecological survey was carried out only after the land had been cleared and the ecology, field mice, bats, owls, squirrels etc removed from the site

16/503746 & 503747 Stable Cottage, Boughton Monchelsea Place, Church Hill, Boughton Monchelsea 8/6/16
Renovation of barn including changes to internal layout and creation of additional internal floor space, insertion of new dormer window and 3 conservation lights

DECISION :

The Parish Council wish to comment on the application as follows:

- We note that MBC's conservation officer, Mike Parkinson,

has supported this proposal at pre-application stage when he has rejected other similar applications involving dormer windows, e.g.14/504306 Spindlewood, Wierton Hill. Stable Cottage is of far more architectural importance so we are confused as to why this proposal is deserving of approval by the conservation officer when Spindlewood, for example, was not.

- The proposed dormer should be (as far as practically possible) identical to the existing dormer
- Will the proposal remain ancillary to Boughton Monchelsea Place?

15/509015 Land south of Sutton Road, Langley 8/6/16

Outline application for residential development, together with non-residential uses (including potentially A1 (retail), A3 (sale of food and drink on the premises e.g. restaurant), A4 (public house), D1(a) (medical use), D1(b) (crèche, day centre, nursery), or B1 (office), up to 0.4 ha of land reserved for C2 (residential care), the reservation of 2.1 ha of land for primary education (use class D1), public open space in the form of natural green space, allotments, play facilities and informal open space together with landscaping, parking, footpath and cycle links and the necessary servicing, drainage and the provision of necessary utilities infrastructure, with all matters reserved for future consideration with the exception of access (REVISED DETAILS ONLY – Technical note concerning highways modelling of Junction 7 of the M20 motorway, for proposal at land South of Sutton Road, Langley)

DECISION :

The Parish Council trusts that the technical note will be fully and properly studied by the Highways Agency, KCC and MBC's specialist consultant (if necessary) to determine the impact of the proposed development on Sutton Road and Junction 7 of the M20

16/504173 Boughton Bottom Farm, Lower Farm Road, Boughton Monchelsea 8/6/16
Relocation of the existing access and associated landscaping works

DECISION :

No objection / comment

16/504286 54 Meadow View Road, Boughton Monchelsea 8/6/16
Removal of existing conservatory and new single storey rear extension. Part single storey part two storey side extension

DECISION :

No objection however the Parish Council wish to comment on the application as follows :

- The extension appears to be in very close proximity to number 52. Is the gap adequate?
- Is there any loss of private amenity to the existing property at number 52?

16/503230 13 Firmin Avenue, Boughton Monchelsea 8/6/16
Retrospective – Conversion of garage into living accommodation

DECISION :

No objection however the Parish Council is concerned at the loss of parking if this type of garage conversion becomes widespread within the development

16/504455 55 Lockham Farm Avenue, Boughton Monchelsea 8/6/16
Conversion of existing integral garage into living space

DECISION :

No objection however the Parish Council is concerned at the loss of parking if this type of garage conversion becomes widespread within the development

16/504343 71 Church Street, Boughton Monchelsea 28/6/16
Single storey rear extension, part single / two storey front extension including internal alterations

DECISION :

The Parish Council have no objection to the application. The hedge at the front of the property should be retained

16/503865 Old Pipe Barn, Wierton Hill, Boughton Monchelsea 28/6/16
& 503866 Planning application and listed building consent for replacement of a window with new oak french doors to rear garden elevation.

DECISION :

No objection / comment

The following applications have been APPROVED by MBC :

- 16/502065 35 Lewis Court Drive, Boughton Monchelsea
First floor side extension together with alterations to provide additional living accommodation
- 16/502024 South Lodge, Wierton Hill, Boughton Monchelsea
Refurbishment of existing garage. Removal of cladding and replacement with cedar cladding and a new sedum roof. Conversion of one of the garages to additional accommodation incidental to dwelling.
- 16/501940 The White House, Heath Road, Boughton Monchelsea
Demolition of existing pitched roof side extension and erection of replacement orangery.
- 16/500991 94 The Quarries, Boughton Monchelsea
Demolition of existing garage. Erection of a single storey rear extension with a velux window to side. Loft conversion with dormer windows to front and rear and a velux window to side.
- 16/503176 22 Lewis Court Drive, Boughton Monchelsea
Erection of a single storey side and rear flat roof extension to replace existing conservatory (Revised scheme to MA/14/0522).
- 16/502736 Boughton Service Station, Heath Road, Boughton Monchelsea
Advertisement Consent application for one non-illuminated V board hoarding sign as shown on drawing no. 500/DM/003/C received on 08/06/16
- 16/502743 10 Brishing Road, Boughton Monchelsea
Loft conversion with hip to gable roof extension, 2 No. pitched roof dormers to rear elevation and 1 No. pitched roof dormer and Velux window to front elevation
- 16/502735 Boughton Service Station, Heath Road, Boughton Monchelsea
Retrospective application for the siting of a temporary portable cabin

The following applications have been REFUSED by MBC:

- 16/503383 71 Haste Hill Road, Boughton Monchelsea
Conversion of roof space into additional living accommodation including the installation of dormer windows to the front and rear elevations.

The following application(s) have been notified as WITHDRAWN

- 16/500904 Unit G, Integra, Bircholt Road, Maidstone
Variation of condition 2 and 6 of application 14/0145 (Erection of 7 units for a mixture of B1, B2 and B8 uses, including the renovation of the existing building, with appropriate provision for access and car parking) - to permit open storage of building materials in identified locations, to permit the creation of additional storage space with the installation of a mezzanine floor to Unit G
- 16/500099 Integra, Bircholt Road, Maidstone
Installation of 3 No windows and exit door to match existing along the south west elevation; Replace existing floodlights with new LED floodlights; Additional floodlight and lighting column

The following APPEALS have been notified:

- 15/508313 Reeve Cottage, Peens Lane, Boughton Monchelsea
Use of annexe as a self contained dwelling to be occupied independently from Reeve Cottage. Removal of two existing sheds and greenhouse to provide parking facilities

The following APPEAL DECISION(S) have been notified :

None

The following APPEALS have been notified as WITHDRAWN:

None

- 13.1 Cllr Smith spoke regarding the above planning report and asked whether planning applications 16/502735 and 16/502736 (Boughton Service Station) had gone to MBC's planning committee for decision, rather than delegated powers. Clerk to check. **CLERK**

- 13.2 It was noted that there appears to be a spate of applications in north ward requesting permission to turn garages into living accommodation. Cllr Munford confirmed that MBC do take garages into account as parking spaces although it was noted that some other local authorities do not. Cllr Munford agreed to take this issue forward within MBC. **CLLR MUNFORD**

14. Representatives' Reports:

- 14.1 KALC: Cllr Ellis had nothing further to report.

- 14.2 Allotments : Cllr Martin was not present at the meeting.

14.3 Village Hall & Recreation Ground : Cllr Gershon advised that the committee was growing in strength and that forthcoming work would include refurbishment of the toilets and temporary repairs to the car park surfacing. He also advised of plans for a farmers market. Cllr Smith noted that there appears to be a problem with guttering to the north end of the hall.

14.4 Neighbourhood Watch : Cllr Williams was not present at the meeting.

14.5 PACT : Cllr Date advised that there had been no recent meeting.

14.6 Bus group : Cllr Whybrow was not present at the meeting.

15. Items for Discussion:

15.1 Health and Safety Issues : Nothing to report.

15.2 Parkwood Farm reservoir update : It was noted that a formal, urgent meeting was required with the Engineer in order to take forward the plans for reservoir repair works.
CLLR HERRIN / CLLR MUNFORD

15.3 North Ward update : Cllr Munford noted that section 106 monies were available for redevelopment of the Joywood play area. Borough Councillor, Matt Burton, agreed to progress this with the assistance of north ward Parish Councillor, Kirstie Williams.
CLLR WILLIAMS

15.4 Play area gates : The clerk noted that a quote had been obtained from MBC for installation of three new gates to the Church Street play area. This had been instigated following two recent incidents where a person had injured their heel on a slamming gate and where a young child had been knocked to the floor by a gate shutting. Total price for removal of existing gates and installation of new, including adjustments to adjacent fencing, would be £4012.50. Cllr Ellis proposed that this quote be accepted. Seconded by Cllr Smith and agreed by all members. Clerk to advise MBC accordingly.
CLERK

15.5 Litter bins to play area and village hall car park : The clerk advised that, following complaints from residents, weekly bin emptying had now been arranged with MBC for bins (5 no.) in the play area and village hall car park. It was noted that fortnightly collections are currently provided and paid for by MBC but that this is now proving insufficient in the summer months, with bins overflowing and rubbish on the floor and blowing around. It was agreed that the weekly collections will now run from 1st May to 30th September each year. The cost to the Parish Council will be £6.03 per month per bin, quarterly invoice cost £90.45. Cllr Munford proposed that this arrangement and costs be accepted. Seconded by Cllr Gershon and agreed by all members.

15.6 Parish Councillors – encouraging new members to join :
Cllr Gershon stated that he would contact Euan Mitchell before the next meeting, regarding the formation of a youth council.
CLLR GERSHON

Cllr Ellis suggested several people who may be interested in becoming Parish Councillors. Clerk to make enquiries. **CLERK**

It was noted that the Parish Councillor vacancies should now be advertised on the noticeboards, on the website and in the next edition of the Parish Council newsletter. **CLERK / CLLR DATE / CLLR GERSHON**

16. Deferred items schedule :

- 16.1 Furfield Quarry : Cllr Ellis advised that each year the Parish Council requests confirmation that the sum of money held by the custodian trustee is adequate for maintenance of the methane monitoring facility. It was agreed that the clerk should write to John Taylor requesting information on the maintenance costs compared to the capital sum available. **CLERK**

17. Any Other Business

None

18. Date of Next Meeting:

The next Parish Council meeting will be held on Tuesday 6th September 2016.

There being no further business the meeting closed at 9.40pm

MINUTE 16 (Parish Council meeting 5 July 2016)

SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

BMPC DATE :	ITEM:	ACTION:	POSITION AS OF PARISH COUNCIL MEETING 1 March 2016
16.1.07	Furfield Quarry	Methane monitoring	<p>Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page & Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Meeting with MBC arranged for 17th June. Cllrs Ellis and Evans to attend (7/5/13). Further meeting to be arranged (2/7/13). Meeting arranged for 5th September. Cllrs Ellis and Evans to attend (3.9.13). Cllr Ellis and Evans attended meeting on 5th Sept (5.11.13). Clerk to arrange further meeting (6/5/14, 1/7/14). Contacted MBC's Duncan Haynes 12/8/14 to arrange meeting. My Haynes has advised that he will be meeting with the consultant who manages the methane monitoring system on site in September and will arrange a meeting following this (2/9/14). Meeting with Duncan Haynes arranged for Weds 10th Dec at 10am. Cllrs Ellis and Evans to attend (4/11/14). Cllrs Ellis and Evans attended meeting on 10th Dec. Borough Council officer, Duncan Haynes is now arranging an annual meeting between MBC, the Parish Council and trustees of the Skinner Trust. Awaiting confirmation of date (13/1/15, 3/3/15, 5/5/15). Clerk to write requesting financial information on cost of maintaining facility compared to capital sum available (12/1/16, 1/3/16, 3/5/16, 5/7/16)</p>