

Minutes of Dunham-on-Trent, with Ragnall, Darlton and Fledborough Parish Council (Dunham & District Parish Council)



Meeting of **Dunham & District Parish Council** held on the **13th Oct 2020** virtually via Skype, as per the regulations enacted under the Coronavirus Act 2020, the meeting commenced at **7:00pm**.

Members Virtually Present	Cllr Madeline Barden	Chairman
Via Remote Attendance	Cllr Kathryn Watkinson	Vice-Chair
	Cllr Lucy Atkinson	Cllr Vera Ballinger
	Cllr Carole Booth	Cllr Adrian Stapleton
	Current Vacancies	Darlton: 2, Dunham on Trent: 1
Also, Virtually Present	Ed Knox	Clerk/Responsible Financial Officer
Via Remote Attendance	1 Member of the Public	

➤ Public Forum

The Chairman welcomed the member of the public who presented a document and petition for the County Council as the Highways Authority to look to reduce the speed limit in Ragnall from 40mph to 30mph, following the most recent road accident in the village. The Council supported the document and **agreed** to forward a list of other highways issues in the Dunham & District Parishes to County Cllr Ogle and the Highways Authority area manager. The Council would like the Highways Manager to agree to meet with Cllrs in the parishes to discuss the various issues raised. Cllrs will forward photo evidence of the various issues to the Clerk to assist in the compilation of the document.

27/20 To receive apologies for absence

Apologies received from Cllr Bean. Council **resolved** unanimously to accept the absence. The Council **noted** that Cllr Sharpe intends to step down from the Council.

28/20 To receive declarations of interest

Cllr Watkinson Declared a pecuniary interest in the Acer Landscapes invoice for payment during item 31/20.

29/20 To Approve Minutes of the Previous Meeting

After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

30/20 To receive reports from County and District Councillors

Dist Cllr S Isard - No report received. Council **noted** that Cllr K Isard resigned in Sept.
County Cllr Ogle - No report received.

31/20 Finance:

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
C Gaisford	Lengthsman Services Sep	£475.70
Acer Landscapes	Three benches installed on Trent Banks	£1080.00
NALC	Training Courses for Cllr Watkinson	£67.20
NALC	Training Courses for Cllr Ballinger	£16.80
Total Payments		<u>£1,639.70</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw District Council	2 nd Half Precept	£5,770.00
Bassetlaw District Council	2 nd Half Concurrent Grant	£17.00
Bassetlaw District Council	2 nd Half Street Cleaning Grant	£244.00

Total Receipts

£6,031.00

Bank Reconciliation for the year to date to be approved. Council **Resolved** unanimously that figures were correct. Reconciliation to be signed by two Councillors when practical.

Direct Debits and Standing Orders for staff salaries including PAYE and Pension, all **approved** unanimously.

3. To approve updated financial regulations:

After discussion, Cllr Watkinson **Proposed**, Cllr Ballinger **Seconded** and the Council **resolved** to adopt the updated Financial Regulations with immediate effect.

32/20 To Approve Refurbishment of Horne Lane Allotments & Discuss a Tenancy Agreement for Horne Lane Allotments

After discussion, the Council **resolved** to 1) accept S.Ashworth Diggers quotes totalling £1,000, to replace the fencing and gates, securing the allotment compound. 2) Agree to let the 2 plots to a local Dunham resident. **Action**, the Clerk to arrange the tenancy document and contact S.Ashworth Diggers to proceed with the work.

33/20 To Approve Replacement Swings at Darlton Play Equipment

The Clerk circulated the updated Caloo and Playdale quotations including the warranty information. After discussion, the Council unanimously **resolved** to accept the Caloo quotation. **Action**, the Clerk to arrange for S.Ashworth Diggers to remove the old swing set as soon as possible before Caloo's intended installation date.

34/20 To Approve Solicitors fees for land registration

The Clerk advised that the solicitors are able to proceed with the land registration of Horne Lane Allotments and The War Memorial as one submission for £300. The Land to the North of A57, will have to be a 2nd submission at £300 because of the nature of the registration, the Parish Council took adverse possession of the land in 1998 so the solicitor advised that it needs to be registered on its own. The Council **resolved** to proceed with the registration at a total cost of £600. **Action**, the Clerk to proceed with the solicitors.

35/20 To Receive Councillors Reports:

- **Fledborough Potholes & Highway Markings** – Cllr Atkinson to email photos together with a description of pothole locations and locations where the road/verge could be marked to pass onto to the County Council to investigate.
- **Car Accidents at Coronation Terrace** – Cllr Booth advised she had had no contact from the Highways Manager despite the Clerk asking twice for a site meeting to discuss the matter. The Clerk will add this to the highways document discussed under Public Forum.
- **Noting of Accidents** – This regular agenda item is to be called '*To Receive Councillors Reports and record road traffic accidents*' in future.
- **Dunham School** – Cllr Watkinson advised that there are currently 101 children at the school with a current attendance rate of 97%. The benches have now all been installed by the Trent.
- **Signage on The Green** – Cllr Ballinger advised that the 'children' signage is not in the best location and does not alert drivers enough to the blind corner of the The Green/Horne Lane. The Clerk will add this to the highways document discussed under Public Forum.
- **Dunham The Green, Potholes** – Cllr Ballinger advised that the repairs to numerous potholes in this area are not sufficient, no soon as Highways fill them, the filler comes away again. The Clerk will add this to the highways document discussed under Public Forum.
- **A57 Speed Limits** – Cllr Barden advised that the current varied speed limits or 40mph approaching Darlton, 30mph in Darlton, 40mph, then 60mph before 30mph in Dunham are not sensible. The Council would like the speed altered to 50mp after leaving the 30mph Darlton zone all the way to Dunham then 30mph. The Clerk will add this to the highways document discussed under Public Forum.
- **Public Bin near Fledborough Church** – Cllr Atkinson advised that an older style open top bin had been damaged beyond repair by a vehicle outside Fledborough Church, the Council previously agreed to pay for a Black Traflex roadside bin from Bassetlaw District Council, who were out of stock of these. The Clerk to chase the order with Bassetlaw.

- **Bassetlaw South East Forum** – Cllr Barden gave an update from the new South East Forum meeting hosted by Bassetlaw District Council, this included the subject of the potential Unitary Authority to replace County, District and Borough Councils, Severn Trent Water are hoped to attend the next meeting.
- **Memorial Sunday** – Due to Covid-19 restrictions there will be no memorial service at the War Memorial. Cllr Barden agreed to arrange for a sign on the gate to the war memorial and the Council agreed to purchase a Poppy Wreath. The Clerk to contact the local Royal British Legion secretary to place an order for delivery to Cllr Barden.
- **Highways items in ditches** – Cllrs Atkinson and Barden commented that during the recent litter pick, there are several roadside reflectors and signs belonging to the Highways Authority. The Clerk will add this to the highways document discussed under Public Forum.

36/20 To Adopt NALC HR Policies & Procedures

After discussion, the Council **resolved** to adopt the following with immediate effect:

Annual Leave, Whistleblowing, Expenses, Antbullying/Harassment, Equality/Diversity, Flexible Working, Maternity/Paternity/Homeworking/Emergency/Dependents/Bereavement/Sickness, Performance Improvement, Training and Development Policies.

37/20 Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:40pm.