

## Minutes of the Averham, Kelham and Staythorpe Parish Council

10 April, 2018

7.15pm, Robin Hood Theatre, Averham

**Present:** Cllrs S. Emeny, J. Cobley, J. Allan, J. Miller, A. Fereday, T. Williams, V. Hird, J. Mills

**Ex-officio:** Nicola Walker, Clerk

AKS 18-029	<b>Apologies for absence.</b> Cllr I. Bradey, Dist. Cllr. R. Blaney, County Cllr. S. Saddington	
AKS 18-030	<b>To receive declarations of interest from Members in any item to be discussed.</b> Cllr. Mills declared an interest in item 18-040	
AKS 18-031	<b>Minutes of the previous meeting.</b> The minutes of the previous meeting were signed as a true and accurate record.	
AKS 18-032	<b>Matters arising from the previous meeting, not covered in the agenda.</b> <ul style="list-style-type: none"> <li>• Dog fouling signs have been put up in all the villages, and notices have gone in the Plough.</li> <li>• Community asset posters have been posted in the villages. Clerk is to write to determine ownership of bus shelters and benches. The asset list was reviewed and adjusted to bring it up to date. Cllrs J. Miller, S. Emeny and A. Fereday will do a survey on benches and noticeboards.</li> <li>• The meeting with Planners from NSDC was held on 26 March and attended by Cllr. J. Allan. He reported that discussions were had regarding replies to PC letters re Home Farm Close. NSDC are ready to serve notices, if issues arise, but will need sworn affidavits from residents. NSDC report they can demonstrate that the Five-Year Housing Supply has been met.</li> <li>• The clerk has liaised with the PCC regarding parking issues at Kelham Hall. The PCC has been trying to arrange a meeting with Kelham Hall Ltd. Recent issues with the barriers being down have been reported. Clerk to write to Kelham Hall Ltd.</li> <li>• A blocked ditch in Staythorpe has been reported to Highways. Cllrs J. Miller and V. Hird to chase up.</li> </ul>	NW  SE, JM, AF          NW JM VH
AKS 18-033	<b>Reports from County Councillor and District Councillor</b> none	
AKS 18-034	<b>Questions and comments from Members of the Public:</b> none	
AKS 18-035	<b>To vote on co-option of new councillor</b> Cllr. J. Miller nominated Vic Hird, the vote was unanimously agreed.	
AKS 18-036	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Letter from First World War Centenary group- the PC would like to support. Clerk to ask for more details as to size of the donation, and what it will be used for.</li> </ul>	NW

	<ul style="list-style-type: none"> <li>There was late correspondence from R. Jenrick M.P. regarding the governments consultation on unauthorised caravan encampments. Clerk to send copy to the Plough so residents can respond.</li> </ul>	
AKS 18-037	<p><b>Planning Applications:</b></p> <ul style="list-style-type: none"> <li><u>Erection of dwelling</u> Land at Pinfold Lane Averham Nottinghamshire Ref. No: 17/02307/FUL -<b>Object</b></li> <li><u>Conversion of Traditional Agricultural Building to B1 Office Use with Associated Access and Parking</u> Flash Farm Micklebarrow Hill Averham NG23 5RS Ref. No: 18/00433/FUL-- <b>Support</b></li> <li><u>New House and Garage and remove cherry tree as shown on plan ref: RH4</u> Plot Adjacent to The Old Forge Staythorpe Road Averham Nottinghamshire Ref. No: 18/00439/FUL due 11/4/18- <b>Support</b></li> <li><u>Application for removal/variation of condition 2 attached to planning application 15/02058/FUL the Conversion of redundant farm buildings to 2 detached dwellings including a small single storey extension</u> Manor Farm Pingley Lane Staythorpe Newark On Trent Nottinghamshire NG23 5RH Ref. No: 18/00658/FUL -<b>No observations</b></li> </ul> <p><b>Planning Decisions:</b> none</p>	
AKS 18-038	<p><b>To discuss Formation of Planning Committee-</b> It was agreed a sub-group would be formed for a six-month trial period, and then reviewed. The members are Cllrs J. Cobley, I. Bradey and J. Allan, and Cllr. A. Fereday, who will lead the group.</p>	
AKS 18-039	<p><b>To review the Annual Parish Meeting-</b> Five residents attended, with another sending a letter. There were requests for an outdoor gym, and planters for flowers. A presentation was given by the First World War Centenary Group, and another resident raised issues regarding speeding and road conditions through Averham. The clerk to research re planters and gym, and to write to the relevant authorities re Averham. Clerk also to write to Bruce Laughton re availability of speed cameras.</p>	NW
AKS 18-040	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>Financial report- agreed. It was decided to make a £75.00 donation to Newark Community First Aid for the defibrillator training, and to purchase the projector for £50.00 on receipt of invoice.</li> <li>Finance Committee report-the budget was proposed and adopted unanimously. The new bank account is being opened at Lloyds in Newark.</li> <li>End of Year Audit- Cllr. J. Miller to arrange internal auditor.</li> <li>Donation to the Plough- A donation of £260.00 was made to the Plough. The vote was unanimous with one councillor abstaining.</li> <li>NSDC Dog bins - £115.44 agreed</li> <li>Invoice from Ultimate Print (flyers in Plough)-£20.00- agreed</li> <li>Cllr. S. Emeny to attend NALC planning training 28 June - £35.00 +.25p/mile- agreed</li> </ul>	JM

AKS-18-041	<b>Administration</b> <ul style="list-style-type: none"> <li>• One councillor vacancy in Averham Ward</li> </ul>	
AKS 18-042	<b>Parish Councillors' Reports</b> <ul style="list-style-type: none"> <li>• Cllr. A. Fereday reported that he had researched Community Assets, and the only advantage would be the option to make an offer on an asset. Also, there are still issues with flooding on the A617 through Kelham, even after recent road works. Clerk to write to Cllr. S. Saddington</li> <li>• The Chairman and councillors thanked Cllr. Mills for her service to the Parish Council.</li> </ul>	NW
AKS 18-000	Date of the next Parish Council Meeting at 7:00pm 15 May 2018 at the Robin Hood Theatre, Averham.	
	<b>The meeting closed at 9.31pm</b>	

Chairman: .....

Date: .....

DRAFT