

WESTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 5th June 2019 in the Village Hall, Weston commencing at 7.30 p.m.

Present:

Councillors: D. Chase, P. Laughton, M. Lowney, C. Laughton, H. Saddington
District Councillor: S. Michael
County Councillor: B. Laughton
Clerk: S. Akerman
Members of the Public: 2

190601 To receive Apologies for Absence and Declarations of Interest

Apologies were received and accepted from Cllr. Francis.
Declaration of Interest – none

Open Forum – ten minutes to receive questions & comments from members of the public

- Comment raised regarding weeds in the gutter along Main Street – Clerk to request a road sweep (NSDC)
- Comment raised regarding over grown verge on Main Street close to the junction with Great North Road – Clerk to report to Via EM
- Cllr. C. Laughton to liaise with the resident who has offered to refurbish the bench at Main Street/Great North Road. Clerk to contact Glasdon UK to ask if they can supply recycled wood effect replacement slats.

190602 To accept the minutes of the Annual Meeting held on Wednesday 8th May

Cllr. P. Laughton queried the recorded amount in the defibrillator fund. It was agreed the figure should read £972 and was duly amended and initialled by the Chair. With this amendment, the minutes were accepted as a true and correct record and duly signed by the Chair. Proposed by Cllr. C. Laughton and seconded by Cllr. H. Saddington

190603 To note and report matters arising from the minutes not covered elsewhere on the agenda

i) To receive completed Register of Interest forms

Received from all except Cllr. Francis. Clerk to follow up

ii) To co-opt a parish councillor

Mr Richard Henderson expressed an interest in joining the Council. **All agreed** and he was duly co-opted. A Declaration of Acceptance of Office and Register of Interest were signed. The Chair welcomed Mr Henderson to the Council.

iii) Parish Clock – update on quote for work required and access

A discussion was had regarding the access in the clock tower and it was commented that the risks associated with access via ladders be noted. (Refer to Risk Assessment review below). **All agreed** that a head torch be provided and the Clerk to follow up.

A further discussion was had regarding the quote for work on the chimes at a cost of £2,400 plus Vat. Budget provisions can be released to meet the bulk of the cost and County Cllr. B. Laughton offered to provide funds of up to £400 to bridge any gap. **All agreed** to engage Time Assured to carry out the work as quoted. The Chair thanked Cllr. Laughton for his generous support.

iv) To discuss amendments to dog bin contract

The Clerk provided budgeted figures and costings for switching back to weekly emptying.

All agreed to monitor the usage of the bins for another month and review the need to change from fortnightly emptying at the next meeting.

v) Review of costings to replace the bench at Colley Lane/Great North Road

The Clerk provided details of bench options prior to the meeting. **All agreed** to order a 'Lowther' style bench from Glasdon UK (as recently installed on Main Street) at a cost of £472.50 plus Vat. Cllr. C. Laughton to advise the ground fixings required.

vi) Proposal to move council meetings to an alternative day of the week

The proposed alternative day for meeting was discussed with input from Cllr. Michael and

Cllr. B. Laughton. As switching to a Monday would mean neither County or District representative would be able to attend due to other engagements on that day, **all agreed** to continue to meet on the first Wednesday of the month.

190604 To receive reports from County Council and District Council Representatives

District Cllr. Michael advised that the past few weeks had seen training of new councillors completed with district training commencing from next week.

County Cllr. Laughton advised the following:

- Voting on the 2019 LIS Fund applications will take place on 6th June. The Village Hall has two applications for consideration.
 - The new board for Via EM, now returned to the control of NCC, is being set up
 - In relation to the merger of the CCG details of which are listed under Correspondence, a lot of work has already been carried out to create a Primary Care Network for GP surgeries
- County Cllr. Laughton left the meeting at 8.20pm*

190605 To receive and consider any Highways & Rights of Way issues

- i) Update on any outstanding issues logged: dropped kerb at Colley Lane has been inspected and no hazard identified. No action to be taken.
- ii) Clerk to report water leak on Main Street to STW

190606 To consider financial matters

i) To record the balance of accounts at 31st May 2019 - Clerk reported a balance of £17,522.61 which includes £4,455 LIS Fund and £848 defibrillator account.

ii) To report receipts

iii) To agree payments

Time Assured for service work on the parish clock @ £165.00 incl Vat

CHT for emergency telephone @ £52 no Vat

ICO renewal @ £40 is due on 12th July. **All agreed** to sign a Direct Debit Mandate for this and save £5 on annual renewal

iv) Grant aid request from Newark & Sherwood Citizens Advice Bureau - **all agreed** that there are no surplus funds available at this time

v) Grant aid request from Weston WI for funds towards commemorating its 50th anniversary this year. Planters and perennial plants for the frontage of the village hall was proposed as a desirable way to commemorate this. Cllr. P. Laughton raised a concern over who would care and maintain the plants going forward and commented that the Village Hall Committee had not been approached for permission.

Cllr. Lowney proposed and **all agreed** that the amount requested of £75 be granted subject to permission being sought and granted for the installation from the Village Hall Committee and a guarantee that the WI would maintain the plants going forward. Clerk to liaise with the WI.

190607 To consider any planning matters and receive an update on ongoing applications

No new applications to report

190608 To review and agree council policies

i) Standing Orders – **all agreed** as proposed with the following amendments: i) Clause 2.16 line 2 to read 'they be removed', and ii) a clause be added regarding councillor attendance at meetings.

ii) Financial Regulations – **all agreed** as proposed with the following amendments: i) add a clause regarding Direct Debits

iii) Risk Assessment - **all agreed** the additional section in relation to the parish clock and volunteer time keepers with the addition of a clause regarding health hazards and safety due to pigeons in the clock tower.

All agreed to remove the point regarding retention of property title deeds as the Council no longer owns any property following the sale of the burial ground.

190609 To receive and consider correspondence received

- i) SSAFA- outline plans to celebrate the 75th Anniversary of VE Day 8th-10th May 2020. Cllr. P. Laughton asked for a copy of the details.

- ii) NHS Mansfield & Ashfield CCG – notice of the Annual Public Meeting on 3rd July from 5.30pm at West Notts College, Mansfield
- iii) NHS Mansfield & Ashfield CCG – details of a consultation regarding proposed changes to the Notts CCG structure
- iv) National Wildlife Crime Unit – Initiative to Protect Wildlife Project
- v) Notts Police – Inspector Sutton’s latest Stakeholder Update – circulated to councillors
- vi) Invitation for the Chair and guest to attend the County Civic Service on 23rd June at Southwell Minster. Cllr. Chase to advise availability to the Clerk.

Open Forum – ten minutes to receive questions and comments from members of the public
Nothing raised.

190610 To consider and discuss any non-agenda items and business for the next meeting on Wednesday 3rd July 2019

Non-agenda items:

- The bus shelters were painted by NCC on 2nd June
- The Clerk advised that the NALC New Councillor Training sessions were fully booked but that any cancellations would be advised to Cllr. Henderson.
- Cllr. Lowney asked that the Council recognise the years of service given by ex-councillors Phil Nice and Tim Webster and suggested a letter of thanks be sent to both. **All agreed** and the Clerk to action.

The Annual Parish Meeting will be held on Saturday 15th June at 10am at the Village Hall
The Clerk advised that the agenda will be circulated this week.

There being no further business the meeting was closed at 9pm

Signed as a true and accurate record on Wednesday 3rd July 2019.