

**MINUTES OF THE MEETING
OF BOURTON ON-THE-WATER PARISH COUNCIL
held on Wednesday 3rd March 2021
at 7.00pm via Zoom**

Present: Cllrs. R. Hadley (Chair), B. Sumner, A. Davis, L. Hicks, B. Wragge, N. Randall, L. Wilkins, S. Coventry, A. Roberts and P. Millett. District Cllrs. N. Maunder and A. Doherty and County Cllr. P. Hodgkinson. The Parish Clerk and 3 members of the public.

Standing Orders were suspended for the Public Session

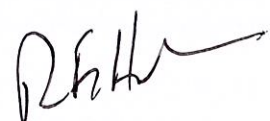
Police Report: No report had been received. The Chairman reported that he had asked the Police about re-erecting the 'Village Closed' signs and had been advised that they would have little impact. A complaint had been received about the force the police used to move locals from the benches. The Chief Inspector had promised extra presence in the Village particularly over the Easter weekend. An apology had been received from the young person who painted graffiti on the Lych Gate and he had made a contribution towards the cost of rectifying it. There was a discussion about taping benches to discourage use but it was felt that this was not practical.

County Cllr. P. Hodgkinson reported that the COVID cases across the County had dropped substantially to 258. 0.6% of tests were positive. Cotswold currently has 40 cases per 100,000 and is in the bottom 20 of all the local authorities. 215,000 have received their first vaccination. A task group has been set up to look at the pollution of the River Windrush with the aim of achieving Clean Water status which would require considerable effort. The TRO for the whole village is imminent. Preparatory work has started on the line marking and will be completed by 29 March. The footpath next to Carp Farm will be rerouted to the definitive path and the fence moved to widen it. The surface will be improved. The lake would need Village Green status if it were to be made accessible to the public. A number of meetings have been held in advance of opening for the tourist season. The Tourism Action Group has met and will be putting forward ideas to the Parish Council shortly. The Chairman thanked Cllr Hodgkinson for all his work and said it was important that all the Councils publicised the efforts that are being made to manage tourism.

District Cllr. Doherty reported that by the time the car parks reopen all toilets will be fully operational with extra resources for the Easter and Bank Holiday weekends. The Rissington Road Car Park should open from 8 March. The UBICO team had visited the village and suggested sites for new bins. Cllr Doherty outlined proposals for locations and bins which would be operated as a pilot scheme. Proposals included some higher capacity bins as well as 'obvious' recycling bins. The Parish Council was invited to consider locations and possible branding ideas. UBICO would source and fit these new bins. The District will introduce a third collection to the daily schedule with late afternoon collection. They will need to monitor tourist reaction to the new bins and roll out additional bins over the next 12 to 18 months. Cllr Hicks asked about the size of the containers being used by the fish and chip shop. Cllr Doherty will be speaking to them. Cllr Roberts asked about the 'big belly bins' but was told they do not work in high traffic locations. Signage to encourage people to take rubbish home is being discussed. Cllr Davis made the point about the changing dynamics of the village impacted upon waste requirements. Cllr Doherty confirmed that the District Council would pick up the cost of the pilot scheme. In the longer term the tourist tax might be used. The District was looking at additional staff to work in the village over the peak season. Cllr Doherty asked if the Parish Council could find space for a UBICO storage area.

Cllr N. Maunder said that CDC was taking the tourism issue very seriously. The Council is very aware of the need for toilets in parking areas, including the temporary ones. In discussions with private car park owners it had been confirmed that they would all be providing temporary toilets. Discussions with the school had established that it was able to open its grounds for car parking on a total of 60 days. It had been suggested that local charities might be able to use extra days. CDC Officers are advising businesses on the impact of coming out of lock down. Further work needs to be undertaken by GCC on how to respond to a major incident. The Parish Council was asked to consider ideas for the tourist tax. CDC tax had increased by 42p per month and the Cotswold Crowd funding programme had been launched. Cllr Maunder confirmed that none of the Cotswolds tourist areas were being actively promoted but the District was taking a pragmatic view and preparations were in hand in case people did start to travel more widely.

Cllr Sumner asked about the tables on the street which were to be removed and which were becoming a public health issue. Cllr Hodgkinson advised that following the owner's company going into liquidation the Council had no one to deal with this. The tables will have to be removed when GCC do the work needed to resolve the flooding issue.



A Member of the public raised the following issue: As most of the rubbish came from the fast food outlets in the village it was felt that they should pay for the collection. The Chairman said that this was something that the Parish Council was taking forward locally. There was a concern that a timber toilet block was being built on Manor Fields. It was confirmed that this would need planning permission if it were anything other than temporary.

Cllr Doherty left the meeting.

20/213: Apologies for Absence: Had been received from District Cllr. R. Keeling.

20/214: Members' Interests: There were none.

20/215: Minutes of the Meeting held on 3rd February 2021: Cllr. Randall proposed and Cllr Coventry seconded the approval of the Parish Council minutes of 6.1.2021. A unanimous vote was taken with all in favour.

20/216: Matters Arising: None.

20/217: The Council received the minutes of the Extra-ordinary Parish Council meeting held on 15th February 2021. It was proposed by Cllr Wilkins and seconded by Cllr Hicks that these be approved. Cllr Wilkins asked that his amendments be noted.

20/218: Co-option: The Chairman reported that the Co-option Policy did not agree with the Standing Orders. The policies would be reviewed and brought into line. As a written vote was not possible the voting at this meeting which was being held remotely so the Chat facility would be used instead. Two Councillors asked that it be noted that they would have preferred an open vote. The Clerk announced the outcome of the vote with 6 in favour and 4 abstentions. Martin Macklin was duly co-opted to the Council. The Chairman asked Martin Macklin to sign the declaration of the acceptance of office in due course and said that training would be provided.

20/219: Planning Committee: The Council received the minutes of the Planning Committee meetings held on 10th and 24th February 2021.

20/220: GMCC: As no meeting had been held Cllr. B. Sumner provided an update on the GMCC.

- All tenants had been spoken to and it had been agreed to hold over leases at existing rates until their anniversary dates when new rates would come into force.
- Phase 3 of the roof works starts in May. It was agreed that the tenants be notified of the start date.
- Title registration is progressing slowly.
- The Community Centre is unlikely to open fully before 17 May although the building will be used as a polling station on 6 May.
- The Council resolved to approve the cost of setting up the domain name – initial registration of £238.80 for two years. Subsequent years £120 p.a. Hosting cost £60 p.a.
- Moore Friends had decided to close the weekly lunch club.

20/221: Village Environment: The Council received the minutes of the Village Environment committee meeting held on 10th February 2021.

- The Council Resolved to pay for reinstalling the village sign after renovation at a cost of £150 + VAT.
- GCC are looking at adopting the path from Rye Close and the tennis courts.
- The next meeting will review burial and allotment fees.
- The cemetery shed would be discussed at the next meeting.
- The Council discussed the cost of removing the graffiti from a wall in a seated area within the St. Lawrence's churchyard at a cost of £270. There were questions about the ownership of the memorial and it was confirmed that the Council is responsible for removing the graffiti. The Council agreed to spend up to £270 on either removing or painting (whichever is the cheaper) over the graffiti. NB later in the meeting it was confirmed that the Clerk had placed the order for this work under her delegated powers. The Chairman asked that she speak to the contractor.

20/222: Highways Committee: The Council received the minutes of the Highways Committee meeting held on 15th February 2021.

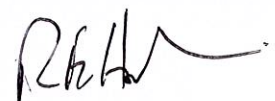
- It was agreed that traders should be asked to demonstrate that they have insurance in place for A boards. The TRO would be law by 29 March.
- The Council approved a quote from Carters Garden Machinery to carry out additional repairs to its six water pumps and two generators at a cost of £188.69 following the servicing of the equipment.

The Council thanked Cllr Randall for all his efforts over the years to secure the Traffic Regulation Order.

20/223: Youth & Wellbeing: The Council received the minutes of the Youth & Wellbeing Committee meeting held on 15th February 2021. A discussion was to be held with Aspire to Inspire on youth provision. The playground quotes would be considered at the March meeting. Playground inspections would be sent to the Asst. Clerk who would initiate the necessary action. There was a possible drainage problem at the Melville Play area. The Mental Health training was on pause.

20/224: Other Meetings Outside of Parish Council: Cllr Millett had attended GAPTIC's 'Being a better Councillor' training. The Cotswold Conservation Board continues to meet and as a member Cllr Davis promotes the local interests.

20/225: Village Green Bookings: Council approved the booking by Bourton Rovers on August Bank Holiday Monday subject to any relevant Covid restrictions.



20/226: Meeting with Sarah Scott, Director of Public Health: The Council received the notes of a meeting held with Sarah Scott, Director of Public Health and CDC officers held on 11th February 2021.

20/227: TAG meeting: The Council received the notes of a TAG meeting held on 20th January 2021.

20/228: Flood Plan Working Party: The Council received the notes of a meeting the Flood Plan Working Party held on 12th February 2021. Plans are in hand to update the existing plan. 120 sand bags are needed with 88 available at the moment. More will be obtained. A village household survey is planned. GCC discourages markers in fords but it might be possible to have one up stream to inform when sand bags need to put out.

20/229: Scheme of Delegation: The Council received and approved an updated version of the Scheme of Delegation with an amendment to the number of seats on the Finance Committee increasing to seven when required to ensure that a non-chair sits on the committee too, a correction to the Youth & Well-being Committee name and the addition of a Website Accessibility Compliance statement as a legal requirement. Separately, it was agreed that there be a reference on the website saying that the Council is moving towards adopting an accessibility policy.

20/230: The Council received an update from NALC on preparing to return to face-to-face meetings from 7 May 2021. Currently legislation prohibits remote meetings after 7 May. Meetings held after that date will need to comply with legislation and social distancing. It was proposed that the Annual Parish Meeting on 22 April should proceed via Zoom.

20/231: Finance:

- Council resolved to make the payments up to 3rd March 2021. Noted the Clerk's date of leaving is 8 March and her salary figure is not for a full month.
- Council noted the bank reconciliation to 1st February 2021 and the summary report.
- Council resolved that the Assistant Clerk should attend a cemetery training with SLCC at a cost of £145 + VAT.

20/232: Correspondence: Council noted that nominations are to be received for a vacancy for a representative on GAPTC's Executive Committee – dead-line 12th March 2021.

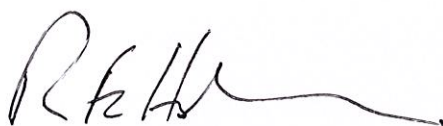
20/233: Any Other Business: The Chairman reported correspondence with a resident on tourism and another on the increase in the precept. Both had received a reply. It was agreed that the Council needed to publicise its activities more widely. It was agreed that the fence around the village centre would be removed prior to Easter provided COVID restrictions allow. The tree work and the new turf was to be completed shortly and it was confirmed that the new turf would be fenced off. It was agreed that Cllr Hicks would ask a resident on Barnsley Way for assistance in compiling information about the estate management on Bourton Chase Phase I for CDC.

The Chairman noted that this was the Clerk's last meeting. He extended his thanks for her work for the Council and wished her well in her new post.

20/234: Date of Next Meeting of Bourton on the Water Parish Council will be held 7th April 2021 via Zoom at 7.00 pm.

The meeting closed at 9.38 pm.

CHAIRMAN'S SIGNATURE.....



DATE: 08.04.21.