

MINUTES OF THE MEETING OF BORDEN GATE PARISH COUNCIL

MEETING 53 HELD ON 29.11.2023 AT CLAYHANGER WI HALL AT 7.30PM

Attendees: Councillors H Bainbridge, A Brown, M Coates, H Corcoran (Chairman), J Gabb, A Hoskins, R Maltby
(Vice Chair), E Northam, P Osman, D Southward, M Williams P Bainbridge (Clerk)

Also in attendance: MDDC Cllr G Westcott

Members of the Public: 0

1. **Apologies:** T Bainbridge, L Delafield Cook
Apologies also received: DCC Cllr Ray Radford and MDDC Cllr Jane Lock
2. **Declarations of interest** – none
3. **Minutes** of the meeting held 27/09/2023 were unanimously approved and were signed as a true and correct record by the Chairman H Corcoran.
4. **Councillor Vacancy** – Huntsham has two seats vacant following the May 2023 elections. Paul Osman who had previously submitted an application of interest was proposed by M Williams and seconded by H Bainbridge and unanimously elected to one of the vacant Huntsham seats. P Osman signed the declaration of acceptance of office at the meeting. One vacancy for Huntsham still remains.
5. **Matters Outstanding**
 - a. Chimney Down S106 – Notes from the public consultation meeting on 4th October at Hockworthy Village Hall had been previously circulated were discussed. It was requested that the Clerk consult with the commoners and prepare a scheme for the January Parish Council meeting to discuss with a view to submission to MDDC.
 - b. Parish Paths Partnership (P3) PROW – The Clerk reported that Devon County Council had cleared bridleways in Hockworthy. The newly installed sign on Bridleway 4 below Daggeridge which was damaged has been reported to Devon County. The Clerk reported the road gatepost to Clayhanger Footpath 17 is now broken and will need repairing. The Clerk had circulated a walk prepared for the Mid Devon Walking Festival next year to give ideas on what is required. The walk from Huntsham will be submitted and put on the Parish Council's website. Other walks will continue to be collated.
 - c. Benches for Clayhanger and Huntsham – the Clerk will forward information on the process and suggestions for benches for Huntsham for consideration at a future meeting. Clayhanger yet to decide on the location of a bench.
6. **Planning Applications for comment:**
 - a. **23/01655/FULL** Variation of condition (1) of planning permission 20/00329/FULL (Variation of condition (1) of planning permission 18/01344/FULL to extend temporary planning permission for a further period of 3 years) - to extend the time condition for a further period of 3 years Raeleigh Staple Cross Hockworthy TA21 0NH – no comment
 - b. **23/01705/CLU** Certificate of lawfulness to establish the lawful commencement of development of Change of use of agricultural land for the erection of 2 glamping pods and associated works as approved under Planning Permission 21/00933/FULL Land at NGR 302437 119283 (Daresdown) Hockworthy Devon - no comment

Planning applications granted: For full conditions please refer to Mid Devon District Council's planning portal

 - c. **23/01638/CAT** Notification of intention to fell 5 Ash trees, remove branch overhanging track on 2 Ash trees and remove stems over track of 1 Ash tree within the Conservation Area Court Hall Hockworthy Devon TA21 0NW
 - d. **23/01549/FULL** Conversion and extension of agricultural building to dwelling, to include demolition of washroom, erection of detached ancillary annexe and workshop/store, ground mounted solar array and associated works (Revised Scheme) Hele View Clayhanger Tiverton EX16 7NZ
 - e. **23/01377/FULL** Widening of existing access Land and Buildings at NGR 303043 1209490 Stallenge Thorne, Hockworthy
 - f. **23/01105/FULL** Single storey extension to the rear elevation of the converted barn Land and Buildings at NGR 303055 120994 (Stallenge Thorne) Hockworthy

- g. **23/01107/LBC** Listed Building Consent for single storey extension to the rear elevation of the converted barn Land and Buildings at NGR 303055 120994 (Stallenge Thorne) Hockworthy
- h. **23/01404/FULL** Erection of an agricultural storage building Land and Buildings at NGR 302870 120944 Stallenge Thorne Farm, Hockworthy

Planning permissions awaiting decision - none

7. Finance

- a. Income Received
 - i. Bank Interest September & October £11.89
 - ii. Coronation Mugs £50
- b. Expenditure already made via direct debit/standing order
 - i. Banking Monthly Service Charge – October £5 & November £5
 - ii. HugoFox Ltd Website & Hosting October & November each @ £9.99
- c. Expenditure for Approval
 - i. Clerk's wages for November £200 and December £200 (including payments to HMRC)
 - ii. Clayhanger WI Hall Hire £15
 - iii. Clerk's Expenses (Microsoft Office) - £25.00
 - iv. Hockworthy Village Hall Hire Public Consultation Meeting 4th October - £15
 - v. Churchyard Maintenance Grants: Clayhanger, Hockworthy & Huntsham £150 x 3: £450
H Bainbridge proposed, M Williams seconded; all payments unanimously approved
- d. Bank reconciliation 31st October 2022 – Total Balance at Bank £11,882.53 was checked and verified against the bank statements by Cllr A Hoskins at the meeting.
- e. Budget – A discussion on the draft budget was held. The allocation for benches for Clayhanger and Huntsham and funds for Chimney Down, if unspent before the year end will be treated as an earmarked reserve and carried forward to the new financial year. The Clerk advised to have general reserves equivalent to the approximate yearly running costs of the Council. A Hoskins proposed and M Williams seconded and the draft budget was unanimously approved.
Cllr A Brown apologised and left the meeting due to prior commitments.
- f. Precept – After discussion M Williams proposed and M Coates seconded a proposal to request a total precept of £5,985.09 for the three parishes for the year 2024-25, an increase of £902.09 on the current year's amount. The proposal was unanimously approved.
- g. Citizens Advice Bureau – a request of support for the work of the CAB had been received. It was proposed by H Bainbridge and seconded by M Williams to donate £75 and unanimously approved.
- 8. **Police reports** – email alerts posted on Facebook.
- 9. **District and County Councillors' Reports** – written reports from DCC Cllr R Radford & MDDC Cllr J Lock had been circulated. MDDC Cllr Gill Westcott outlined the funding available for electric vehicle charging points. MDDC is also outlining plans for developments to take into consideration sewage capacity in the planning applications. Cllr Westcott informed the meeting of other initiatives to monitor water quality in the area including the River Exe and opportunities for members of the public to monitor water quality in their area.
- 10. **Clerk's Report & Correspondence** – no correspondence received. The current Highways Steward is leaving in January and the Council will be informed about his replacement in due course. The Clerk reminded the meeting to check the levels of the grit bins and report via Devon County's website.
- 11. **Councillors' reports** - The poor state of the roads particularly Luckleigh in Hockworthy and below Fleeds in Clayhanger was mentioned. Clerk will write to the Highways Steward about the issues.
- 12. **The Date of the Next Parish Council Meeting** will be on Wednesday 31st January 2024 at 7.30pm at Hockworthy Village Hall.

Chair Cllr H Corcoran declared the meeting closed at 8.47pm.

Chair:

Signed as a true and correct record

Date: