

SAMBOURNE PARISH COUNCIL
www.sambourne.org.uk

Chairman: Cllr Chris Clews
Clerk: Teresa Murphy

01527 853844
01789 778009

Minutes of the Parish Council Meeting held on Monday 12th March 2018

Present:

Cllr Chris Clews	Chairman
Cllr David Shaw	
Cllr Philip Bond	
Cllr Pete Joynes	
Cllr Hazel Wright	Stratford District Council (Studley with Sambourne)
Cllr Clive Rickhards	Warwickshire County Council
Teresa Murphy	Clerk

There were 10 parishioners present.

1. Apologies: Cllr Phil Jones, Cllr Justin Kerridge

2. Disclosure of Interest: None

3. Minutes of the Last Meeting

The minutes of the meeting held on 15th January 2018 were agreed and signed.

4. Matters arising from the Minutes

Speeding Action Group

The Chairman has the data from the twin pipe recording unit, which he will print off and give to Cllr Joynes. Cllr Joynes will call another meeting very soon.

Action: Chairman, Cllr Joynes

Parking in Astwood Bank

This item will now be absorbed into the Speeding Action Group.

Repairs to the Bus Shelter

A contractor has been obtained to carry out the repairs to the bus shelter and work will commence as soon as weather permits.

Dog Fouling

SDC has been without a Dog Warden since July 2017 but we are pleased to note that a new Warden, Phil Rafferty, has been appointed. Dog fouling is becoming a major issue in Sambourne and Mr Rafferty has agreed to visit and give his help and advice. It is known that there are random dog foulers but also persistent offenders. If they continue, the offenders will be visited by the Warden and a fine will be enforced. The Warden will also give advice about the use of a trail camera, which the Parish Council are willing to buy if necessary.

Ongoing

Meeting with SDC Planning

More advice is needed regarding the planning process and it would be helpful if SDC could provide more information and training. The Chairman asked Cllr Hazel Wright if she would be able to set up a training session in Studley with the Planning Department. This could be a shared meeting with Studley Parish Council.

Action: Cllr Hazel Wright

PIR Sign Repair

The PIR 30 mph speed sign has been out of order for over a year. After much negotiation the Street Lighting Department agreed to repair the unit. We are pleased to note that this has happened and the sign is now active.

Mowing contract:

The Clerk confirmed that the contract with Mr Gibbs has been renewed for a further 12 months.

Flooding in Middletown Lane

- Despite a visit from WCC Highways, the flooding in Middletown Lane is still recurring. Cllr Bond reported that the farmer concerned is unsympathetic to the problems and will not agree to reinstate the ditch in behind the hedge. WCC Flood Risk Management Team are going to visit Sambourne and carry out a survey and, if necessary, put pressure on the farmer.
- The Chairman thanked Cllr Rickhards for organising the repair of the drains, gullies and pot holes in Middletown Lane.

Planting by the Green Box

The decision was made to leave the box as it is and review it in the future.

Self-build plots – Middletown

The Clerk reported that the responses had been forwarded to the Architects concerned.

Annual Inspection of green electrical box

The Chairman reported that the inspection had been carried out by G S Adams and will be valid for 12 months.

Phoenix Site

The storage containers that are being rented out are still there. Cllr Wright had reported the issue but it needs following up.

Action: Cllr Wright

5. Public Participation

Laurence Evans reported that a wrecked car has been in the ditch at the top of Whitemoor Lane, near the turn to Astwood Bank, since last December.

John Heppenstall reported that there is a gully on the verge at the end of Sambourne Lane where it turns to Astwood Bank. The road kerb has been damaged which could have caused the gully to flood down Sambourne Lane as far as the stables. Cllr Rickhards would ask the Flood Risk Management Team to look at this when they come out.

Action: Cllr Rickhards

Adoption of the new code of Conduct

It was resolved:

1. To adopt the Councillor Code of Conduct as adopted by Stratford upon Avon District Council on 16th October 2017, so as to replace the Parish Councils existing code of Conduct.
2. To adopt the documents linked to the Code, namely:
 - ❖ Declaration of Office Form
 - ❖ Declaration of Personal Interests Form
 - ❖ Parish Councillor role Description
 - ❖ Social Media Policy
 - ❖ Gifts and Hospitality Policy
3. To require all members to complete and submit a fresh Declaration of Personal Interests form to the Clerk on or before 9th February 2018, to enable the Clerk to forward these to the Monitoring Officer. (Completed).
4. The replacement Code and linked documents shall come into effect on Tuesday 1st May 2018.

Accounts

The following cheques were signed:

WCC Forestry Clerk	Work on Chestnut Tree Salary	216.00
	Expenses	486.90
HMRC Chairman	Clerk's Tax	71.00
	Website Expenses	121.60
	G S Adams – Electrical Inspection	11.58
	CPRE Annual Subscription	90.00
		40.00

Planning

New Applications

17/03512/FUL	Sunrise Middletown Lane	New rear kitchen family room extension	Support
17/03789/FUL	Troy Industrial Estate	Erection of 2 industrial units	Sambourne PC object to this application
18/00260/COUQ/	Sambourne Lane Farm	Change of use to two dwelling houses	Support
17/03224/FUL	Silver Birches Middletown Lane	Render external walls	No objection
18/00301/FUL	Alidou, Middletown Lane	Replacement of pre fab building	Support
18/00092/FUL	Haydens Middletown Lane	Erection of two storey triple garage	

Decisions

17/00304/FUL	Chestnut Farm Jill Lane	Change of use to 3 residential dwellings	Granted 31/01/2018
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Correspondence

The Clerk has received a letter from Mr David McMullen concerning the expiry of his term of office on the Sambourne Trust in June 2018 and stating that he would be willing to undertake a further term as trustee. A letter has also been received from Cllr David Shaw, Chairman of the Trust, who is in favour of the re-election of Mr McMullen. The Clerk has advertised the vacancy, with a closing date for applications of 13th April. After this date the Clerk will write to the successful candidate, who will be inducted at the June 2018 meeting of the Trust.

Action: Clerk

10. Chairman's business

During the recent extreme snowy weather four local landowners, Roger Hammersley, Sean Quinney, Adam Quinney and Peter Archer, cleared the lanes and kept Sambourne moving. Two ambulances and a fire engine were deployed to the Trust Cottages and if it hadn't been for the sterling work of these farmers with their tractors and diggers, the emergency services would not have been able to gain access. As a token of gratitude, the Parish Council unanimously agreed to make a payment of £50 to each of these landowners.

Action: Clerk

Bench around the chestnut tree:

At present there are doubts about the longevity of the chestnut tree. If we go ahead and site the bench around the chestnut tree there is a possibility that it may have to be removed if the tree becomes unsafe. The alternative route is to site the bench around the oak tree by the bus shelter. It was agreed to leave the decision until May, when we will be in a better position to look further at the condition of the chestnut tree. The Clerk was asked to put this on the agenda for the May meeting.

Action: Clerk

Any other business

Gritting in Sambourne Lane: Sambourne Lane is not on the gritting route and Cllr Rickhards was asked to argue the point with WCC and advise that it should be added.

Action: Cllr Rickhards

Picket fence in Middletown Lane: There are some posts missing from the fence surrounding the Wild Area on Middletown Lane. Willis agreed to have a look and make repairs.

Action: Willis Ward

Dates of Next Meetings

AGM Monday 21st May :

- Annual Parish Assembly 7.00 pm
- Annual Meeting 7.45 pm
- Parish Council Meeting 8.00 pm

Monday 16th July 2018 at 7.45 pm

Monday 17th September 2018 at 7.45 pm

The meeting closed at 8.55 pm